

Agenda of Regular Meeting

The Board of Trustees Lake Travis Independent School District

A meeting of the Board of Trustees of Lake Travis Independent School District will be held November 19, 2009, beginning at 6:30 PM in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the Board should be held or is required in relation to any item included on this agenda, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

1. Call To Order
2. Quorum Determination
3. Closed Session - Trustees will meet in closed session as permitted by the Texas Government Code Section 551.001 et. seq.
 - A. Section 551.071 - Consultation with Attorney
 1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).
 - B. Section 551.072 - Deliberation regarding Real Property
 1. The Board will discuss the purchase, exchange, lease, or value of real property. (This may involve consultation with attorney as permitted under Section 551.071.)
 - C. Section 551.074 – Personnel Matters
 1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)

4. ****OPEN SESSION WILL BEGIN AT 7:00 P.M.****
5. Pledge of Allegiance and Moment of Silence
6. Audience Comments
7. Discussion and/or Action
 - A. Business and Financial Services
 1. Bond Program Update 3
 2. Competitive Sealed Proposals – EDC Improvements 2009 10
 3. Energy Consumption Reduction Resolution 11
 4. Energy Conservation Plan Report 16
 5. 2009-2010 Budget Amendments 18
 - B. Curriculum and Instructional Services
 1. Advanced Placement Report 21
 2. Achievement Test Results 22
 - C. Consent Agenda
 1. Revisions, Deletions, and/or Additions to Board Policies
 - a. DBB (Local) Employment Requirements and Restrictions: Medical Examinations and Communicable Diseases
 - b. DCE (Local) Employment Practices - Other Types of Contracts
 - c. EIA (Local) Academic Achievement - Grading/Progress Reports to Parents
 2. Textbook Selection Committee 23
 3. October 2009 Financials - Statement of Revenues & Expenditures, Balance Sheet, Summary of Tax Collections Report 26
 4. Minutes - October 22, 2009 Regular Board Meeting; November 5, 2009 Board Workshop; November 10, 2009 Special Called Meeting; November 13, 2009 Canvass Tax Ratification Election 30
8. Upcoming Meetings
 - A. December 10, 2009, 6:00 p.m., Board/Superintendent Conference, EDC
 - B. December 17, 2009, 7:00 p.m., Regular Board Meeting, EDC
 - C. January 14, 2010, 7:00 p.m., Regular Board Meeting, EDC
9. Adjournment



AGENDA ITEM ACTION SHEET

SUBJECT	Bond Construction Update
RECOMMENDED ACTION	Provide Information
RATIONALE	To keep the Board updated on progress of the bond program
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Johnny Hill, Assistant Superintendent for Business and Financial Services 533-6016 Jim Ratcliff, Senior Director Facilities, Construction and Support Services 533-6026
ATTACHMENTS	<ol style="list-style-type: none">1. Bond Construction Update2. Bond Financials
MEETING DATE	November 19, 2009



LAKE TRAVIS
INDEPENDENT SCHOOL DISTRICT
Every heart. Every mind. Every day.

BOND CONSTRUCTION UPDATE
REPORT TO BOARD OF TRUSTEES
November 19, 2009

Current Bond Facilities Projects

2006 Bond

- **Lake Travis High School, Lake Travis Middle School** – This project covers the expansion of Lake Travis High School to provide a student capacity of 2500 with core facilities for 3000 and the expansion of Lake Travis Middle School to provide a student capacity of 900 students. The LTISD Planning and Construction Department is currently working with the contractor to closeout this project, which is expected to occur this quarter.
- **Serene Hills Elementary School** – The LTISD Planning and Construction Department is currently working with the contractor to closeout this project, which is expected to occur this quarter.
- **Transportation Center and District Distribution Center** – Construction documents are currently out to bidders with bidding and contract award scheduled to occur in November / December 2009. Construction completion is scheduled for fall 2010.
- **Conversion of Existing Transportation Center to Maintenance Facility** – Planning for this project is ongoing and will be bid with the new Transportation Center/Distribution Center project. The conversion renovation work will commence with the completion of the new Transportation Center and is scheduled to take approximately 5 months to complete.
- **Educational Development Center Phase II** – Bids were received this week with contract award scheduled to occur in November 2009. Construction completion is scheduled for late spring 2010.
- **Maintenance, Technology, Instructional, Food and Nutrition Services, Transportation Buses/Vehicles** – Maintenance repairs and upgrades to facilities, replacements and upgrades of equipment and infrastructure for technology, instructional equipment and related items, food service and nutrition equipment and facilities, and buses and related vehicles and equipment for transportation are included in this bond program and are taking place on an as-needed basis across the timeframe of the bond program.
- **Land Acquisition for Future Facilities** – The district is currently reviewing and evaluating opportunities for the acquisition of land for future facilities and has acquired two Middle School sites, one Elementary School site, the High School site and the Transportation Center/District Warehouse site. Efforts to acquire an additional Elementary School site, and a Central Events Center site are still in progress.

Completed Facilities Projects

2006 Bond

- **Administration Building Renovations** – this project covered the conversion of the former board room in the Administration Building to offices for the Human Resources Department and the replacement of building heating system water piping and was completed in August 2007.

- **Hudson Bend Middle School Expansion Phase II** – this project covered the expansion of Hudson Bend Middle School to accommodate 900 students and included the following components and was completed in May 2007.
 - Expansion of the drama instructional facilities
 - Additional bleacher seating at the main gym
 - Expansion of the Cafeteria
 - Construction of a new Dance instructional area
 - Construction of a new 4 classroom addition
 - Expansion of parking facilities and the addition of bleacher seating, lighting and a concession stand / restroom building at the football field
 - Site landscaping and irrigation

- **Elementary School Upgrades and Renovations** – This project included the following upgrades and renovations and was completed in August 2006.
 - **Lakeway Elementary School**
 - Library expansion
 - Ceiling tile replacement throughout original building
 - Floor replacement at needed areas
 - Corridor tackstrips
 - Sinks added at nurse's area and special services area
 - Gym floor replacement
 - Sound absorption panels at gym and cafeteria
 - Walking track around playfield area
 - Security fencing and gates
 - Landscaping at front building entry areas
 - **Bee Cave Elementary School**
 - New secure entry vestibule
 - Corridor tackstrips
 - Walking track around playfield area
 - Security fencing and gates
 - **Lake Pointe Elementary School**
 - New secure entry vestibule
 - Replacement of stair nosings
 - Corridor tackstrips
 - Walking track around playfield area
 - **Lake Travis Elementary School**
 - Corridor tackstrips
 - Walking track around playfield area

- **Safety and Security Measures**
 - RaptorWare visitor background screening systems have been installed in each school reception area. This project was completed in August 2006.
 - Surveillance cameras have been installed at all school campuses. This project was completed in March 2008.
 - Phase One of the Building Access and Control System was completed in June 2009.

