

Agenda of Regular Meeting

The Board of Trustees Lake Travis Independent School District

A Regular Meeting of the Board of Trustees of Lake Travis Independent School District will be held November 8, 2010, beginning at 6:00 PM in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call To Order
2. Quorum Determination
3. Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code Section 551.001 et. seq.
 - A. Section 551.074 – Personnel Matters
 1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)
4. Pledge of Allegiance and Moment of Silence
5. Audience Comments
6. Discussion and/or Action
 - A. Administrative & Legal Services
 1. Update 88 Policies
 - a. CQ(Local) Electronic Communication and Data Management
 - b. DH(Local) Employee Standards of Conduct
 - B. Business Financial and Auxiliary Services
 1. Energy Conservation Plan Report 3
 - C. Student Support Services
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 - D. Consent Agenda

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7. Workshop	
A. Long-Term Financial, Facilities & Bond Planning	
8. Upcoming Meetings	
A. December 7, 2010, 6:00 p.m., Summative Conference, EDC	
B. December 16, 2010, 6:00 p.m., Combined Board Workshop/Meeting, EDC	
C. January 13, 2011, 6:00 p.m., Board Workshop, EDC	
9. Adjournment	



AGENDA ITEM ACTION SHEET

SUBJECT	Energy Conservation Plan Report
RECOMMENDED ACTION	Provide Information
RATIONALE	To keep the board and community updated on progress of the energy conservation plan
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Jim Ratcliff, Senior Director Facilities, Construction and Auxiliary Services 533-6026 Johnny Hill Assistant Superintendent for Business, Financial and Auxiliary Services 533-6016
ATTACHMENTS	Energy Conservation Plan Report for Base Year and Years 1-2
MEETING DATE	November 8, 2010

Lake Travis ISD Resource Conservation Plan				
ELECTRICITY				
kWh per Building Square Footage - Base Year and Year 1, 2				
Reporting Date: 11/8/10				
				Latest Year
	9/07 thru 8/08	9/08 thru 8/09	9/09 thru 8/10	Change from
	BASE YEAR	YEAR 1	YEAR 2	Base Year
DISTRICT TOTAL SQUARE FEET	1,149,169	1,313,782	1,313,782	164,613
Square Foot change from PREVIOUS YEAR		164,613	0	
Percent change from PREVIOUS YEAR		14.32%	0%	14.32%
Total kWh used - Austin Energy	13,520,139	12,763,819	13,358,608	(161,531)
Total kWh used - PEC	700,200	1,431,600	998,400	298,200
Total kWh used	14,220,339	14,195,419	14,357,008	136,669
Percent change from PREVIOUS YEAR		-0.18%	1.14%	0.96%
LTISD kWh per square foot	12.37	10.81	10.93	-1.45
Percent change from PREVIOUS YEAR		-12.68%	1.14%	-11.69%
Total cost of kWh used - Austin Energy	\$ 1,228,947	\$ 1,192,059	\$ 1,286,977	\$ 58,030
Total cost of kWh used - PEC	\$ 66,848	\$ 138,942	\$ 104,271	\$ 37,424
Total Cost of kWh used	\$ 1,295,795	\$ 1,331,001	\$ 1,391,249	\$ 95,454
Percent change from PREVIOUS YEAR		2.72%	4.53%	7.37%
LTISD cost per square foot	\$ 1.13	\$ 1.01	\$ 1.06	\$ (0.07)
Percent change from PREVIOUS YEAR		-10.15%	4.53%	-6.09%
Cost per kWh	\$ 0.0911	\$ 0.0938	\$ 0.0969	\$ 0.0058
Percent change from PREVIOUS YEAR		2.90%	3.35%	6.34%
WATER				
				Change from
		9/08 thru 8/09	9/09 thru 8/10	Previous Year
		BASE YEAR	YEAR 1	
Total Gallons of Water Used		47,577,641	40,833,410	(6,744,231)
Percent change from PREVIOUS YEAR				-14.18%
Total Cost of Water Used		\$ 295,686	\$ 192,032	\$ (103,653.72)
Percent change from PREVIOUS YEAR				-35.06%
Cost per 1000 Gallons of Water		\$ 6.2148	\$ 4.7028	\$ (1.51)
Percent change from PREVIOUS YEAR				-24.33%



