

Date Rec'd	Name	Item Requested
1/2/07	Sally Hernandez, KXAN TV	All Lake Travis ISD disciplinary actions taken against all students from 2004, 2005, 2006 school years to date for drug possession. This should include but not be limited to descriptions of the type of drug and video or photographs of such drugs used for documentation.
1/2/07	Karl Tiger Hanner	Copy of any and all e-mails provided by Coach Penrod to Ms. Sorrels, Mr. Moss and Ms. Cousins from August 1, 2005 to the present.
1/3/07	Dianna Pharr	This is a request pursuant to the Texas Public Information Act to inspect any and all documents that show or reflect information related to the following checks issued by Eanes ISD to Lake Travis ISD. Responsive documents include but are not limited to related purchase orders, invoices, communications and emails. 60205 LAKE TRA000 LAKE TRAVIS ISD R 07/29/2005 \$7,537.50 08/31/2005 61261 LAKE TRA000 LAKE TRAVIS ISD R 09/23/2005 \$204.94 10/31/2005 62798 LAKE TRA000 LAKE TRAVIS ISD R 11/11/2005 \$175.00 01/31/2006 67717 LAKE TRA000 LAKE TRAVIS ISD R 05/28/2006 \$90.00 08/31/2006
1/4/07	Dianna Pharr	Please open the attached PDF file that includes the Eanes ISD October 4, 2006 board minutes. The minutes include the following statement: Mr. Durkee reported that the EISD Board of Trustees has been invited to meet with the Lake Travis ISD Board and Mr. David Thompson regarding the Lake Travis ISD vs. Lovelace lawsuit. A possible meeting date is, Wed., Oct. 18, 2006. I request to inspect any and all documents that show or reflect communications regarding this meeting or any other proposed or actual meetings between board member(s), administration, and/or agents of Eanes ISD and Lake Travis ISD. Responsive documents include but are not limited to: Documents, communications and emails regarding any proposed and/or held meetings Notes from the meeting in the care, custody and/or control of Lake Travis ISD Notice of meeting in any form Minutes of meeting in any form Agenda of meeting in any form Invitation to meet including but not limited to proposed dates Expenses associated with meeting All information shared between and among Eanes ISD and LTISD regarding the issues of any proposed meeting
1/3/07	Dianna Pharr	I request pursuant to both the Texas Public Information Act and the Family Educational Rights and Privacy Act to inspect any and all documents that are related to my son and/or my advocacy including complaints on his behalf. Responsive documents include but are not limited to communications, emails, notes, reports, letters, and any other recording or communication related in any way to my son and/or advocacy on his behalf.
1/4/07	Nick Kerrigan	Elementary school directory
1/11/07	Hilary Alford	all students Name, Address, Parent Name, DOB, Grade level, Gender, & School campus
1/18/07	Kris Ann Orts, Eyes Alert	I would like to obtain an electronic file, preferably in MS Excel format, of all high school students' names, addresses, their grade level, high school attending, and parent's name if available
1/18/07	John Riley	demographic study
1/11/07	James Ross	demographic study
1/22/07	Laura Mitchell	demographic study
1/24/07	Mattie Nickelatti	current mailing list report available for all elementary and middle schools
1/26/07	Neil Penridge	Pursuant to the Public Information Act (Open Records Act), I would like to request all the records and discussion by the LTISD Board of Trustees and their consultants concerning the acquisition of all property for the last 5 years. Additionally I would like a list of names of any attorneys that LTISD has placed on retainer, especially those related to
1/31/07	Brian Dupre	Copies of any contracts or engagement letters for any outside attorneys employed by your district from January 1, 2005, to present.
1/31/07	Brian Dupre	Copies of documents, contracts, letters, memorandums or other records describing billing rates, fee schedules, or any compensation formula for any outside attorney employed by your district from January 1, 2005, to present.
1/31/07	Brian Dupre	Copies of documents, letters, billing summaries or other records reflecting total amounts paid to any outside attorney referenced in Request 1 and 2 above.

(512) 533-6046

www.ltisdschools.org

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From: Nikki Smith [mailto: [REDACTED]]
Sent: Wednesday, January 10, 2007 4:00 PM
To: Loe, Melissa
Subject: open records/student record data request

We are working with several non-profit organizations (Boy Scouts, etc) and have been asked to request your open records/student record data. Please advise as to the proper procedure to follow which would expedite our request. Thank you for your prompt attention. Have a great day!

Let me know if you have any questions or problems.