2004 Bond

- **Lift Station and Sewer Line for Lake Travis Elementary** – the new Water District 17 lift station and sewer line have been completed and are now in operation. This project was completed in September 2009.
- **Hudson Bend Middle School Expansion – Phase I** – This project included the installation of a new 6 lane running track and football field and was completed in August 2006.
- **Conversion of existing Building 100 at the original Lake Travis Elementary School to an Educational Development Center** – The condition of Building 100 at the original Lake Travis Elementary School allowed this building to be economically salvaged and a portion of it converted to meeting and training facilities for district staff and faculty. This project was completed in December 2005.
- **Lake Travis Elementary School** – This project, located on Kollmeyer Drive at Ranch Road 620, was completed and opened for school in August 2005.
- **Maintenance Upgrade Projects** – This project included upgrades to roofing, waterproofing, mechanical equipment and alarm systems at Lake Travis High School, Lake Travis Middle School and the Administration Building and was completed in August 2005.
- **Energy Management Controls System** – The installation of a district wide energy management and control system was completed in September 2005.
- **Expansion of Lakeway, Bee Cave, and Lake Pointe Elementary Schools** – This project expanded the capacity of each of these schools to 850 students and was completed for the start of school in August 2004.
- **Expansion/Renovation of the Lake Travis Middle School Kitchen and Cafeteria** – This project included the expansion and renovation of the kitchen and dining area at Lake Travis Middle School and was completed in August 2004.

Lake Travis ISD
 2004 Bond Program (3 Year)
 October 31, 2009

Resources	Original Budget	Amended Budget	Total Revenue	Amended Balance
1. Bond Proceeds	36,275,000	36,275,000	36,275,000	0
2. Interest Revenue	0	703,753	702,749	1,004
3. Other Resources	0	128,886	128,886	0
Total Resources	36,275,000	37,107,639	37,106,636	1,003

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
1. Lake Travis Elementary School	12,772,000	13,320,389	13,319,440	949
2. Elementary School Expansions	8,853,575	9,252,915	9,252,915	0
3. Building Improvements	7,774,030	6,398,598	6,269,838	20,361
4. Other Programs				
Bond Issue and Reimbursements	2,080,000	1,726,330	1,726,330	0
Library Books	210,000	208,184	208,184	0
Transportation	1,300,000	1,259,846	1,259,846	0
Technology	2,498,750	2,498,309	2,498,309	0
Athletic Facilities	286,000	678,314	678,314	0
Educational Development Center	0	765,943	765,943	0
Utility Upgrades	500,000	873,914	844,793	29,121
Tranfers-Out & Arbitrage	0	72,000	70,000	2,000
Total 2004 Bond Program	36,274,355	37,104,982	36,944,153	52,430

The 'Balance to Complete' column reflects funding for construction payments based on close-out of Lake Travis Elementary School and proposed conversion of wastewater utilities.

Lake Travis ISD
 2006 Bond Program Summary
 October 31, 2009

Resources	Original Budget	Amended Budget	Total Resources	Balance
1 Bond Proceeds	126,830,000.00	127,847,316.00	127,847,316.74	(0.74)
2 Interest Revenue	0.00	8,950,000.00	8,921,172.09	28,827.91
3 Interest Subject to Arbitrage Rebate	0.00	170,000.00	168,840.40	1,159.60
4 Other	0.00	557,946.00	559,280.76	(1,334.76)
Total Resources	126,830,000.00	137,525,262.00	137,496,609.99	28,652.01

Appropriations	Original Budget	Amended Budget	Total Expended	Balance to Complete
10 Elementary School #5	15,875,000.00	16,456,029.00	16,374,287.95	81,741.05
20 Lake Travis Middle School	9,227,000.00	9,774,711.00	9,774,710.63	0.37
20 Hudson Bend Middle School	3,098,000.00	3,745,910.00	3,711,826.20	34,083.80
30 Lake Travis High School	56,305,000.00	62,557,330.00	62,202,327.63	355,002.37
40 Transportation Facility/Warehouse	6,015,000.00	7,875,134.00	511,657.46	7,363,476.54
50 Stadium	1,135,000.00	1,217,666.00	1,216,861.16	804.84
Construction/Renovation	91,655,000.00	101,626,780.00	93,791,671.03	7,835,108.97
60 Small Renovation Improvements	3,633,930.00	2,782,031.00	2,083,480.35	698,550.65
70 Building Equipment	417,700.00	557,112.00	408,756.66	148,355.34
80 Other Equipment	12,853,370.00	12,598,837.00	8,079,822.52	4,519,014.48
90 Land	15,750,000.00	14,391,443.00	11,320,312.15	3,071,130.85
91 Bond Issuance Costs	1,975,000.00	1,006,932.00	1,006,933.60	(1.60)
92 General Fund Reimbursements	545,000.00	531,000.00	531,000.00	0.00
93 Interest Costs (Arbitrage)	0.00	170,000.00	0.00	170,000.00
94 Contingency	0.00	3,861,127.00	0.00	3,861,127.00
Other Programs	35,175,000.00	35,898,482.00	23,430,305.28	12,468,176.72
Total 2006 Bond Program	126,830,000.00	137,525,262.00	117,221,976.31	20,303,285.69

This is a three-year bond program. The 'Balance to Complete' reflects available funding to finish the projects and make purchases during this period of time.



AGENDA ITEM ACTION SHEET

SUBJECT	Competitive Sealed Proposals – EDC Improvements 2009
RECOMMENDED ACTION	Authorize the Administration to execute a contract with CL Carson, Inc. for the EDC Improvements 2009 project in the total contract amount of \$457,369.
RATIONALE	<p>Fourteen competitive sealed proposals were received on October 20, 2009 for the EDC Improvements 2009 project. These proposals were evaluated on the basis of A) The proposed dollar amount and B) The quality of past work completed; LTISD's previous experience with the proposer; the proposer's project team; the proposer's methodology; and the proposer's subcontractors. Evaluations were based on feedback obtained from references for each proposer's completed projects. Based on this process, the proposal submitted by CL Carson, Inc. in the amount of \$457,300 for the base proposal and \$35,900 for Additive Alternate Number One was determined to provide the best value to Lake Travis ISD for this project. Negotiations were entered into with this proposer and resulted in a \$35,831 reduction in the base proposal amount.</p> <p>The negotiated base proposal amount of \$421,469 is within the construction cost budget for this project of \$456,466. Additive Alternate Number One is for technology upgrades to the Mesquite Technology Training Room at the EDC and will be funded from Technology bond funds.</p> <p>It is therefore recommended that the Board of Trustees authorize the Administration to execute a contract with CL Carson, Inc. for the EDC Improvements 2009 project in the total contract amount of \$457,369 (\$421,469 for the base proposal and \$35,900 for Additive Alternate Number One).</p>
BUDGET PROVISIONS	2006 Bond Funds
RESOURCE PERSONNEL	Jim Ratcliff, Senior Director Facilities, Construction and Support Services 533-6026
ATTACHMENTS	None
MEETING DATE	November 19, 2009