AGENDA ITEM ACTION SHEET

SUBJECT	Homebound Program Procedures – General & Special Education
RECOMMENDED ACTION	Approval
RATIONALE	The Homebound Program for general and special education students provides the services of a certified teacher to those students whose medical needs (this is to be provided for medical reasons only) preclude regular school attendance for a minimum of four consecutive or non-consecutive weeks. The medical needs must be documented by a physician licensed to practice in the United States. The intent is to provide a continuity of educational services. Services provided through the Homebound Program are of a temporary nature with the realization that instruction is best received in a regular school setting.
BUDGET PROVISIONS	For General Education Students – Local Funds For Special Education Students – Federal Special Education Funds
RESOURCE	Becky Burnett, Assistant Superintendent for Student Support Services
PERSONNEL	Instruction
ATTACHMENTS MEETING DATE	General/Special Education Homebound Instruction Guidelines



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General/Special Education Homebound Instruction



Procedures and Forms

Lake Travis ISD

General/Special Education Homebound Instruction
Continuing Education Homebound Instruction

Definition:

General/Special Education Homebound provides the services of a certified teacher to those students whose medical needs (this is provided for medical reasons only) preclude regular school attendance for a minimum of four consecutive or non-consecutive weeks and has been documented by a physician licensed to practice in the United States. The intent is to provide a continuity of educational services. Homebound Services is of a temporary nature with the realization that instruction is best received in a regular school setting.

Goals:

The goals for homebound services are to provide some continuity of instruction, and to facilitate the transition back to a school-based setting. The length of the transition period must be determined by the Homebound Services Committee based on current medical information.

Eligibility Guidelines:

Any student who is served through the Homebound Services program must meet the following the criteria:

1. Is expected to be confined at home or hospital bedside for a minimum of four consecutive or non-consecutive weeks;
2. For medical reasons only;
3. Medical condition is documented by a physician licensed to practice in the United States.

Decisions regarding homebound placement must be made by a designated campus committee. Members of the committee should include but is not limited to a campus counselor, campus administrator, a teacher of the student and a parent/guardian of the student. ARD facilitator and folder teacher must be present for Special Education Student.

Homebound Services Committee:

The role of the homebound services committee is to review and consider the necessity of providing instruction to a homebound student at home/hospital bedside. The homebound services committee will determine the type(s) and amount of instruction to be provided. In making these decisions, the homebound services committee must consider the physician's information. However, the physician's note/information is not the sole determining factor in the committee's decision-making process.

Parent Responsibilities:

- Understands that the student must be enrolled in a LTISD school to qualify for instruction and that the instruction must occur in the Lake Travis School District locality.
- Provide a home environment conducive to learning and free of illicit, illegal behavior; and will sign a parent contract.
- Ensure that a responsible adult (age 21 or older) will be in the home during the periods of instruction and that the responsible adult, if not the parent/guardian, is acceptable to the teacher.
- Agrees to keep all instructional appointments and that in case of an emergency, agrees to contact the homebound teacher to cancel the appointment.
- Understands that missed appointments may result in the student's inability to earn grades or credits and may result in termination of services.
- Signs a time sheet with a record of the days and times that the homebound teacher works with the student.
- Realizes that instruction usually takes place in the home, but when circumstances warrant, an alternative instruction site may be designated.
- Realizes that transportation to and from an alternative instruction site is the responsibility of the parent/guardian.
- Realizes that students receiving services may not participate in school based extra-curricular activities and/or volunteer assignments without prior approval.
- Realizes that instruction cannot begin until all necessary paperwork is on file.

Student Responsibilities:

The student is obligated to sign a Homebound Services contract which states that the student realizes homebound instruction is an extension of school and all classroom rules and regulations, as well as school division policies, apply. In addition, the student **MUST**:

- Be available for scheduled instruction.
- Be dressed appropriately.
- Have all books and materials needed for instruction.
- Complete homework assignments.
- Remain courteous, comply with teacher requests and use appropriate language.
- Dedicate instructional time for instruction only (no phone calls, visits, radio or television).
- Have a quiet area suitable for instructional purposes and free of distractions.
- Inform the homebound instructors as early as possible of future medical appointments, if such appointments interfere with instructional time.
- Understand that all academic requests and questions must go through the Homebound instructor.
- Keep the learning environment smoke free.
- Understand that he/she may not participate in extra-curricular activities, volunteer, or work while receiving homebound services.

Work Covered By Homebound Services

Homebound instruction will attempt to cover all academic subjects. Coverage of some higher level subject areas is dependent upon adequate facilities/equipment and on finding qualified homebound instructors. Parents and students must realize that homebound teachers cannot be skilled in all areas. Flexibility and willingness to ask friends and classmates to take class notes may be necessary. Teachers are encouraged to send home more information about daily work (i.e., examples put on the board) and work not included in test.

The date the service begins determines the point at which homebound service picks up a student for attendance and schoolwork purposes.

