

Agenda of Regular Meeting

The Board of Trustees Lake Travis Independent School District

A Regular Meeting of the Board of Trustees of Lake Travis Independent School District will be held September 16, 2010, beginning at 6:00 PM in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call To Order
2. Quorum Determination
3. Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code Section 551.001 et. seq.
 - A. Section 551.071 - Consultation with Attorney
 1. The Board will discuss and receive legal advice from its attorney regarding pending litigation under Texas Government Code Section 552.107(1).
 - a. Meadows v. Lake Travis Independent School District, Docket No. 09-50850, In the United States Court of Appeals for the Fifth Circuit.
4. ***Open Session will begin at approximately 6:15 p.m.***
5. Pledge of Allegiance and Moment of Silence
6. Audience Comments
7. Superintendent's Report
8. Discussion and/or Action
 - A. Administrative & Legal Services
 1. Resolution Regarding Extracurricular Status of 4-H Organization 3
 - B. Business Financial and Auxiliary Services
 1. Bond Program Update 8
 - C. Curriculum and Instruction
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3. Accountability and Completion Rate Report	35
D. Consent Agenda	
1. Minutes - August 26, 2010 Board Meeting	37
9. Upcoming Meetings	
A. September 28, 2010, 6:00 p.m., Formative Conference, EDC	
B. October 7, 2010, 6:00 p.m., Board Workshop, EDC	
10. Adjournment	



AGENDA ITEM ACTION SHEET

SUBJECT	Resolution Regarding Extracurricular Status of 4-H Organization
RECOMMENDED ACTION	Approve resolution regarding extracurricular status of the 4-H organization.
RATIONALE	<p>19TAC §129.21(k)(1) was amended to allow students who are participating in off-campus activities with a professional member of the school district or an adjunct staff member of the school district to be counted as present for attendance purposes. The adjunct staff member must be approved by the school board to supervise the activity, and approval is for only the 2010-11 school year. Extension Agents may be recognized as adjunct staff members. Travis County employs Extension Agents who will sign the attached Adjunct Faculty Agreement.</p> <p>By approving this request, LTISD allows the same attendance accounting for students who elect to participate in 4-H as in other District-approved extracurricular activities.</p>
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Susan Bohn, Deputy Superintendent and General Counsel
ATTACHMENTS	Memorandum; Resolution; Adjunct Faculty Agreement
MEETING DATE	September 16, 2010

MEMORANDUM TO: Lake Travis Independent School District

SUBJECT: Extracurricular status of Travis County 4-H

The State Board of Education passed an amendment to 19 TAC§129.21 (k) (1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (4-12) 1. The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas.
- (4-13) Students participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [see 94-12]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a County Extension Agent are reported present.

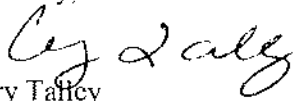
This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance for Foundation School Program purposes."

Travis County requests adjunct staff member status for the county Extension agents for the school year 2010-2011. The following faculty are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

<u>Name</u>	<u>Title</u>	<u>Degree</u>	<u>Date</u>	<u>Institution</u>
Cory Talley	County Extension Agent	Masters	2002	Texas A&M University
Brad Pierce	County Extension Agent	Masters	1989	Texas State University
Tahira Malik	Cooperative Extension Agent	Bachelors	1989	Cal State University
<vacant>	County Extension Agent, 4-H and Urban Youth Development	Masters	<unk>	<unk>

I hope that the Lake Travis Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the resolution and request or if you need further information.

Sincerely,


Cory Talley
County Extension Agent, 4-H and Youth Development
Texas AgriLife Extension, Travis County

RESOLUTION
Regarding
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date the duly elected Board of Trustees of the Lake Travis Independent School District, meeting in public with a quorum present and certified, did adopt this Resolution that recognizes the Travis County 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities. Participation by 4-H members under provisions of this Resolution is subject to all rules and regulations set forth under 19 Texas Administrative Code, as interpreted by this Board and designated officials of this school district, whose rulings shall be final.

Approved this ____ day of _____, 20____.

(For Board of Trustees)

(Superintendent)

ADJUNCT FACULTY AGREEMENT

THE STATE OF TEXAS
COUNTY OF TRAVIS

On this date, at regularly scheduled and posted meeting, came the Board of Trustees of the Lake Travis Independent School District, hereinafter referred to as "District". A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as adjunct faculty members of the Lake Travis Independent School District.

Upon consideration and vote of _____ in favor to _____, the herein named individuals are hereby named as adjunct faculty members of the Lake Travis Independent School District subject to the following conditions and provisions of such appointment, to wit:

1. This appointment shall commence on the first day of September 2010 and end on the day first of June 2011, being the end of the 2010--2011 academic year.
2. Adjunct faculty members will receive no compensation, salary, or remuneration from Lake Travis Independent School District.
3. Adjunct faculty members are and shall remain employees, in good standing, of the Texas AgriLife Extension Service.
4. Adjunct faculty members shall be under the direct supervision of either the District Extension Administrator of District 10, Texas AgriLife Extension Service, or Travis County Extension Director.
5. Adjunct faculty members shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas AgriLife Extension employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty member for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas AgriLife Extension pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty members are not the employees of School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Travis County Extension Agents who have been herein designated as adjunct faculty members.

This appointment is made by Lake Travis Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by Texas AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by Texas AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Travis County Extension Agents (Texas AgriLife Extension employees) are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Lake Travis Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2010.