AGENDA ITEM ACTION SHEET

SUBJECT	Electrical Energy Conservation Plan Resolution						
RECOMMENDED ACTION	Approve Energy Consumption Reduction Resolution 111909-1 to establish a long-range energy conservation plan to reduce annual electrical consumption by five percent beginning with the 2008 state fiscal year and consume electricity in subsequent fiscal years in accordance with the District's energy plan.						
RATIONALE	<p>The Board of Trustees adopted an Energy Consumption Reduction Resolution 082808-3 on August 28, 2008, and Section 44.902 of the Education Code has since been amended so that the District must meet different energy consumption reduction standards.</p> <p>The new version of Section 44.902, Education Code requires school districts to establish a long-range energy conservation plan to reduce annual electrical consumption by five percent beginning with the 2008 state fiscal year and consume electricity in subsequent fiscal years in accordance with the District's energy plan.</p> <p>In order to achieve this goal, LTISD has been reviewing electrical consumption figures and developing a long-range electrical energy conservation plan that itemizes what LTISD has already accomplished to reduce electrical consumption and what additional steps LTISD will take in the future to further reduce energy consumption.</p> <p>To finalize the adoption of the long-range energy conservation plan, it is recommended that the Board of Trustees approve Energy Consumption Reduction Resolution 111909-1</p>						
BUDGET PROVISIONS	Possible savings as a result of this program.						
RESOURCE PERSONNEL	<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">Jim Ratcliff</td> <td style="width: 33%;">Jack Stevens</td> <td style="width: 33%;">Johnny Hill</td> </tr> <tr> <td>533-6026</td> <td>533-5963</td> <td>533-6016</td> </tr> </table>	Jim Ratcliff	Jack Stevens	Johnny Hill	533-6026	533-5963	533-6016
Jim Ratcliff	Jack Stevens	Johnny Hill					
533-6026	533-5963	533-6016					
ATTACHMENTS	<ol style="list-style-type: none"> 1. Resolution 111909-1 2. Long-Range Electrical Energy Conservation Plan 						
MEETING DATE	November 19, 2009						

**Energy Consumption Reduction
Resolution 111909-1**

Whereas, it is the responsibility of Lake Travis Independent School District (District) to make every effort to conserve energy and natural resources; and

Whereas, energy efficient operations will reduce the operating cost of the District; and

Whereas, the Board of Trustees adopted an Energy Consumption Reduction Resolution 082808-3 on August 28, 2008, and Section 44.902 has since been amended so that the District must meet different energy consumption reduction standards;

Whereas, Section 44.902, Education Code, revised effective for the 2009-2010 school year, requires each school district to establish a long-range energy plan to reduce the District's annual electric consumption by five percent beginning with the 2008 state fiscal year and consume electricity in subsequent fiscal years in accordance with the District's energy plan; and

Whereas, the District has developed a Long-Range Electrical Energy Conservation Plan for the purpose of meeting this goal;

Now Therefore, Be It Resolved, that the District establishes a goal to reduce its annual electrical consumption by five percent beginning with the 2008-2009 fiscal year and extending thru the 2015-2016 fiscal year and using the 2007-2008 fiscal year as the baseline year.

Passed, this the 19th day of November 2009.

President, Board of Trustees

Secretary, Board of Trustees

Lake Travis Independent School District
Long Range Electrical Energy Conservation Plan
November 19, 2009

In accordance with Senate Bill 300 and the requirements of the State Energy Conservation Office (SECO), Lake Travis ISD has adopted this Long Range Electrical Energy Conservation Plan to meet the goal of reducing LTISD's annual electrical consumption by five percent beginning with the 2008 state fiscal year and consume electricity in subsequent fiscal years in accordance with this plan.

In the 2007-2008 fiscal year (September 2007 thru August 2008), LTISD consumed 12.41 Kilowatt Hours of electricity per square foot. This will be considered LTISD's base year for purposes of this plan. A five percent reduction of this usage figure will result in a plan target of 11.79 Kilowatt Hours of electricity per square foot.

Senate Bill 300 uses a plan term of seven years for purposes of achieving the 5% reduction in electrical usage. This will set the term for this plan to run from the 2008-2009 fiscal year thru the 2015-2016 fiscal year.

The implementation of this plan will include continuing with conservation measures already implemented as well as additional measures to be taken as identified below:

Energy conservation measures currently implemented:

1. Energy contract with Austin Energy:
 - a. Purchased 2 million kWh per year in "Green Choice" futures from Austin Energy – this locks in an escalating variable fuel cost component and uses renewable resources
 - 1 This applies to about 15% of total kWh use; current cost is still slight premium.
 - 2 Net extra cost this year was about 1% of the total energy expenses. The premium will cross over in the next few years and be a plus until expiration in 2022.
2. In existing buildings:
 - a. 1999 – retrofitted light fixtures with more efficient models
 - b. 2000 – established staff Energy Manager position, implemented energy audits and consumption tracking, education of staff and students on energy conservation methods
 - c. 2005 – installed district wide digital Energy Management System (EMS)
 - d. 2005 – replaced inefficient HVAC equipment at LTHS / LTMS with new high efficiency equipment
 - e. Continued emphasis on preventive maintenance measures to insure building systems are operating at peak efficiency
 - f. Installed ceiling fans in elementary classrooms
 - g. Run times for heat and air conditioning are adjusted throughout the year based on the season.

- h. Exterior lighting is adjusted every four weeks based on the daylight hours.
- i. Cool, fresh air is cycled into the buildings in the early hours of the morning to help lower the building temperature prior to the start of each day.
- 3. In new construction and major additions:
 - a. Full control of HVAC and lighting by EMS
 - b. Using very efficient ground loop water source heat pumps (LTE and SHE)
 - c. Lights controlled by occupancy sensors
 - d. Low-E glass and solar awnings at exterior glazing
 - e. Low kWh / SF lighting designs as required by International Energy Code and verified by calculations submitted at plan / code review
 - f. Energy efficient building envelopes – walls and roofs
 - g. Installed ceiling fans in elementary classrooms
- 4. Energy Management measures;
 - a. Increased the Energy Management function time allotment
 - b. Formed District Energy Management Team to include EMS Contractor and MEP Consultant; Team has regular monthly meetings.
 - c. Changed unoccupied space default temperature to 85 degrees from 82.
 - d. Monitoring peak demand costs for potential savings; these are typically over 30% of costs.

Additional energy conservation measures to meet the State goal to reduce kWh / square foot by 5% over the 7 year period beginning with the 2008-2009 fiscal year and extending through the 2015-2016 fiscal year:

- 1 All new or major additions – continue doing steps enumerated above
- 2 Purchase light bulbs with lowest watts necessary
- 3 Continue efforts to cut off all electrical equipment when not in use.
- 4 Reduce thermostat adjustment range to + / - 3 degrees instead of 4, and keep heating set point at 70 degrees, but change summer set point from 74 degrees to 75 degrees.
- 5 Ensure that district administrators have access to district network from home and encourage them to work at home nights and weekends instead of coming to district, thereby reducing after-hours energy usage in district buildings.
- 6 If district office work has to be done during nights and weekends, encourage those doing the work to coordinate their hours to reduce use of energy as much as possible (i.e. try to get everyone in one building area to work at the same time as much as possible instead of spreading out their individual work hours over the whole weekend).
- 7 Consolidate summer programs into as few buildings as possible.
- 8 Monitor summer use to minimize peak demand charges; reduce or turn off AC at 1PM if possible. (Peak demand charges are currently about 30% of the energy costs)
- 9 Monitor hours that community programs use buildings throughout the year and insure that building systems, if used, are turned on and off

- precisely at the scheduled starting and ending times for each program time.
- 10 Explore and consider additional energy savings options, including but not limited to:
- a. Explore using a competitive state of the art EMS in future new facilities.
 - b. Update the existing EMS to give better monitoring, control and troubleshooting of equipment and analysis of energy usage.
 - c. Implement EMS real time energy use control of low priority functions such as larger unoccupied spaces to manage peak demand charges
 - d. Retrofit existing systems with state of the art heating and cooling concepts where practical.
 - e. Voltage level control equipment
 - f. Use of alternative energy sources such as solar and wind.