Attendance Policy

Since a student must be enrolled in a LTISD school in order to receive homebound services, that student must remain on the school's roll during the period of homebound instruction and will not be counted absent if the student meets the state requirements for homebound eligible days present.

The Homebound Services committee is responsible for notifying the attendance clerk when a student will become eligible for these services as well as when they are no longer eligible for these services and the date they are to return back to school.

The Homebound teacher is responsible, weekly, to turn in the number of hours served by a student to the attendance clerk.

The Attendance Clerk is responsible for sending the number of hours served, weekly, to the PEIMS Department.

If the student does not return to next school day after termination, that student will be counted absent.

The parent/guardian of the homebound student must realize that failure to attend homebound sessions may result in cessation of services, and the school will count the student absent.

SUMMARY OF GENERAL/SPECIAL EDUCATION HOMEBOUND PROCESS

When a parent feels their student needs and qualifies for General/Special Education Homebound services, they must submit homebound forms to the student's campus counselor. The Homebound coordinator will organize a Homebound meeting, which includes the counselor, the Assistant Principal, a teacher, and the parents. If Special Ed, then the ARD facilitator organizes the meeting, and the folder teacher or a special education teacher must be present. If it is determined that Homebound Services are appropriate, a teacher will be assigned to the student by the homebound coordinator.

The homebound teacher obtains all of the student's assignments from the classroom teacher. He/she will track completed assignments, homebound attendance, and grades. The teacher is responsible for turning in the attendance/PEIMS report to the campus attendance clerk each week. The attendance clerk will be responsible to deliver the report to the district PEIMS coordinator. Teachers will send their signed time logs to the Homebound Coordinator. Payment for services will be included in the regular monthly paychecks.

As return to school date approaches, the Homebound Coordinator will schedule a transition meeting, if necessary. If a meeting is not necessary, the student returns to school with signed Physician's Return to School form.



AGENDA ITEM ACTION SHEET

SUBJECT	Campus Improvement Plans – Performance Objectives
RECOMMENDED ACTION	Approval
RATIONALE	<p>The Performance Objectives from the Campus CIP’s support the Performance Objectives from the District Improvement Plan. The campus plans address the following areas:</p> <ul style="list-style-type: none"> • Student Achievement – each campus set objectives which would insure that the campus obtains/retains an exemplary rating on the AEIS Report. • Community Investment and Support – Campuses set objectives to increase community involvement in the schools. • Curriculum – Campuses set objectives to implement a rigorous, aligned curriculum in all core subjects. • School Environment – Campuses set objectives to decrease disciplinary infractions. • College and Career Readiness – Campuses set objectives to insure students are on track to successfully pursue college and/or career endeavors after graduating from the Lake Travis ISD. • Highest Quality Staff – Campuses set objectives to retain quality teachers and to provide staff development so that all teachers continue to grow professionally.
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Myra Pettit, Assistant Superintendent for Curriculum and Instruction
ATTACHMENTS	Campus Improvement Plan Summaries
MEETING DATE	November 8, 2010

Bee Cave Elementary 2010-2011 Campus Improvement Plan

I. Student Achievement:

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

Campus Goal: Increase academic achievement for all students while closing the gap between student populations (White, Hispanic, and Economically Disadvantaged) to maintain exemplary status through the Academic Excellence Indicator System (AEIS), including Gold Performance Acknowledgements in Reading, Writing, Math and Science.

Performance Objectives:

- 100% of BCE students will meet or exceed state and local performance standards in Reading, Writing, Math, and Science
- 95% of BCE K-2nd grade students will meet or exceed state and local TPRI performance standards in Reading and 95% of BCE 1st graders will read on grade level at the end of the year (on the DRA)
- Commended performance will increase by 5 percentage points in all subject areas: Reading: 59%→64%; Math: 61%→66%; Science: 72%→77%; Writing: 52%→57%
- Earn Gold Performance Acknowledgements in all content areas
- 100% of all students will receive Health Education and master the appropriate TEKS for their grade level
- 85% of all students will pass the identified skill movement, physical activity, and social development assessments

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

Campus Goal: Students and parents will feel welcomed and valued as part of the Bee Cave Elementary Learning Community.

Performance Objectives:

- 98% parent satisfaction as indicated through surveys
- 90% family PTO membership/100% staff PTO membership
- Increase volunteer hours by 5%

III. Curriculum:

Develop, implement, assess, and support full implementation of a high quality, vertically aligned curriculum that exceeds the state's TEKS requirements by enhancing and utilizing research-based best practices from across the state and nation.

Campus Goal: Develop, implement, assess, and support full implementation of a quality, TEKS based, vertically aligned curriculum that reflects and utilizes "best-practice" strategies.