Lake Travis Independent School District

By: _____

Adjunct Faculty Appointment Accepted By:

_____, Travis County Extension Agent

_____, Travis County Extension Agent

_____, Travis County Extension Agent

Approved:

By: District Extension Administrator, District 10, Texas AgriLife Extension



AGENDA ITEM ACTION SHEET

SUBJECT	Bond Construction Update
RECOMMENDED ACTION	Provide Information
RATIONALE	To keep the board and community updated on progress of the bond program
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Johnny Hill, Assistant Superintendent for Business, Financial and Auxiliary Services 533-6016 Jim Ratcliff, Senior Director Facilities, Construction and Auxiliary Services 533-6026
ATTACHMENTS	<ol style="list-style-type: none">1. Bond Construction Update2. Bond Financials
MEETING DATE	September 16, 2010



LAKE TRAVIS
INDEPENDENT SCHOOL DISTRICT
Every heart. Every mind. Every day.

BOND CONSTRUCTION UPDATE
REPORT TO BOARD OF TRUSTEES
SEPTEMBER 16, 2010

Current Bond Facilities Projects

2006 Bond

- **Lake Travis High School, Lake Travis Middle School** – Work is continuing on completion of final closeout items - final acceptance and closeout is expected within 60 days.
- **Transportation Center and District Distribution Center** – Work began on the site December 29th and is approximately two weeks behind schedule due to weather delays. Substantial completion is scheduled for November 1st this year but may be delayed until the week of November 15th. All buildings are now fully roofed and dried in and interior drywall work is complete. Installation of base material for all paved areas began 9/2 and is continuing.



Transportation Center / Distribution Center site photo taken 8/5/10 (due to weather conditions, the 9/7/10 aerial photo could not be taken in time for this report)

- **Conversion of Existing Transportation Center to Maintenance Facility** – The conversion renovation work at this facility will commence with the completion of the new Transportation Center and is scheduled to take approximately 5 months to complete.
- **Maintenance, Technology, Instructional, Food and Nutrition Services, Transportation Buses/Vehicles** – Maintenance repairs and upgrades to facilities, replacements and upgrades of equipment and infrastructure for technology, instructional equipment and related items, food service and nutrition equipment and facilities, and buses and related vehicles and equipment for

transportation are included in this bond program and are taking place on an as-needed basis across the timeframe of the bond program.

- **Land Acquisition for Future Facilities** – The district has acquired two Middle School sites, one Elementary School site, the High School / Transportation Center/Distribution Center site and the Central Events Center site. Work is continuing on finalizing proposed donations for two additional Elementary School sites.

Completed Facilities Projects

2006 Bond

- **Educational Development Center Phase II** – Conversion of the remaining, un-renovated classroom portion of this facility to offices for the Curriculum and Instruction Department was completed in May, 2010.
- **Serene Hills Elementary School** – this project, LTISD's fifth elementary school, was substantially completed in February, 2008 and final acceptance was reached in January, 2010.
- **Administration Building Renovations** – this project covered the conversion of the former board room in the Administration Building to offices for the Human Resources Department and the replacement of building heating system water piping and was completed in August 2007.
- **Hudson Bend Middle School Expansion Phase II** – this project covered the expansion of Hudson Bend Middle School to accommodate 900 students and included the following components and was completed in May 2007.
 - Expansion of the drama instructional facilities
 - Additional bleacher seating at the main gym
 - Expansion of the Cafeteria
 - Construction of a new Dance instructional area
 - Construction of a new 4 classroom addition
 - Expansion of parking facilities and the addition of bleacher seating, lighting and a concession stand / restroom building at the football field
 - Site landscaping and irrigation
- **Elementary School Upgrades and Renovations** – This project included the following upgrades and renovations and was completed in August 2006.
 - **Lakeway Elementary School**
 - Library expansion
 - Ceiling tile replacement throughout original building
 - Floor replacement at needed areas
 - Corridor tackstrips
 - Sinks added at nurse's area and special services area
 - Gym floor replacement
 - Sound absorption panels at gym and cafeteria
 - Walking track around playfield area
 - Security fencing and gates
 - Landscaping at front building entry areas

- **Bee Cave Elementary School**
 - New secure entry vestibule
 - Corridor tackstrips
 - Walking track around playfield area
 - Security fencing and gates
- **Lake Pointe Elementary School**
 - New secure entry vestibule
 - Replacement of stair nosings
 - Corridor tackstrips
 - Walking track around playfield area
- **Lake Travis Elementary School**
 - Corridor tackstrips
 - Walking track around playfield area
- **Safety and Security Measures**
 - RaptorWare visitor background screening systems have been installed in each school reception area. This project was completed in August 2006.
 - Surveillance cameras have been installed at all school campuses. This project was completed in March 2008.
 - Phase One of the Building Access and Control System was completed in June 2009.

2004 Bond

- **Lift Station and Sewer Line for Lake Travis Elementary** – the new Water District 17 lift station and sewer line have been completed and are now in operation. This project was completed in September 2009.
- **Hudson Bend Middle School Expansion – Phase I** – This project included the installation of a new 6 lane running track and football field and was completed in August 2006.
- **Conversion of existing Building 100 at the original Lake Travis Elementary School to an Educational Development Center** – The condition of Building 100 at the original Lake Travis Elementary School allowed this building to be economically salvaged and a portion of it converted to meeting and training facilities for district staff and faculty. This project was completed in December 2005.
- **Lake Travis Elementary School** – This project, located on Kollmeyer Drive at Ranch Road 620, was completed and opened for school in August 2005.
- **Maintenance Upgrade Projects** – This project included upgrades to roofing, waterproofing, mechanical equipment and alarm systems at Lake Travis High School, Lake Travis Middle School and the Administration Building and was completed in August 2005.
- **Energy Management Controls System** – The installation of a district wide energy management and control system was completed in September 2005.
- **Expansion of Lakeway, Bee Cave, and Lake Pointe Elementary Schools** – This project expanded the capacity of each of these schools to 850 students and was completed for the start of school in August 2004.