AGENDA ITEM ACTION SHEET

SUBJECT	Energy Conservation Plan Report
RECOMMENDED ACTION	Provide Information
RATIONALE	To keep the Board updated on the progress of the energy conservation plan
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Jack Stevens Facility Resources, Compliance & Construction Manager 533-5963 Jim Ratcliff, Senior Director Facilities, Construction and Support Services 533-6026 Johnny Hill Assistant Superintendent for Business & Financial Services 533-6016
ATTACHMENTS	Energy Conservation Plan Report for Base Year and Year 1
MEETING DATE	November 19, 2009

11/19/09

Lake Travis ISD Energy Conservation Plan		
kWh per Building Square Footage - Base Year and Year 1		
Reporting Date: 11/19/09		
	9/07 thru 8/08	9/08 thru 8/09
	BASE YEAR	YEAR 1
DISTRICT TOTAL SQUARE FEET	1,145,649	1,310,262
Square Foot change from BASE YEAR		164,613
Percent change from BASE YEAR		14.37%
Total kWh used - Austin Energy	13,520,139	12,763,819
Total kWh used - PEC	700,200	1,431,600
Total kWh used	14,220,339	14,195,419
Percent change from BASE YEAR		-0.18%
LTISD kWh per square foot	12.41	10.83
Percent change from BASE YEAR		-12.72%
Total cost of kWh used - Austin Energy	\$ 1,228,947	\$ 1,192,059
Total cost of kWh used - PEC	\$ 66,848	\$ 138,942
Total Cost of kWh used	\$ 1,295,795	\$ 1,331,001
Percent change from BASE YEAR		2.72%
LTISD cost per square foot	\$ 1.13	\$ 1.02
Percent change from BASE YEAR		-10.19%
Cost per kWh	\$ 0.0911	\$ 0.0938
Percent change from BASE YEAR		2.90%
COMPARABLES (Source - Austin American Statesman 10/9/07)		
National average kWh per square foot	11.00	
Austin ISD kWh per square foot	12.88	
Del Valle ISD kWh per square foot	12.39	
Hays CISD kWh per square foot	10.00	



AGENDA ITEM ACTION SHEET

SUBJECT	2009-2010 Budget Amendments
RECOMMENDED ACTION	Approval
RATIONALE	To reflect economic activity related to the finances of the school district.
BUDGET PROVISIONS	Amends the 2009-10 Budget
RESOURCE PERSONNEL	Johnny W. Hill, Asst. Supt. – Business and Financial Services 533-6016
ATTACHMENTS	1. Proposed amendments 2. Justifications for proposed amendments
MEETING DATE	November 19, 2009

Lake Travis I.S.D.
2009-2010 Budget Amendments
November 19, 2009

			Current Budget	Requested Amendment	Amended Budget
		General Fund-			
#	Estimated Revenues				
1,2,3	199-00-5700	Local, Intermediate, Other	\$ 65,971,531.00	\$ 297,952.00	\$ 66,269,483.00
4,5	199-00-5800	State Program Revenue	\$ 13,081,377.00	\$ (568,922.00)	\$ 12,512,455.00
	199-00-5900	Federal Program Revenue	\$ -	\$ -	\$ -
		TOTAL REVENUES	\$ 79,052,908.00	\$ (270,970.00)	\$ 78,781,938.00
6,7,8	199-11-6000	Instruction	\$ 29,205,876.00	\$ 290,548.00	\$ 29,496,424.00
	199-12-6000	Instructional Resources	\$ 631,889.00	\$ -	\$ 631,889.00
	199-13-6000	Instructional Staff Development	\$ 325,368.00	\$ -	\$ 325,368.00
	199-21-6000	Instructional Administration	\$ 205,645.00	\$ -	\$ 205,645.00
	199-23-6000	School Administration	\$ 2,329,439.00	\$ -	\$ 2,329,439.00
	199-31-6000	Guidance and Counseling	\$ 1,769,193.00	\$ -	\$ 1,769,193.00
	199-33-6000	Health Services	\$ 497,495.00	\$ -	\$ 497,495.00
	199-34-6000	Pupil Transportation	\$ 2,016,617.00	\$ -	\$ 2,016,617.00
	199-35-6000	Food Services	\$ 59,400.00	\$ -	\$ 59,400.00
9	199-36-6000	Co-Curricular Activities	\$ 1,669,625.00	\$ 25,000.00	\$ 1,694,625.00
	199-41-6000	General Administration	\$ 2,427,615.00	\$ -	\$ 2,427,615.00
	199-51-6000	Plant & Maintenance Operations	\$ 6,796,476.00	\$ -	\$ 6,796,476.00
	199-52-6000	Security & Monitoring	\$ 247,310.00	\$ -	\$ 247,310.00
	199-53-6000	Data Processing Operations	\$ 1,024,121.00	\$ -	\$ 1,024,121.00
	199-61-6000	Community Education	\$ 79,877.00	\$ -	\$ 79,877.00
	199-71-6000	Debt Service	\$ 15,000.00	\$ -	\$ 15,000.00
	199-81-6000	Construction	\$ 16,200.00	\$ -	\$ 16,200.00
10,11	199-91-6000	State Transfers	\$ 29,819,527.00	\$ 363,616.00	\$ 30,183,143.00
	199-92-6000	Recapture Incremental Costs	\$ 250,000.00	\$ -	\$ 250,000.00
	199-93-6000	Special Ed. Transfers-Day School	\$ 15,000.00	\$ -	\$ 15,000.00
	199-95-6000	JJAEP Transfers	\$ 15,000.00	\$ -	\$ 15,000.00
	199-99-6000	Other Intergovernmental Charges	\$ 200,000.00	\$ -	\$ 200,000.00
		TOTAL EXPENDITURES	\$ 79,616,673.00	\$ 679,164.00	\$ 80,295,837.00
		Excess (Deficiency) of Revenues Over Expenditures	\$ (563,765.00)	\$ (950,134.00)	\$ (1,513,899.00)
		Beginning Fund Balance-9/1	\$ 22,636,855.00	\$ 22,636,855.00	\$ 22,636,855.00
		Ending Fund Balance-8/31	\$ 22,073,090.00	\$ 21,686,721.00	\$ 21,122,956.00

	Amended	
#	Variances	Description
1	\$ 1,523,531.00	Increase in Local Taxes due to certified values increasing from \$6,210,686,780 to \$6,357,180,164.
2	\$ (1,250,579.00)	Loss in Local Taxes due to Tax Ratification Election being defeated.
3	\$ 25,000.00	Increase in athletic gate receipts.
4	\$ (723,768.00)	Loss in State Aid due to increase in certified local property values (see #1 above).
5	\$ 154,846.00	Positive variance in State Aid due to an increase of 95.3821 in Refined ADA.
6	\$ (214,000.00)	Decrease in variance due to budgeting additional contingencies after official budget was approved.
7	\$ (46,889.00)	Decrease in variance due to adding additional H.S. Allotment (same amount added to State Revenue).
8	\$ (29,659.00)	Decrease in variance due to adding local basic allotment to campuses for increased students.
9	\$ (25,000.00)	Decrease in variance due to additional travel costs in volleyball & football (both sports had additional teams;offset with add'l gate receipts-See #3 above).
10	\$ (720,168.00)	Additional Recapture Costs due to an increase in certified local property values (see #1 above).
11	\$ 356,552.00	Decrease in Recapture Costs due to an increase of 95.3821 in Refined ADA.
T-	\$ (950,134.00)	