Thanks,
Hilary Alford

[REDACTED]
www.wishlistdirect.com

830-627-7744 x 205
830-627-7748 Fax
800-880-5478

WishLIST, LLC
PO Box 312100
New Braunfels, TX 78131-2100

Loe, Melissa

From: Loe, Melissa
Sent: Thursday, January 18, 2007 8:53 AM
To: [REDACTED]
Subject: RE: Public Information
Attachments: LTHS Directory 2006-07.xls

Ms. Orts, the information you requested is attached. Regards,

Melissa Loe
Director of Communications
Lake Travis Independent School District
(512) 533-6046
www.ltisdschools.org

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From: Kris Ann Orts [mailto:[REDACTED]]
Sent: Monday, January 15, 2007 4:18 PM
To: Loe, Melissa
Subject: Public Information

Ms. Loe, Public Information Officer:

I would like to obtain an electronic file, preferably in MS Excel format, of all high school students' names, addresses, their grade level, high school attending, and parent's name if available.

I would prefer that this file be emailed to my attention or sent on a CD.

What do I need to do to obtain this information?

Thank you for your assistance.
Kris Ann Orts

Kris Ann Orts
Eyes Alert
www.eyesalert.com
c 979-575-3924
w 888-869-4023x101
f 888-869-4023
307 S. Main, Ste. 104
Bryan, TX 77803
[REDACTED]

1/18/2007

Loe, Melissa

From: Loe, Melissa
Sent: Wednesday, January 24, 2007 12:12 PM
To: 'West Austin Volleyball'
Subject: RE: Mailing Lists

Attachments: Student Directory Elem and MS.xls



Student
ctory Elem and M

Ms. Nickelatti,

Attached is the document you requested. I will let you know what I find out regarding adding a gender field.

Thanks, Melissa

Melissa Loe
Director of Communications
Lake Travis Independent School District
(512) 533-6046
www.ltisdschools.org

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-----Original Message-----

From: West Austin Volleyball [mailto:██]
Sent: Wednesday, January 24, 2007 11:43 AM
To: Loe, Melissa
Subject: Mailing Lists

Melissa,
Thank you for looking into adding a gender field to the current report you supply.

I would still like the current mailing list report available for all elementary and middle schools as soon as possible.

Thank you,

Mattie Nickelatti
West Austin Volleyball
512-263-3151
512-809-1663 cell

Sabrsula, Jennifer

From: Loe, Melissa
Sent: Friday, January 26, 2007 10:07 AM
To: 'Nell Penridge'
Subject: RE: Open records request

Ms. Pendridge, I am in receipt of your request and will contact you when responsive documents are gathered. Regards,

Melissa Loe
Director of Communications
Lake Travis Independent School District
(512) 533-6046
www.ltidschools.org

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From: Nell Penridge [mailto: [REDACTED]]
Sent: Friday, January 26, 2007 9:45 AM
To: Loe, Melissa
Subject: Open records request

Dear Ms. Loe,

Pursuant to the Public Information Act (Opens Records Act), I would like to request all the records and discussion by the LTISD Board of Trustees and their consultants concerning the acquisition of all property for the last 5 years.

Additionally, I would like a list of the names of any attorneys that LTISD has placed on retainer, especially those related to land acquisition.

Thank you.

Sincerely,

Nell Penridge
15100 Hamilton Pool Road
Bee Cave, TX 78738
512 263-0409
512 626-9283

Loe, Melissa

From: Loe, Melissa
Sent: Thursday, January 04, 2007 1:07 PM
To: 'nick.kerrigan@ubs.com'
Subject: RE: Mailing Labels
Attachments: Student Directory Elem and MS.xls

Mr. Kerrigan,

I do not sell labels but am able to provide you with the student directory for the elementary schools (attached) so that you are able to create a mail merge document and create your own labels. Regards,

Melissa Loe
Director of Communications
Lake Travis Independent School District
(512) 533-6046
www.ltisdschools.org

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From: nick.kerrigan@ubs.com [mailto: [REDACTED]]
Sent: Thursday, January 04, 2007 12:10 PM
To: Loe, Melissa
Subject: FW: Mailing Labels

Melissa,

As you can see from the emails below, Karen Hughes had indicated that you would be the appropriate person to contact regarding purchasing address labels. I would like to purchase address labels for Lakeway, Lake Pointe, Bee Caves and Lake Travis elementaries to send some college savings information to the parents of each elementary student in Lake Travis. Please let me know what I need to do to and how much it cost.

Regards, Nick Kerrigan

Nick Kerrigan
Financial Advisor
Advisory and Brokerage Services
UBS Financial Services Inc.
4801 Plaza On The Lake, Suite 1500
Austin, TX 78746
Tel: (512) 330-8032
Tel: (800) 833-1494
Fax: (512) 330-8088
[REDACTED]

Loe, Melissa

From: Clarke Christine R TSgt 341 RCS/DE [REDACTED]
Sent: Monday, December 04, 2006 10:33 AM
To: Loe, Melissa
Attachments: Clarke School Letter.doc; Request School list.DOC

Mrs. Loe,

Good morning, My name is Christine Clarke a local AF recruiter. I have attached two request letters for Lake Travis high school. If you could send the information at your earliest convenience it would be greatly appreciated. Thank you and have a wonder holiday!!