- **Expansion/Renovation of the Lake Travis Middle School Kitchen and Cafeteria** – This project included the expansion and renovation of the kitchen and dining area at Lake Travis Middle School and was completed in August 2004.

Lake Travis ISD
 2004 Bond Program (3 Year)
 August 30, 2010

Resources	Original Budget	Amended Budget	Total Revenue	Amended Balance
1. Bond Proceeds	36,275,000	36,275,000	36,275,000	0
2. Interest Revenue	0	702,926	702,926	0
3. Other Resources	0	128,886	128,886	0
Total Resources	36,275,000	37,106,812	37,106,812	0

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
1. Lake Travis Elementary School	12,772,000	13,320,389	13,320,389	0
2. Elementary School Expansions	8,853,575	9,252,915	9,252,915	0
3. Building Improvements	7,774,030	6,398,598	6,398,598	0
4. Other Programs				
Bond Issue and Reimbursements	2,080,000	1,726,330	1,726,330	0
Library Books	210,000	208,184	208,184	0
Transportation	1,300,000	1,259,846	1,259,846	0
Technology	2,498,750	2,498,309	2,498,309	0
Instructional Equipment	0	50,240	50,240	0
Athletic Facilities	286,000	678,314	678,314	0
Educational Development Center	0	765,943	765,943	0
Utility Upgrades	500,000	877,744	877,744	0
Transfers-Out & Arbitrage	0	70,000	70,000	0
Total 2004 Bond Program	36,274,355	37,106,812	37,106,812	0

The 'Balance to Complete' column reflects funding for construction payments based on close-out of Lake Travis Elementary School and proposed conversion of wastewater utilities.



AGENDA ITEM ACTION SHEET

SUBJECT	District Improvement Plan
RECOMMENDED ACTION	Approval
RATIONALE	The 2010-2011 District Improvement Plan will be presented for Board consideration and approval. The District Improvement Plan represents the annual District goals and performance objectives for the school year, and focuses on student performance and other core performance functions of the District.
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Jill Siler, Executive Director of Academic & Organizational Development
ATTACHMENTS	LTISD DIP 2010-11
MEETING DATE	September 16, 2010

I. **Student Achievement:**

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

- The District will look beyond the definition of exemplary as defined by the state and national accountability rating systems toward research-based achievement measures and best practices.
- The District will ensure the appropriate balance of resource allocation and utilize those effectively to increase performance of all student populations (Gifted and Talented, At Risk, Limited English Proficient, ethnic groups, male/female, Career and Technical Education, Special Education, economically disadvantaged, etc.).
- The District will implement the Assessment for Learning (A4L) plan to ensure all students perform at optimum levels and receive appropriate interventions to support student success.

Performance Objectives:

- A. 90% mastery of state assessment; by grade, by subject, and by all grades tested in all student populations
- B. 100% of students will show growth as measured by the Texas Projection Measure
- C. 50% of students will earn commended performance in all accountability groups
- D. District performance will gain distinctions in 90% of the possible measures
- E. District performance will exceed the normal distribution of the various student populations on the Stanford 10, a nationally norm-referenced achievement test in grades 2, 5, and 8

Obj	Activity	Person Responsible	Status Update
Curriculum, Instruction & Assessment			
A	Assessment for Learning (A4L) Continue implementation of a comprehensive plan for curriculum, instruction and assessment that includes the following components: <ul style="list-style-type: none"> ▪ Assessment – Tools include curriculum-based assessments, diagnostic screeners, etc. ▪ Curriculum – Implementation of 	Assistant Superintendent of Curriculum & Instruction	
B		Directors of Academic Services	
C		Director of Achievement, Accountability & Educational Technology	
D			

Obj	Activity	Person Responsible	Status Update
	<p>CSCOPE: A researched-based, vertically-aligned, comprehensive curriculum</p> <ul style="list-style-type: none"> ▪ Instructional Practices – Effective instruction through progress monitoring, reteaching, enrichment and intervention processes ▪ Professional Development – Supporting teachers through assessing needs and providing rigorous learning based on research-based strategies. 	<p>Assistant Superintendent of Student Support Services Director of Special Services Coordinator for Student Support Services</p>	
A B C D	<p>Continue to provide professional development on effective instructional strategies to be used across all curriculum areas. Instructional Strategies may include:</p> <ul style="list-style-type: none"> • Rigorous and relevant teaching and learning • A4L Intervention Process • Differentiated instruction • Sheltered Instruction Training • 5E Model of Instruction 	<p>Assistant Superintendent of Curriculum & Instruction Directors of Academic Services Assistant Superintendent of Student Support Services Director of Special Services</p>	
A B C D	<p>Continue implementation of a comprehensive Science Plan including the following components:</p> <ul style="list-style-type: none"> ▪ Targeted Professional Development ▪ Integration of Instructional Technology ▪ Instructional Resource Alignment ▪ Purchase of Equipment and Supplies 	<p>Directors of Academic Services Assistant Superintendent of Curriculum & Instruction</p>	
A B C D	<p>Continue implementation of a comprehensive Mathematics Plan.</p> <ul style="list-style-type: none"> ▪ Targeted Professional Development ▪ Integration of Instructional Technology ▪ Instructional Resource Alignment 	<p>Directors of Academic Services Assistant Superintendent of Curriculum & Instruction</p>	