AGENDA ITEM ACTION SHEET

SUBJECT	Advanced Placement Report
RECOMMENDED ACTION	Discussion
RATIONALE	Lake Travis High School received scores from the 2009 Advanced Placement exams. An overview of the AP Program as well as participation and performance data will be reviewed.
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Jill Siler, Executive Director for Academic and Organizational Development
ATTACHMENTS	None
MEETING DATE	November 19, 2009



AGENDA ITEM ACTION SHEET

SUBJECT	Achievement Test Results
RECOMMENDED ACTION	Discussion
RATIONALE	<p>The Lake Travis ISD District Improvement Plan states: <i>Objective One:</i> The District will look beyond the definition of exemplary as defined by the state and national accountability rating systems toward research-based achievement measures and best practices.</p> <p>The district administered the <i>Stanford 10 Complete Battery</i> to students in the 2nd, 5th, and 8th grades in October 2009. An overview of the test battery will be presented along with a review of participation and performance data.</p>
BUDGET PROVISIONS	District funds to purchase and score tests
RESOURCE PERSONNEL	Myra Pettit, Assistant Superintendent of Curriculum and Instruction
ATTACHMENTS	None
MEETING DATE	November 19, 2009



AGENDA ITEM ACTION SHEET

SUBJECT	Textbook Selection Committee
RECOMMENDED ACTION	Approval of the Committees
RATIONALE	The 2009-10 textbook review and adoption cycle includes all Secondary and Elementary Language Arts and grades 9-12 English as a Second Language. The recommended teams of representatives from each campus are included as attachments.
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Myra Pettit – Assistant Superintendent for Curriculum and Instruction
ATTACHMENTS	Elementary, Middle School, and High School Committee Recommendations
MEETING DATE	November 19, 2009

Elementary Textbook Adoption Committee

K-1st ELA/Reading and 2nd-5th Reading

2009 - 2010

Monica Reza	Bilingual – Primary Rep.	LTE
Amada Urueta	Bilingual – Intermediate Rep.	LTE
Josie Phan	ESL Rep.	BCE/LPE
Katie Schwarz	Spec. Ed. Rep.	BCE
Sandra Tuck	Primary Rep.	BCE
Diane Tilley	Intermediate Rep.	BCE
Amy Shoemake	Primary Rep.	LPE
Janet Bales	Intermediate Rep.	LPE
Sarah Kinsey	Primary Rep.	LTE
Amelia Hicks	Intermediate Rep.	LTE
Kitty Fleming	Primary Rep.	LWE
Alison Rockenstein	Intermediate Rep.	LWE
Sarah Cummings	Primary Rep.	SHE
Kathy Austrian	Intermediate Rep.	SHE
Mary Senn	Reading Specialist	LTE
Carol Nelson	Reading Specialist	SHE
Janie Braxdale	Principal	BCE
Karen Miller-Kopp	Principal	LTE
Myra Pettit	Assistant Superintendent	LTISD
Jill Siler	Executive Director	LTISD
Jennifer Farley	Director of Elementary	LTISD
Becky Burnett	Director of Special Services	LTISD

Secondary Textbook Adoption Committee

6-12 ELA and 9 -12 ESL

2009 – 2010

Grade 6-12 ELA

Martha Medlock	Teacher, Grade 6	HBMS
Diane Nordstrom	Teacher, Grade 6	LTMS
Krista Eaton	Teacher, Grade 7	HBMS
Ruth Carter	Teacher, Grade 7	LTMS
Sue Mitchell	Teacher, Grade 8	HBMS
Jan Koprivnik	Teacher, Grade 8	LTMS
Lori Van Dike	Teacher, English 1	LTHS
Mollie Rennie	Teacher, English 1	LTHS
Moselle Domingue	Teacher, English 2	LTHS
Kathy Kuryak	Teacher, English 2	LTHS
Caren Goodman	Teacher, English 3	LTHS
Janice Bech	Teacher, English 4	LTHS
Tara Rehrig	Teacher, English 4	LTHS
Hillary Reyes	Teacher, English 4	LTHS
Dorothy Thering	Teacher, ESL	LTMS
Amelia Pitchford	Teacher, ESL	HBMS
Vanessa Hinojosa	Teacher, ESL	LTHS
Sabra Fuller	Teacher, Special Ed	HBMS
Lynn Davie	Teacher, Special Ed	LTMS
Bev Cansler	Teacher, Special Ed	LTHS
Sharon McMichael	Dyslexia Teacher	HBMS
Monica Clark	Dyslexia Teacher	LTMS
Shannon Aguirre	Dyslexia Teacher	LTHS
Debbie Aceves	Principal	HBMS
Kim Brents	Principal	LTHS
Myra Pettit	Assistant Superintendent	LTISD
Jill Siler	Executive Director	LTISD
Jennifer Farley	Director of Elementary	LTISD
Becky Burnett	Director of Special Services	LTISD

Grade 9-12 English as a Second Language

Vanessa Hinojosa	ESL Teacher	LTHS
Angela Castano	ESL Teacher	LTHS
Mark Robinson	Associate Principal	LTHS
Edina Morrison	ELL Coordinator	LTISD
Jill Siler	Executive Director	LTISD



AGENDA ITEM ACTION SHEET

SUBJECT	Financial Reports for October 2009
RECOMMENDED ACTION	Approval
RATIONALE	To provide financial updates to the board and community reflecting the current financial position of the school district.
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Johnny W. Hill, Asst. Supt. – Business and Financial Services 533-6016
ATTACHMENTS	<ol style="list-style-type: none">1. Statement of Revenues/Expenditures2. Balance Sheet3. Tax Report
MEETING DATE	November 19, 2009