Christine R. Clarke, TSgt, USAF

Air Force Recruiter

341 RCS/Austin, TX

Office: (512) 836-4514

Cell: (512) 589-0683

Fax: (512) 836-4760



Mad Science of Austin

6120 Hwy 290 West
P.O. Box 92701
Austin, Texas 78709
Office: (512) 892-1143
Fax: (512) 892-4602
www.madscienceaustin.com

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November 28, 2006

Mr. Gary Ott
Executive Director of Human Resources
Lake Travis I.S.D.
3322 620 South
Austin, Texas 78738

Re: Open Records Request

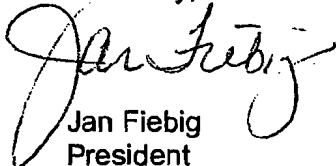
Dear Mr. Ott:

Under the Texas Open Records Act we would like to request a mailing list for the elementary age students in the Lake Travis Independent School District. We would like the information provided to us on an Excel formatted disk with the following information included:

School Name
Child's Name
Parent's Name
Child's Grade
Child's Birth Date
Mailing Address

Please let us know what the charge will be for this list, how payment should be remitted, and how long it will take to get this information. If it is more convenient for you, you can email us the list to: [REDACTED] We can be contacted at 892-1143. Your assistance in this matter is greatly appreciated.

Sincerely,


Jan Fiebig
President

Loe, Melissa

From: Loe, Melissa
Sent: Monday, November 27, 2006 10:59 AM
To: [REDACTED]
Subject: RE: Public Records Request
Attachments: LTHS Directory 2006-07.xls

Ms. Smith,

Attached is the information you requested. Regards,

Melissa Loe
Director of Communications
Lake Travis Independent School District
(512) 533-6046
www.ltidschools.org

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325 N. ST. PAUL, SUITE 1555, DALLAS, TX 75201
800.796.5690 • 214.521.5500 • FAX 214.520.3055

Enjoy today, prepare for tomorrow.

Kelley
11/9/06

Monday, November 13, 2006

Public Information Office/MIS
LAKE TRAVIS ISD
3322 Ranch Road 620 South
AUSTIN, TX 78734-6801

Dear Public Information Office/MIS:

In accordance with the Texas Open Records Act, we are requesting an Excel spreadsheet listing your district's professional staff, including administrators, who have attained or exceeded 50 years of age.

Please note that I am not requesting home address or home telephone number. I am only requesting the following:

1. Employee name
2. Title or Job Description
3. Campus location
4. Campus location address.

Therefore, no privacy flags should be triggered.

If there is a charge for the employee directory or printout, please email an invoice to [REDACTED] or fax to 214-520-3055, and I will send a check upon receipt of the invoice.

We would appreciate your processing our request as soon as possible, but if you have any questions, you can reach me at 214-521-5500 or 1-800-796-5690.

Sincerely,

Chris Wilbratte

Loe, Melissa

From: Loe, Melissa
Sent: Friday, November 10, 2006 9:53 AM
To: Strait, Tami
Subject: RE: list for parent
Attachments: Student Directory Elem and MS.xls

Tami,

Attached is the LTISD student directory for students K-5. [REDACTED] is able to sort the spreadsheet for the information he needs. Please share this document with him. Thanks,

Melissa

Melissa Loe
Director of Communications
Lake Travis Independent School District
(512) 533-6046
www.ltisdschools.org

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From: Strait, Tami
Sent: Friday, November 10, 2006 9:41 AM
To: Loe, Melissa
Subject: list for parent

Melissa, I have had a request from a parent, [REDACTED] for Kinder boy addresses, phone numbers, and email addresses. Are you able to help me with this? I appreciate it. Please let me know if I need to do anything further...

Thank you,

Tamara Strait
Lake Pointe Elementary
Secretary

From: Raylene Treadwell [REDACTED]

Sent: Thursday, November 16, 2006 7:34 PM

To: Loe, Melissa

Subject: Open Records Act Request

Ms Loe:

This is a formal request for a copy of my employee file with any and all records pertaining to my employment with Lake Travis ISD. These records should include all documents within my employee file, any and all records maintained in Transportation office, and any and all records maintained by any officer of the school district. Also, any emails that pertain to my employment should be included.

Any video tapes, audio tapes, and bus video tapes are requested to be made available for my review.

This may be delivered to [REDACTED]. I do ask that [REDACTED] personally pick up the copies and the file not be delivered by mail or courier to the [REDACTED].

Dolores R Treadwell