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Obj	Activity	Person Responsible	Status Update
	<ul style="list-style-type: none"> ▪ Purchase of Equipment and Supplies 		
B	Develop a 4 quadrant profile for each campus on TPM measures by student by grade	Director of Achievement, Accountability & Educational Technology	
E	Continue administration of the Stanford 10 and OLSAT, nationally norm-referenced achievement tests, to all 2 nd , 5 th , and 8 th graders to measure our students' achievement and ability as compared to a national norm.	Assistant Superintendent of Curriculum and Instruction Director of Achievement, Accountability & Educational Technology	
A B	Targeted Assisted Title I campuses will use the following criteria to identify students for Title I services: <ul style="list-style-type: none"> • At risk according to PEIMS criteria • Teacher recommendation 	Assistant Superintendent of Curriculum and Instruction	
A C D	Continue development and implementation of an accelerated math program beginning in 5 th grade for qualifying students.	Assistant Superintendent of Curriculum and Instruction	
Student Support Services			
A	Implement a plan for an effective and comprehensive early childhood program	Assistant Superintendent of Student Support Services	
A	Implement a plan for an effective and comprehensive bilingual, dual language, and ESL education program	Assistant Superintendent of Student Support Services Coordinator for Student Support Services	
Educational Technology Integration			
A B	Explore the instructional merits of emerging technology solutions and related	Director of Achievement, Accountability &	

Obj	Activity	Person Responsible	Status Update
C	educational technology devices at all grade levels	Educational Technology	
A B C	Engage LTISD faculty and staff in an evaluative process to determine future growth in the areas of educational technology	Director of Achievement, Accountability & Educational Technology	
A B C	Implement SMART Technology in the classroom and develop a district standard for all classrooms	Director of Achievement, Accountability & Educational Technology	

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

- Recognition that the District will build its capacity to implement a comprehensive communication plan that is dynamic, proactive, robust, energetic and serves to advance support for and understanding of the District’s philosophy, commitments, and decisions.
- The District will honor the community’s investment in providing appropriate and quality facilities and infrastructure to serve the needs of students and programs by providing excellent and efficient care, maintenance, and utilization of these resources.
- Construction projects, land acquisition and objectives of the current and prospective bond programs will receive professional, competent management and stewardship.
- The District will appropriately and effectively utilize the perspectives and input of students, parents and the community.
- Identify, recruit and utilize the individual and collective talents, abilities, expertise, and experiences of community members as resources to support and enrich the educational experiences of our students.

Performance Objectives:

- A. Review and revise the strategic plan for district communications
- B. Develop appropriate materials for updating the community on the progress of bond projects
- C. Superior Achievement on the Financial Integrity Rating System of Texas
- D. Implement third year of Leadership Lake Travis
- E. Implement outreach programs to educate the community on the fundamental components of the state and federal accountability standards.
- F. Develop a process for evaluation of maintenance, transportation, and food service operations against a standard of excellence
- G. Develop procedures and methodologies for conserving utility resources at all facilities.
- H. Develop and implement goals and events that promote interactive relationships with parents and the community.

Obj	Activity	Person Responsible	Beginning of Year Status
A	Refinement of processes for clear communication within the district and with the community	Director of Communications, Media and Community Relations Assistant Supt for Technology and Information Services	
A	Timely postings of district information, bonds,	Assistant Superintendent for	

Obj	Activity	Person Responsible	Beginning of Year Status
B	grants and other initiatives	Business and Financial Services Director of Communications, Media and Community Relations Senior Director of Facilities, Construction, and Auxiliary Services Assistant Supt For Technology and Information Services	
B	Develop and implement a system for providing facilities for evolving science programs.	Assistant Superintendent Of Curriculum and Instruction Senior Director for Facilities, Construction and Support Services	
C	Provide a coherent, systemic plan for delivery of services across departments, which will promote fiscal responsibility while obtaining quality resources for the district.	Assistant Superintendent for Bus & Financial Services Director of Budget & Acct. Director of Purchasing	
D E H	Implement programs to educate the community on various aspects of the district (ie, Leadership Lake Travis, Realtors Lunch, etc.)	Director of Communications, Media and Community Relations Deputy Superintendent	
F	Develop a process for evaluation of maintenance, transportation, and food service operations against a standard of excellence: <ul style="list-style-type: none"> Review and adopt best-practices from professional organizations, cohorts, and private sector professionals Conduct peer reviews with cohorts 	Senior Director of Facilities, Construction, and Auxiliary Services Auxiliary Services Directors and Facilities Resources, Compliance and Construction Manager	
G	Finalize and implement the District Energy	Senior Director of Facilities,	

Obj	Activity	Person Responsible	Beginning of Year Status
	Management Plan	Construction, and Auxiliary Services Facilities Resources, Compliance and Construction Manager	
G	Streamline and more clearly define the responsibilities of the campus Administrators and Special Events Coordinators (SEC's) in implementing and supporting the District Energy Management Plan	Senior Director of Facilities, Construction, and Auxiliary Services Facilities Resources, Compliance and Construction Manager	
H	Involve parents and the community in the planning and implementation of the FitSmart Expo in February 2011	Director of Food & Nutrition Services Healthy Lifestyles Coordinator	

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III. Curriculum:

Develop, implement, assess, and support full implementation of a high quality, vertically aligned curriculum that exceeds the state’s TEKS* requirements by enhancing and utilizing research-based best practices from across the state and nation.

*Texas Essential Knowledge and Skills

- Ensure that curriculum development is an on-going endeavor in response to changes in legislation, textbook adoptions, state and national assessment, technology, and other findings in educational research that support student achievement and/or readiness for post-secondary academic or career pursuits
- Continue to make data-driven decisions regarding curriculum development, enhancement, and revision.
- Ensure that the District curriculum is rigorous and relevant to real world applications.