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENDITURES
GENERAL FUND

10/31/09		CURRENT YEAR			PRIOR YEAR		
REVENUES		BUDGET	ACTUAL	BALANCE	PERCENT OF BUDGET	CUMULATIVE ACTUAL	PERCENT OF ACTUAL TOT.
5711	CURRENT YEAR TAX REV.	\$ 63,858,281	\$ 185,687	\$ 63,672,594	0.29%	\$ 160,375	0.26%
57XX	OTHER LOC. REVENUES	2,113,250	498,410	1,614,840	23.58%	465,743	37.34%
5800	STATE PROG. REVENUE	13,081,377	9,911,985	3,169,392	75.77%	10,495,061	65.61%
5900	FEDERAL REVENUE	0	0	0	0.00%	(6,589)	0.00%
TOTAL REVENUE		\$ 79,052,908	\$ 10,596,082	\$ 68,456,826	13.40%	\$ 11,114,590	13.97%
EXPENDITURES							
11	INSTRUCTION	\$ 29,205,876	\$ 4,783,523	\$ 24,422,353	16.38%	\$ 4,584,308	16.88%
12	INSTR'L RESOURCES	631,889	115,970	515,919	18.35%	101,398	16.24%
13	STAFF DEVELOPMENT	325,368	55,998	269,370	17.21%	73,296	16.47%
21	INSTRUCTIONAL ADM.	205,645	35,455	170,190	17.24%	66,785	19.36%
23	SCHOOL ADMIN.	2,329,439	386,610	1,942,829	16.60%	394,106	16.80%
31	GUID. & COUNSELING	1,769,193	262,021	1,507,172	14.81%	274,695	16.56%
33	HEALTH SERVICE	497,495	81,530	415,965	16.39%	78,818	16.72%
34	TRANSPORTATION	2,016,617	419,557	1,597,060	20.80%	432,917	21.10%
35	FOOD SERVICE	59,400	9,900	49,500	16.67%	8,414	14.02%
36	CO-CURRICULAR ACT.	1,669,625	300,329	1,369,296	17.99%	260,435	15.30%
41	GENERAL ADMIN.	2,427,615	404,501	2,023,114	16.66%	396,515	16.55%
51	PLANT & MAINT OPER.	6,796,476	1,290,249	5,506,227	18.98%	1,178,585	19.25%
52	SECURITY	247,310	42,305	205,005	17.11%	24,429	10.93%
53	NON-INSTR'L D.P.	1,024,121	118,485	905,636	11.57%	98,922	10.10%
61	COMMUNITY SERVICES	79,877	11,906	67,971	14.91%	8,551	10.85%
71	DEBT SERVICE	15,000	1,257	13,743	8.38%	0	0.00%
81	FACILITIES/CONSTRUCTION	16,200	2,700	13,500	16.67%	1,996	13.31%
91	STATE TRANSFERS	29,819,527	0	29,819,527	0.00%	0	0.00%
92	INCREMENTAL COST WADA	250,000	104,551	145,449	41.82%	0	0.00%
93	SPEC. ED TRF-REG. DAY	15,000	0	15,000	0.00%	0	0.00%
95	JJAEP TRANSFER PYMTS	15,000	0	15,000	0.00%	0	0.00%
99	TRAVIS CO. APPRAISAL	200,000	0	200,000	0.00%	93,352	51.01%
TOTAL EXPENDITURES		\$ 79,616,673	\$ 8,426,847	\$ 71,189,826	10.58%	\$ 8,077,522	10.16%
OTHER RESOURCES AND (USES)							
7990	OTHER RESOURCES	\$ 0	\$ 0	\$ 0	0.00%	\$ 0	0.00%
8990	OTHER USES	0	0	0	0.00%	0	0.00%
8911	TRANSFERS-OUT	0	0	0	0.00%	0	0.00%
TOTAL RESOURCES & USES		\$ 0	\$ 0	\$ 0	0.00%	\$ 0	
1200	EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (563,765)	\$ 2,169,235				
3000	BEG. FUND BAL. 9/01	22,636,855					
3000	END. FUND BAL. 8/31	\$ 22,073,090					
3111	RESERVED FUND BALANCE	316,642					
3251	UNRESERVED FUND BALANCE	21,756,448					

LAKE TRAVIS ISD
 COMBINED INTERIM BALANCE SHEET - ALL FUND TYPES
 AS OF: OCTOBER 31, 2009

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECTS FUNDS	INTERNAL SVC TRUST & AGENCY FUNDS	TOTAL FUNDS
ASSETS						
1101-02 Cash	\$ 4,361,224	\$ 356,711	\$ 43,849	\$ 49,208	\$ 430,382	5,241,374
1103-20 Temporary Investments	19,342,842	-	2,065,048	22,659,307	1,402,577	45,469,774
Total Cash & Investments	\$ 23,704,066	\$ 356,711	\$ 2,108,897	\$ 22,708,515	\$ 1,832,959	\$ 50,711,148
1210 Property Taxes-Current	66,766,577		17,715,995			84,482,572
1220 Property Taxes-Delinquent	1,994,730		559,342			2,554,072
1230 Allowance-Uncollected Taxes	(410,908)		(102,878)			(513,786)
1240 Due From Federal Agencies	1,190,454					1,190,454
1250 Sundry Receivables	2,812	(159)				2,653
1260 Due From Funds	2,080,618				7,004	2,087,622
1280 Due From Other Funds					18,601	18,601
1290 Other Receivables	4,200	2,006				6,206
1300 Inventories, At Cost		25,805				25,805
Total Receivables	\$ 71,628,483	\$ 27,652	\$ 18,172,459	\$ -	\$ 25,605	\$ 89,854,199
1400 Other Current Assets	(29,638)	(5,750)		(37)	-	(35,425)
TOTAL ASSETS	\$ 95,302,911	\$ 378,613	\$ 20,281,356	\$ 22,708,478	\$ 1,858,564	\$ 140,529,922
RESOURCES						
5010 Estimated Revenue	\$ 79,052,908	\$ 7,044,519	\$ 16,549,951	\$ 72,853	\$ 395,000	\$ 103,115,231
5030 Less: Realized Revenue	(10,596,083)	(409,579)	(137,887)	(44,330)	(3,592)	(11,191,471)
5000 Revenues to be Received	\$ 68,456,825	\$ 6,634,940	\$ 16,412,064	\$ 28,523	\$ 391,408	\$ 91,923,760
TOTAL ASSETS & RESOURCES	\$ 163,759,736	\$ 7,013,553	\$ 36,693,420	\$ 22,737,001	\$ 2,249,972	\$ 232,453,682
LIABILITIES						
2110 Accounts Payable	\$ 65,500	\$ -	\$ -	\$ -	\$ (2,915)	\$ 62,585
2120 Loans and Leases Payable						-
2160 Accrued Wages Payable	1,771,499	48,694				1,820,193
2170 Due To Other Funds	12,663	7,540		2,000,000	80,618	2,100,821
2180 Due To Other Govt's	2,465	1,687				4,152
2190 Due To Student Groups					26,970	26,970
2140 Interest Payables						-
2150 Payroll Deduct & Withhold					16,853	16,853
Total Current Payables	\$ 1,852,127	\$ 57,921	\$ -	\$ 2,000,000	\$ 121,526	\$ 4,031,574
2210 Accrued Expenses					255,351	255,351
2300 Deferred Revenue	68,644,693	126,726	18,172,460			86,943,879
2400 Payable From Restricted Assets				139,660		139,660
TOTAL LIABILITIES	\$ 70,496,820	\$ 184,647	\$ 18,172,460	\$ 2,139,660	\$ 376,877	\$ 91,370,464
FUND EQUITY						
6010 Appropriations	\$ 79,616,673	\$ 7,229,143	\$ 16,549,951	\$ 20,994,766	\$ 385,000	\$ 124,775,533
6050 Less: Expenditures	(8,426,847)	(1,195,462)	(2,750)	(570,949)	(72,070)	(10,268,078)
6030 Encumbrances	(203,985)	(40,803)	-	(423,497)	-	(668,285)
Available Appropriations	\$ 70,985,841	\$ 5,992,878	\$ 16,547,201	\$ 20,000,320	\$ 312,930	\$ 113,839,170
4310 Reserve For Encumbrance	203,985	40,803		423,497		668,285
3600 Unreserved Fund Balance	21,756,448	795,225	1,973,759	173,524	1,560,165	26,259,121
3590 Reserved Fund Balance	316,642					316,642
TOTAL LIAB. & FUND EQUITY	\$ 163,759,736	\$ 7,013,553	\$ 36,693,420	\$ 22,737,001	\$ 2,249,972	\$ 232,453,682

