

Public Comment Guidelines and Registration Form

Citizens shall have the right, in a peaceable manner, to assemble together for their common good and to apply to those invested with the powers of government for redress of grievances or other purposes by petition, address, or remonstrance. The Lake Travis Independent School District recognizes this right and the value of such and believes it is necessary to provide citizens with the following guidelines. The guidelines allow audience participation to occur in a manner that supports citizens' access to their elected officials, while ensuring the meeting of the Board of Trustees is conducted within the legal authority vested to it and providing for effective governance and reasonable expectations for appropriate decorum.

1. Anyone wishing to speak before the Board, either as an individual or representing a group, shall complete this form or submit it prior to the conclusion of the Superintendent's report.

During the audience participation phase of the agenda, the presiding officer shall call on the individuals to address the Board.

2. The individual shall give his or her name, address, the identification of any group being represented, and the topic he or she wishes to address.
3. The presentation should be as brief as possible. Unless an extension of time is granted, a speaker shall be limited to five minutes. In the interest of time, the Board President may limit all presentations at a particular meeting to less than five minutes.

Groups of five or more persons shall appoint a spokesperson to present their views to the Board.

4. Speakers may offer such objective criticisms of school operations and programs as concern them; in public sessions, however, the Board shall not hear complaints about school personnel nor complaints against any person connected with the District.
5. Comments and questions at a regular meeting may deal with any topic related to the Board's conduct of the schools. Comments at special meetings must be related to the call of the meeting. Questions asked by the public on topics on the posted agenda or questions of fact may be answered by the Board President or referred to the Superintendent for reply. Questions requiring investigation or topics not on the posted agenda may be referred to the Superintendent for consideration and later response.
6. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when such individual does not adhere to the rules established above.
7. Persons appearing before the Board are reminded, as a point of information, that members of the Board are without authority to act independently as individual Board members.
8. The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting.

Please read the following LTISD Rules of Public Participation, which are in accordance with Board Policy BED Legal and BED Local. After signing the form below, please turn it in to the Board secretary at the appropriate time.

I have read and agree to abide by the above Rules of Public Participation.

Name

Subject

Address