Performance Objectives:

- A. 100% of the non-negotiable CSCOPE curriculum elements will be implemented district-wide (Vertical Alignment, Year at a Glance, Instructional Focus Documents).
- B. 100% of all lesson plans will be developed based on the CSCOPE Instructional Focus Documents
- C. Curriculum-based assessments will be valid, reliable and reflective of the curriculum

Obj	Activity	Person Responsible	Beginning of Year Status
CSCOPE Enhancement, Implementation & Monitoring			
A B	Provide in-depth training in the CSCOPE curriculum focusing on Vertical Alignment documents, Instructional Focus Documents and the 5E model of instruction	Assistant Superintendent of Curriculum & Instruction Directors of Academic Services	
A B	Continue customization of the CSCOPE curriculum by developing processes for mapping current district resources to CSCOPE units	Assistant Superintendent of Curriculum & Instruction Directors of Academic Services	
A B	Monitor implementation of CSCOPE curriculum through learning walks, meetings with curriculum leaders and other modes of evaluation to ensure that CSCOPE	Assistant Superintendent of Curriculum & Instruction Directors of Academic Services	

Obj	Activity	Person Responsible	Beginning of Year Status
	Instructional Focus Documents are the main resource for lesson planning and delivery of instruction.		
A B C	Develop short-term modifications to CSCOPE to account for any TEK movements across Middle School grades	Assistant Superintendent of Curriculum & Instruction Directors of Academic Services	
Curriculum Development & Professional Development			
A B C	Provide training for the new Science TEKS	Directors of Academic Services	
A B	Implement a robust computer applications curriculum	Director of Achievement, Accountability & Educational Technology	
Assessment			
C	Develop long-term processes and products that will assist in CBA development and administration for 2011-12 and beyond	Directors of Academic Services Director of Achievement, Accountability & Educational Technology	
C	Administer district-wide assessments in fall and spring utilizing Released TAKS tests	Directors of Academic Services Director of Achievement, Accountability & Educational Technology	

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, service, integrity and high standards of citizenship among students, staff, community, and visitors.

- Commit District resources and implement necessary procedures to appropriately and effectively provide for the safety and security of students, staff, and visitors to District schools, facilities, and events.
- Student behavior and the staffs' professional actions reflect the highest standards and ideals in support of democratic principles and values of citizenship as reflected in Board policies, rules, and expectations.

Performance Objectives:

- A. Annual review, update and publication of the Student Code of Conduct
- B. 100% of staff wear District ID badges
- C. Continue 100% use of visitor management procedures at all campuses
- D. Decrease disciplinary infractions resulting in DAEP and / or JJAEP placement by 10 percentage points
- E. 100% participation by each campus in lessons and activities that support principles of democracy, including patriotic celebrations.
- F. Review, update and implement the District Emergency Management Plan and conduct a Safe Schools Audit.
- G. Provide recurring opportunities to educate students in safety procedures.

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Obj	Activity	Persons Responsible	Beginning of Year Status
A	Integrate TASB update into Student Code of Conduct, publish, and distribute the first week of school	Deputy Superintendent Principals Assoc. and Assistant Principals	
A	Update of policies and guidelines regarding Student Code of Conduct due to legislative actions (Dating Violence Policy)	Deputy Superintendent	
A	Implement professional development to increase teacher, student, and parent awareness of issues regarding sexual abuse of children including highlighting this resource: www.childwelfare.gov/can/types/sexualabuse/	Deputy Superintendent Assistant Superintendent for Curriculum & Instruction	

Obj	Activity	Persons Responsible	Beginning of Year Status
D	Implement preventative drug and alcohol programs	Deputy Superintendent Principals Healthy Lifestyles Coordinator	
E	Facilitate citizenship opportunities (i.e., Celebrate Freedom Week, Constitution Day, Mock Election)	Directors of Academic Services	
F	Continue annual updates of the District wide emergency management plan	Deputy Superintendent Facilities Resources, Compliance and Construction Manager	
F	Update training status for Safe Schools Audit Committee	Senior Director of Facilities, Construction, and Auxiliary Services Facilities Resources, Compliance and Construction Manager	
F	Update facility campus plans to reflect latest additions and modifications	Senior Director of Facilities, Construction, and Auxiliary Services Facilities Resources, Compliance and Construction Manager	
F	Conduct Safe Schools Audit	Senior Director of Facilities, Construction, and Auxiliary Services Facilities Resources, Compliance and Construction Manager	
G	Develop interesting activities to train students	Senior Director of Facilities,	

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Obj	Activity	Persons Responsible	Beginning of Year Status
	in safety procedures (ie, Bus Safety, cyber-safety, flu prevention education, SRO Trainings, etc.)	Construction, and Auxiliary Services Director of Transportation Deputy Superintendent Assistant Superintendent of Technology and Information Services	

V. College and Career Readiness (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for post-high school educational and/or career pursuits.

- The District will develop processes, procedures, and programs that support and encourage students to pursue a rigorous and relevant academic plan.
- The District will increase partnerships with colleges, universities, and other higher education entities to ensure a seamless transition beyond the K-12 experience (dual credit, advanced placement, and tech prep coursework through articulation agreements).
- The District will continue to support its commitment to the design and implementation of the six Institutes of Study to provide a relevant program of study based on student interest and emerging workforce needs.