SUMMARY OF TAX COLLECTIONS
AS OF October 31, 2009

2009-10 Original Tax Levy	\$ 84,717,520.44
Delinquent Taxes as of 8/31/09	2,800,871.27
<hr/>	
Total Receivables for 2009-10	\$ 87,518,391.71
Current Year Adjustments	0.00
Prior Year Adjustments	53,171.60
<hr/>	
Adjusted Receivables.....	\$ 87,571,563.31
Total Net Collections To Date	(534,918.87)
<hr/>	
Outstanding Receivables as of 10/31/2009	\$ 87,036,644.44
<hr/>	

<u>SUMMARY OF BUDGETED COLLECTIONS</u>	<u>BUDGETED</u>	<u>NET COLLECTED</u>	<u>BUDGETED DIFFERENCE</u>	<u>% OF BUDGET COLLECTED</u>
Maintenance - Current Tax	\$ 63,858,281.00	\$ 185,687.47	\$ 63,672,593.53	0.29%
Maintenance - Prior Year Tax	700,000.00	239,625.44	460,374.56	34.23%
Maintenance - Penalties & Interest	450,000.00	60,027.27	389,972.73	13.34%
	<hr/>			
Sub-total	\$ 65,008,281.00	\$ 485,340.18	\$ 64,522,940.82	0.75%
Debt Service - Current Tax	\$ 16,234,951.00	\$ 49,260.74	\$ 16,185,690.26	0.30%
Debt Service - Prior Year Tax	175,000.00	60,345.22	114,654.78	34.48%
Debt Service - Penalties & Interest	100,000.00	14,870.97	85,129.03	14.87%
	<hr/>			
Sub-total	\$ 16,509,951.00	\$ 124,476.93	\$ 16,385,474.07	0.75%
Total Collections	\$ 81,518,232.00	\$ 609,817.11	\$ 80,908,414.89	0.75%

<u>Tax Collection Comparison with 2008-09: Adjusted Tax Roll</u>	<u>2009-10</u>	<u>2008-09</u>
Percent of Current Year Taxes Collected	0.28%	0.26%
Percent of Total Taxes Collected	0.63%	0.62%
Percent of Total Taxes and P & I Collected	0.72%	0.71%

<u>Tax Collection Comparison with 2008-09: Original Tax Roll</u>	<u>2009-10</u>	<u>2008-09</u>
Percent of Current Year Taxes Collected	0.28%	0.26%
Percent of Total Taxes Collected	0.63%	0.62%
Percent of Total Taxes and P & I Collected	0.72%	0.71%



AGENDA ITEM ACTION SHEET

SUBJECT	Minutes
RECOMMENDED ACTION	Approval
RATIONALE	The minutes of each official Board meeting are reviewed by the Board for accuracy, then approved by the Board prior to becoming public record.
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Dr. Rocky Kirk, Dr. Diane Frost, Linnea Bennett, Beth Muzny
ATTACHMENTS	<ol style="list-style-type: none">1. October 22, 2009, Board Meeting2. November 5, 2009, Board Workshop3. November 10, 2009, Special Called Meeting4. November 13, 2009, Canvass Tax Ratification Election
MEETING DATE	November 19, 2009

Minutes of Board Meeting

The Board of Trustees Lake Travis Independent School District

A meeting of the Board of Trustees of the Lake Travis Independent School District was held October 22, 2009, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

Call To Order

President Susan Tolles called the meeting to order at 6:02 p.m.

Quorum Determination

Trustees Susan Tolles, Jason Buddin, Alan Williams, Guy Clayton, Mayo Davidson, Fred Goff, and Lisa Johnson were present.

Closed Session

Trustees convened into closed session at 6:02 p.m., as permitted by the Texas Government Code Section 551.001 et. seq.

- A. Section 551.071 – Consultation with Attorney**
 - 1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).
- B. Section 551.072 – Deliberation regarding Real Property**
 - 1. The Board will discuss the purchase, exchange, lease, or value of real property. (This may involve consultation with attorney as permitted under Section 551.071.)
- C. Section 551.074 – Personnel Matters**
 - 1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)

Closed session adjourned at 7:00 p.m. and the open session resumed at 7:05 p.m.

Pledge of Allegiance and Moment of Silence

Trustee Johnson led the Pledge of Allegiance. A moment of silence was observed.

Superintendent's Update

The following Lake Travis High School National Merit Scholars attended the meeting and were recognized by Kim Brents, LTHS Principal.

Elyse Cunningham - *National Merit Semi-Finalists*
Lauren Gilbert - *National Merit Semi-Finalist*
Ian Steigmeyer - *National Merit Semi-Finalist*
Nick Albanese - *National Merit Commended Student*

Claire Cahill - *National Merit Commended Student*
 Katie Cahill - *National Merit Commended Student*
 Parker Eudy - *National Merit Commended Student*
 Chase Lambert - *National Merit Commended Student*
 Brian O'Connor - *National Merit Commended Student*
 Kaitlyn Sisk - *National Merit Commended Student*
 Britton Wehmeyer - *National Merit Commended Student*
 Lori Xu - *National Merit Commended Student*
 Dara Brown - *National Hispanic Recognition and National Achievement Scholar*
 Garrett Duran - *National Hispanic Recognition and National Achievement Scholar*
 Riley Glenn - *National Hispanic Recognition and National Achievement Scholar*
 Peter Rangel - *National Hispanic Recognition and National Achievement Scholar*

Recognized but not in attendance

Rachel Burdick - *National Merit Commended Student*
 Andrew Stover - *National Merit Commended Student*

Recognition of Eleni Karalexis - VASE Gold Seal Recipient – Ms. Brents introduced Eleni Karalexis the artist of the picture chosen to appear on the poster advertising the annual Gold Seal Awards Collection through the Texas Education Agency (TEA). Ms. Karalexis received the coveted Gold Seal Award for this painting. Also in attendance was Ms. Amber Forgey, Art Teacher, Lake Travis High School.

Audience Comments

There were no requests to address the trustees

Discussion and/or Action

Finance and Support Services

Bond Program Update – Jim Ratcliff, Senior Director of Facilities, Construction and Support Services, provided an update on the bond program construction.

Annual Investment Report - Mr. Johnny Hill, Assistant Superintendent of Business and Financial Services, provided an overview of investment returns and strategies for the past and current school year.

Consent Agenda

1. Board Operating Procedures
2. Investment Policy CDA – Legal and Local
3. Investment Brokers/Dealers
4. Investment Trainers
5. Modified Schedule/TAKS Testing Days Waiver
6. Resolution to Sanction 4-H as an Extracurricular Activity
7. August and September 2009 Financials – Statement of Revenues & Expenditures, Balance Sheet, Summary of Tax Collections and Quarterly Investment Report (August 31, 2009)
8. Minutes – September 8, 2009 Board Workshop; September 8, 2009 Regular Board Meeting; September 17, 2009 Board/Superintendent Conference; October 8, 2009 Board Workshop; October 15, 2009 Special Called Meeting

Trustee Tolles pulled item B1 from the consent agenda. This item will be placed on the November 5th Board Workshop agenda.

A MOTION was made by Trustee Buddin seconded by Trustee Williams, to approve the consent agenda with the exception of item B1 (Board Operating Procedures). All Trustees voted in favor (7-0).

President Tolles announced the following future meetings of the LTISD Board of Trustees:

- November 5, 2009, 6:00 p.m., Board Workshop, EDC
- November 19, 2009, 7:00 p.m., Regular Board Meeting, EDC
- December 10, 2009, 6:00 p.m., Board/Superintendent Conference, EDC
- December 17, 2009, 7:00 p.m. Regular Board Meeting, EDC

Open Session adjourned at 7:40 p.m.

Adjournment

There being no further action, the October 22, 2009 Board of Trustees' meeting adjourned at 7:40 p.m.

Susan Tolles, President

Alan Williams, Secretary

Minutes of Board Workshop

The Board of Trustees Lake Travis Independent School District

A workshop of the Board of Trustees of Lake Travis Independent School District was held on November 5, 2009, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

Call To Order

President Susan Tolles called the meeting to order at 6:07 p.m.

Quorum Determination

Trustees Susan Tolles, Jason Buddin, Alan Williams, and Lisa Johnson were in attendance. Guy Clayton, Mayo Davidson, and Fred Goff were not in attendance.

The Public Hearing on Schools FIRST, Financial Accountability Rating System began at 6:07 p.m.

State Financial Accountability Rating Public Hearing

Johnny Hill, Assistant Superintendent for Business and Financial Services, provided an administrative overview of the 2007-08 Schools FIRST (Financial Integrity Rating System for Texas) report. Lake Travis ISD has earned a Superior Achievement for the seventh consecutive year.

A MOTION was made by Trustee Williams, seconded by Trustee Johnson, to approve the Schools FIRST Report as presented. All Trustees present voted in favor (4-0).

The Public Hearing concluded at 6:18 p.m. and open session immediately began.

Discussion and/or Action

Governance and Legal Services

Board Operating Procedures – President Tolles and Dr. Kirk presented the Board Operating Procedures. A discussion ensued and the following action was taken.

A MOTION was made by Trustee Buddin, seconded by Trustee Williams, to approve the Board Operating Procedures as presented and discussed in September and October. All Trustees present voted in favor (4-0).

Revisions, Deletions, and/or Additions to Board Policies - AE (Local), BBB (Local), BBD (Local), BBE (Local), BDB, (Local), BDD (Local), Be (Local), BED (Local), BF (Local), DBB (Local), DCE (Local), EIA (Local), EIC (Local) – Susan Bohn, General Counsel, reviewed the changes to policies. The following action was taken.

A MOTION was made by Trustee Buddin, seconded by Trustee Williams, to approve agenda items 4.2.a. through 4.2.i, *AE (Local)*, *BBB (Local)*, *BBD (Local)*, *BBE (Local)*, *BDB, (Local)*, *BDD (Local)*, *Be (Local)*, *BED (Local)*, *BF (Local)* as presented. All Trustees present voted in favor (4-0).

A discussion ensued regarding policies DBB (Local), DCE (Local), EIA (Local) and EIC (Local). Those policies will be placed on the November 19th consent agenda for action.

Administration and Accountability

JROTC Programming – Dr. Kirk affirmed that Trustee Davidson asked for this item to be placed on the agenda and the administration has not been able to compile a complete report of the information. Dr. Frost provided an overview of the information gathered so far. A discussion ensued and at this time LTISD does not have the financial resources available to pursue a JROTC program.

Community member Pat Vanderford spoke regarding JROTC programs.

Business and Finance Services

Lake Travis Fire & Rescue – *This item will be placed on a future Board meeting agenda.*

Fiscal Year Designation – *This item will be placed on a future Board meeting agenda.*

Open session adjourned at 6:45 p.m.

Closed Session

Trustees adjourned into closed session at 6:45 p.m. as permitted under the Texas Open Meeting Act, Government Code Section 551.001 et. seq.

A. Section 551.071 – Consultation with Attorney

1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).

B. Section 551.074 – Personnel Matters

1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)

Closed session adjourned at 8:02 p.m. No action was taken based on discussion occurring in closed session.

Upcoming Meetings

President Tolles announced the following future meetings of the LTISD Board of Trustees:

- November 19, 2009, 7:00 p.m., Regular Board Meeting, EDC

- December 10, 2009, 6:00 p.m., Board/Superintendent Conference, EDC
- December 17, 2009, 7:00 p.m., Regular Board Meeting, EDC

Adjournment

With no other business, the November 5, 2009 meeting of the LTISD Board of Trustees adjourned at 8:02 p.m.

Susan Tolles, President

Alan Williams, Secretary

Minutes of Special Called Board Meeting

The Board of Trustees Lake Travis Independent School District

A meeting of the Board of Trustees of the Lake Travis Independent School District was held on November 10, 2009, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

Call To Order

President Susan Tolles called the meeting to order at 7:07 p.m.

Quorum Determination

Trustees Susan Tolles, Jason Buddin, Alan Williams, Guy Clayton, Mayo Davidson, Fred Goff, and Lisa Johnson were present.

Closed Session

Trustees convened into closed session at 7:07 p.m., as permitted by the Texas Government Code Section 551.001 et. seq.

- A. Section 551.071 – Consultation with Attorney**
 - 1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).
- B. Section 551.072 – Deliberation regarding Real Property**
 - 1. The Board will discuss the purchase, exchange, lease, or value of real property. (This may involve consultation with attorney as permitted under Section 551.071.)

Closed session concluded at 7:10 p.m. and open session resumed at 7:10 p.m.

Discussion and/or Action

2009-10 District Improvement Plan & Long Range Strategic Plan- District staff and Trustees discussed the District's District Improvement Plan and long range strategic plan, including facility use and needs.

Lake Travis Fire and Rescue – *This item has been moved to a future board meeting.*

Closed Session

Trustees reconvened into closed session at 8:51 p.m., as permitted by the Texas Government Code Section 551.001 et. seq.

- A. Section 551.071 – Consultation with Attorney**
 - 1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).

B. Section 551.072 – Deliberation regarding Real Property

1. The Board will discuss the purchase, exchange, lease, or value of real property. (This may involve consultation with attorney as permitted under Section 551.071.)

Open session resumed at 9:58 p.m.

With no other business, the Board adjourned the November 10, 2009 Meeting at 9:58 p.m.

Susan Tolles, President

Alan Williams, Secretary

Minutes of Special Called Board Meeting

The Board of Trustees Lake Travis Independent School District

A meeting of the Board of Trustees of the Lake Travis Independent School District was held November 13, 2009, at the Lake Travis ISD Administration Building, Human Resources Conference Room, 3322 Ranch Road 620 South, Austin, Texas 78738

Call To Order

President Susan Tolles called the meeting to order at 8:36 a.m.

Board Members Present:

Susan Tolles, Jason Buddin

Johnny Hill, Assistant Superintendent of Business and Financial Services, presented the November 3, 2009 Tax Ratification election results for review by the board members. Upon review and discussion, a motion was made by Jason Buddin, and seconded by Susan Tolles, to approve the November 13, 2009 Tax Ratification election results reflecting:

For:	1,344 votes
Against:	1,909 votes

The motion passed 2-0

There being no further action, the November 13, 2009, Special Called Meeting adjourned at 8:40 a.m.

Susan Tolles, President

Alan Williams, Secretary