Performance Objectives:

- A. Less than 0.2% annual dropout rates (grades 7-8)
- B. Greater than 95% completion rates for all students (4-year longitudinal) with at least 95% in each student population
- C. Greater than 30% completion of advanced / dual enrollment courses
- D. Greater than 95% completion of the Recommended High School Program, Distinguished Achievement Program, or Lake Travis Scholar Program
- E. Increase participation by 5 percentage points on Advanced Placement (AP) Examinations
- F. Greater than 75% of Advanced Placement Examinations receive a score of 3 or higher
- G. Increase by 5 percentage points on College Readiness indicators
- H. Greater than 80% participation on the College Admissions Tests (SAT and ACT)
- I. Greater than 60% of students who score at or above the national average on College Admissions Tests
- J. Increase the number of students recognized by the National Merit Scholar organization by 10%

Obj	Activity	Person Responsible	Beginning of Year Status
A B	Implement the 2010-11 LTISD Dropout Prevention and Recovery Plan, focusing on providing alternative, individualized learning opportunities for students	Executive Director of Academic & Organizational Development Coordinator for College & Career Readiness	
B	Continue tracking of the cohort student groups for	Executive Director of Academic	

Obj	Activity	Person Responsible	Beginning of Year Status
	accurate calculation of the Completion Rate	& Organizational Development Coordinator for College & Career Readiness	
B C D	Implement College & Career Exploration Opportunities at Elementary Campuses (Career Day, College Fair, etc.)	Executive Director of Academic & Organizational Development Coordinator for College & Career Readiness	
A B C D	Complete Graduation/Post-Secondary Plan for each high school student	Executive Director of Academic & Organizational Development Coordinator for College & Career Readiness	
A B C	Continue building depth into High School Institutes coursework through integrated curriculum writing, cutting-edge technology and community/industry partnerships	Executive Director of Academic & Organizational Development Coordinator for College & Career Readiness	
D E G H I	Increase participation in Advanced Placement, Pre-AP, Dual Enrollment, and Tech Prep coursework	Executive Director of Academic & Organizational Development Coordinator for College & Career Readiness	
A B C D	Plan and schedule opportunities for middle school students to explore Institutes of Study	Coordinator for College & Career Readiness	
A B D	Identify and develop individual student interests and strengths (Career Cruising 6-12)	Coordinator for College & Career Readiness	
J	Administer the PSAT to all 10 th and 11 th grade students during the school day to increase the number of students recognized with the National	Executive Director of Academic & Organizational Development	

Obj	Activity	Person Responsible	Beginning of Year Status
	Merit Scholar organization		

VI. Highest Quality Staff

Recruit, hire, develop, and retain the highest quality faculty and staff.

- Staff development will incorporate research-based, data driven best practices for integration into professional practice in order to meet the individual needs of students.
- Implement a plan of recruitment, selection, induction, development, and retention of staff that reflects a district commitment to securing and retaining only the highest quality staff.

Performance Objectives:

- A. 100% of LTISD teachers and instructional aides on each campus will possess appropriate certification in all areas of their assigned schedule, in addition to meeting NCLB “highly qualified” criteria, so that 100% of LTISD staff members are “highly qualified”
- B. Continuation of the district-wide campus induction year program and participation of 100% of new staff members in that program
- C. 100% participation in District Staff Development Plan
- D. 100% of LTISD elementary and secondary teachers successfully complete the state and district technology competencies within the District prescribed timeline and demonstrate integration of those competencies within their instructional/professional practice
- E. Initially, and on a continual basis, assess the technology competencies necessary to support the effective use of technology within the performance expectations and duties of all campus and central administrative positions-- in order to build and implement relevant and timely professional development experiences for administrative staff in subsequent years
- F. Develop and utilize District promotional materials to aid in the marketing and recruitment of potential candidates for employment
- G. Develop and coordinate programs, events, etc. to recognize and celebrate staff and student achievement

Obj	Activity	Person Responsible	Beginning of Year Status
A, F	Recruit at universities, job fairs and advertise on external professional websites for professional positions	Executive Director for Administrative and Human Resources Services Director of Communications, Media and Community Relations	
A	Train new administrators on utilization of “Gallup Teacher Insight” as a prescreening tool for campus instructional staff.	Executive Director for Administrative and Human Resource Services	

Obj	Activity	Person Responsible	Beginning of Year Status
A	Train all administrators on the Polaris Support Staff and Teacher Profiles	Executive Director for Administrative and Human Resources Services	
B	Continue implementation of induction year mentoring program	Director of Elementary Academic Services	
C	Continue development and implementation of a comprehensive Professional Development Plan	Assistant Superintendent of Curriculum and Instruction	
C	Continue to offer specialized in-service training for LTISD substitutes focused on classroom management, special needs students and other critical areas.	Executive Director for Administrative and Human Resources Services Assistant Superintendent of Student Support Services	
C	Require successful completion of "Substitute University" for all substitute teachers as well as completion of 60 college hours	Executive Director for Administrative and Human Resources Services	
C	Upgrade training and certification objectives for Auxiliary Services supervisors and staff. <ul style="list-style-type: none"> Establish target levels for training and certification for each staff level Set timeline goals for training to be accomplished 	Senior Director of Facilities, Construction, and Auxiliary Services Auxiliary Services Directors and Facilities Resources, Compliance and Construction Manager	
G	Continue implementation of Appreciation Weeks for various groups: Teacher, Counselor, Librarian, Paraprofessional, Nurse, Substitute, Retirees, etc.	Director of Communications, Media and Community Relations Executive Director for Administrative and Human Resources Services	
G	Continue implementation of district-wide event to recognize and celebrate LTISD staff	Director of Communications, Media and Community Relations	

Obj	Activity	Person Responsible	Beginning of Year Status
	in their support and service to the district	Executive Director for Administrative and Human Resources Services	
G	Honor Teacher of the Year Recipients throughout the year. Recognition at: School Board, New Teacher Breakfast, Convocation	Director of Communications, Media and Community Relations Executive Director for Administrative and Human Resources Services	
G	Celebrate staff service to the district for Retirees and Service Pin Awards	Director of Communications, Media and Community Relations Executive Director for Administrative and Human Resources Services	



AGENDA ITEM ACTION SHEET

SUBJECT	Advanced Academics Report
RECOMMENDED ACTION	Discussion
RATIONALE	Lake Travis High School received scores from the 2010 Advanced Placement exams and ACT examinations. Highlights of several advanced academic programs including AP and ACT will be reviewed.
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Jill Siler, Executive Director for Academic and Organizational Development
ATTACHMENTS	None
MEETING DATE	September 16, 2010



AGENDA ITEM ACTION SHEET

SUBJECT	2010 State and Federal Accountability Rating
RECOMMENDED ACTION	Discussion
RATIONALE	The district and campus state and federal accountability ratings for 2009-2010 will be presented as well as upcoming changes for state accountability in 2011.
BUDGET PROVISIONS	none
RESOURCE PERSONNEL	Myra Pettit, Assistant Superintendent for Curriculum and Instruction Kathy Burbank, Director of Accountability, Achievement & Educational Technology
ATTACHMENTS	Comparison of 2010 and 2011 State Accountability
MEETING DATE	September 16, 2010

Overview 2010 and 2011

Any changes will be announced with as much advance notice as possible. In the tables that follow, all known changes are shown. Changes from the previous year are indicated in bold.

Table 26: 2010 and 2011 Standards – Standard Procedures

	2010	2011*
TAKS % Met (All Students, White, Hispanic, African American, & Economically Disadvantaged)		
	% Met	% Met
Exemplary (All Subjects)	≥ 90%	≥ 90%
Recognized (All Subjects)	≥ 80%	≥ 80%
Academically Acceptable		
Reading/ELA, Writing, Social Studies	≥ 70%	≥ 70%
Mathematics	≥ 60%	≥ 65%
Science	≥ 55%	≥ 60%
TAKS (Accommodated)	All grades & subjects	All grades & subjects
TAKS-M and TAKS-Alt	N/A	All grades & subjects
TAKS Commended Performance (All Students & Economically Disadvantaged)		
	N/A	% Commended (with TPM)
Exemplary (Reading/ELA, Math)		≥ 25%**
Recognized (Reading/ELA, Math)		≥ 15%**
Academically Acceptable		N/A
ELL Progress Indicator (All Students only)***		
Exemplary	N/A	≥ 60%
Recognized		≥ 60%
Academically Acceptable		N/A
Completion Rate I (Gr. 9-12) (All Students, White, Hispanic, African American, & Econ. Disadvantaged)		
	Class of 2009 (9 th grade 05-06)	Class of 2010 (9 th grade 06-07)
Exemplary	≥ 95.0%	≥ 95.0%
Recognized	≥ 85.0%	≥ 85.0%
Academically Acceptable	≥ 75.0%	≥ 75.0%
Annual Dropout Rate (Gr. 7-8) (All Students, White, Hispanic, African American, & Econ. Disadvantaged)		
	2008-09 Dropouts	2009-10 Dropouts
Exemplary, Recognized, & Academically Acceptable	≤ 1.8%	≤ 1.6%
Additional Features		
Required Improvement	Use	Use**
Texas Projection Measure	Use	Use***
Exceptions	Use	Use**
Underreported Students	≤ 150 and ≤ 4.0%	≤ 150 and ≤ 3.0%

New Accountability System will be in place beginning in the 2012-13 school year. No Ratings in 2012

* Details about the 2011 standards are presented in Chapter 17 – Indicators and Standards for 2011.

** RI and Exceptions are not available for use with the Commended Indicator.

*** Decisions about the use of TPM with the ELL Progress Indicator will be made during the 2011 development cycle.

Minutes of Board Meeting

The Board of Trustees Lake Travis Independent School District

A meeting of the Board of Trustees of the Lake Travis Independent School District was held August 26, 2010, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

Call To Order

President Jason Buddin called the meeting to order at 6:31 p.m.

Quorum Determination

Trustees Jason Buddin, Alan Williams, Lisa Johnson, Alex Alexander, Mayo Davidson, and Fred Goff were in attendance. (Trustee Guy Clayton was not present.)

Budget and Tax Rate Public Hearing

At 6:32 p.m., a public hearing on the LTISD Budget and Tax Rate for the 2010-2011 school year was presented by Johnny Hill, Assistant Superintendent for Business and Financial Services. No public comments were made.

Child Care Services Public Hearing

At 6:33 p.m., a public hearing on the LTISD Child Care Services Program for the 2010-2011 school year was presented by Myra Pettit, Assistant Superintendent for Curriculum and Instruction. The first public hearing was held in June 2010. No public comments were made.

(The public hearing was adjourned at 6:35 p.m.)

Call to Order

Meeting was called to order at 7:00 p.m. Trustee Guy Clayton was present.

Pledge of Allegiance and Moment of Silence

Trustee Alexander led the Pledge of Allegiance. A moment of silence was observed.

Audience Comments

There were no requests received to address the Trustees.

Superintendent's Report

Senior Staff reported on the success of first week of school.

Administrative & Legal Services

Contingency Staffing Positions – Ms. Bohn presented a recommendation that the Board approve three FTE contingency staffing positions. The Board approved contingency staffing in June, and due to student enrollment, all five of those positions were used at the start of the 2010-2011 school year.

A **MOTION** was made by Trustee Clayton, seconded by Trustee Williams, to approve the hiring of contingency staffing positions as presented. All Trustees present voted in favor (7-0).

Business Financial and Auxiliary Services

Bond Construction Update – Jim Ratcliff, Senior Director for Facilities, Construction, and Support Services, provided an update on the District's bond construction program. This item was for information-only purposes; no action was required.

Transportation Distribution Center Change Order – Mr. Ratcliff stated that during the course of planning for the Transportation & Distribution Center Project, LTISD, its architects and engineers met with Austin Energy to discuss electrical service to this project. The site for this project falls within both the Austin Energy and Pedernales Electric Co-Op service areas and coordination between the two entities delayed the finalization of Austin Energy's design for service to this project beyond the bid date for the overall project. The work will be performed under the construction contract with F.T. Woods for the overall project. Change Order No. 2 will formalize the addition of this work to their contract.

A **MOTION** was made by Trustee Goff, seconded by Trustee Davidson, to authorize the Superintendent or his designee to execute Change Order No. 2 to the Transportation – Distribution Center Project to increase the F.T. Woods construction contract amount by \$35,919.34 for additions required to facilitate Austin Energy service to this project. All Trustees present voted in favor (6-0); Trustee Williams was not present for this item.

2009-10 Budget Amendments – Johnny Hill, Assistant Superintendent for Business and Financial Services, presented the following items for consideration: a.) General Fund Budget Amendment #3 for 2009-2010, b.) Justifications for Proposed Amendment #3, and c.) Food Service Fund Budget Amendment #1 for 2009-2010.

A **MOTION** was made by Trustee Davidson, seconded by Trustee Clayton, to approve the 2009-2010 budget amendments as presented. All Trustees voted in favor (7-0).

2010-11 Blue Cross Blue Shield of Texas Health Benefit Package for Employees – Mr. Hill stated a Request for Proposals was received from Blue Cross and Blue Shield at an increase of 7.24 percent from 2009-2010, which translates to a cost of \$313,000. The expenditure is included in the 2010-2011 budget.

A **MOTION** was made by Trustee Johnson, seconded by Trustee Goff, to approve Employee Health Insurance for 2010-11 as presented. All Trustees present voted in favor (7-0).

2010-11 Budget – Mr. Hill stated the proposed budget funds the District’s programs and initiatives, provides a competitive salary structure for staff and provides for a projected ending fund balance of \$20.2 million.

A **MOTION** was made by Trustee Williams, seconded by Trustee Goff, to approve the 2010-2011 budget to fund the new fiscal year as presented, to fund the new fiscal year. All Trustees voted in favor (7-0).

Tax Rate to Fund Annual 2010-11 Budget Resolution – Mr. Hill stated that a school district’s governing body must adopt a tax rate by official action and set it out in an ordinance or resolution. Mr. Hill indicated that this is the third consecutive year the District has operated within the same tax rate and is the lowest since Robin Hood was adopted by the Legislature.

A **MOTION** was made by Trustee Clayton, seconded by Trustee Alexander, to approve the resolution to adopt the 2010 Tax Rate at \$1.3159/\$100 taxable value. This reflects \$1.0400 Maintenance & Operation Tax Rate and \$0.2759 Interest & Sinking Tax Rate. All Trustees voted in favor (7-0).

Technology and Information Services

Student Acceptable Use Policy – Sean Casey, Assistant Superintendent for Technology and Information Systems Services, stated Lake Travis ISD revises its Acceptable Use Policy (AUP) for student use of technology, Internet access, and District-provided information systems annually, in order to maintain relevance and currency with changing technologies and expectations for their use. The policy is included in all student handbooks. This item was for information-only purposes; no action was required.

Consent Agenda

Update 87 Policies

- CH (Local) Purchasing and Acquisition
- DFBB (Local) Term Contracts: Nonrenewal
- DFE (Local) Termination of Employment: Resignation

- DI (Local) Employee Welfare
- FB (Local) Equal Educational Opportunity
- FFAC (Local) Wellness and Health Services: Medical Treatment
- FFH (Local) Student Welfare: Freedom from Discrimination, Harassment, and Retaliation
- GR (Local) – Relations with Governmental Entities
- GRB (Local) - Relations with Governmental Entities: County Governmental Authorities

Other Policies

- DEA (Local) Compensation and Benefits: Salaries and Wages
- DGBA (Local) Personnel Management Relations: Employee Complaints/Grievances
- DIA (Local) Employee Welfare: Freedom of Discrimination, Harassment and Retaliation
- FDB (Local) Admissions: Intradistrict Transfers and Classroom Assignments
- FFC (Local) Student Welfare: Student Support Services
- FNG (Local) Student Rights and Responsibilities: Student and Parent Complaints/Grievances
- GE (Local) Relations with Parent Organizations
- GF (Local) Public Complaints

Physical Education Providers

Waiver for Modified Schedules for TAKS Testing Days

Student Success Initiative Waiver

June & July 2010 Statement of Revenues & Expenditures, Balance Sheet and Summary of Tax Collections

Minutes - June 24, 2010 Board Meeting

Minutes - August 12, 2010 Board Workshop

A **MOTION** was made by Trustee Davidson, seconded by Trustee Williams, to approve the consent agenda as presented. All Trustees voted in favor (7-0).

Upcoming Meetings

President Buddin announced the following future meetings of the LTISD Board of Trustees:

- **September 16, 2010, 6:00 p.m., Combined Board Workshop/Meeting, EDC**
- **September 28, 2010, 6:00 p.m., Formative Conference, EDC**

Adjournment

There being no further action, the August 26, 2010 Board of Trustees' meeting adjourned at 7:52 p.m.

Jason Buddin, President

Lisa Johnson, Secretary