Performance Objectives:

- 100% of BCE teachers will participate in training for the implementation of CSCOPE
- 100% of BCE classroom teachers will participate in campus vertical study of 6+1 Writing TEKS and best practice writing instruction
- 100% of BCE teachers will know and understand grade level technology TEKS and Tech Standards
- 100% of BCE grade level teachers will follow the grade level CSCOPE scope and sequence

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Campus Goal: Provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Performance Objectives:

- 10% decrease in student referrals
- 10% positive increase in parent/student/teacher perception about bullying
- 20-30 students identified for participation in Student Council leadership opportunities (4th-5th grades)

V. College and Career Readiness (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for educational pursuits beyond their traditional Lake Travis ISD experiences.

Campus Goal: Develop program initiatives and activities that reflect a commitment to preparing students for their educational pursuits beyond their traditional LTISD experience.

Performance Objectives:

- 2% increase in attendance rate
- 100% student participation in Career Day
- 100% of 5th graders develop personal wellness plan by end of year

VI. Highest Quality Staff

Recruit, hire, develop, and retain the highest quality faculty and staff.

Campus Goal: Develop and maintain a high performing team of teachers, para-educators and other staff members.

Performance Objectives:

- 100% of BCE teachers will participate in campus and district professional development that focus on curriculum and instructional strategies and drives continuous improvement
 - CSCOPE
 - 6+ 1 Writing Traits

Lake Pointe Elementary 2010-2011 Campus Improvement Plan

I. Student Achievement:

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

Campus Goals:

- All students and student groups at Lake Pointe Elementary will earn accreditation status of Exemplary through the Academic Excellence Indicator System (AEIS) in Attendance, Math, Reading, Writing, and Science.
- LPE will continue to achieve the Exemplary Status acknowledgement in Reading, Math, Writing and Science
- LPE will continue to strive to meet the expectations/standards set forth by NCLB to meet the needs of all children

Performance Objectives:

- By June 2011, all students and student groups at Lake Pointe Elementary will increase their attendance rate to 97% ADA.
- By June 2011, all third, fourth, and fifth grade students will pass the TAKS Reading, Math, Writing, and Science TAKS test.
- Increase Commended Performance to 75% in all tested areas on all grade levels with additional emphasis within all sub groups
- Maintain student composition performance in Writing to 80% of all 4th graders scoring 3 or 4

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

Campus Goals:

- Lake Pointe Elementary will appropriately and effectively utilize the perspectives and input of students, parents and the community
- Identify, recruit and utilize the individual and collective talents, abilities, expertise, and experiences of community members as resources to support and enrich the educational experience of our students
- Establish a welcoming atmosphere that is inclusive of families who have previously attended Lake Pointe Elementary along with our new families

Performance Objectives:

- Maintain school-wide communications
- 100% of students will participate in College and Career Week
- Support opportunities for families to meet and network with other families and community members
- Increase community volunteering to surpass the 09-10 volunteers hours for the 2010-11 school year

III. Curriculum:

Develop, implement, assess, and support full implementation of a high quality, vertically aligned curriculum that exceeds the state's TEKS requirements by enhancing and utilizing research-based best practices from across the state and nation.

Campus Goals:

- Implement the District's on-going endeavor in response to changes in legislation, textbook adoptions, state and national assessments, technology, and other findings in education research that support student achievement
- Ensure the District curriculum is rigorous and relevant to real world applications
- Continue to make data driven decisions about interventions, extensions, and modified instruction

Performance Objectives:

- 100% of LPE teachers will use CSCAPE in creation of lesson plans and delivery of instruction
- 100% of the A4L plans will be implemented at Lake Pointe Elementary
- 100% of student Grades K-5 will receive Health Education
- 100% of students will master the appropriate Health TEKS for their grade level
- 100% of students Grades 3-5 of the identified non-restricted students (under the health classification for physical education) will be assessed using Fitness Gram
- 85% of students in grades K-5 will pass identified skill movement, physical activity, and social development assessments
- 100% of all elementary PE teachers and staff will participate in providing students with 135 minutes of physical activity weekly
- Identified 5th grade Math students will complete 6th Grade Pre-AP curriculum at 90% or higher

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Campus Goal: Lake Pointe Elementary will provide an educational environment that reflects a commitment to safety, security, and high standards of citizenship among students, staff, community, and visitors.

Performance Objectives:

- 100% of Lake Pointe Elementary staff will continue to wear District ID badges.
- 100% of Lake Pointe Elementary will continue to implement RAPTOR Safe and Secure Access.
- Identify students with prior behavior needs so that teachers may be more proactive in the classroom decreasing disciplinary infractions resulting in ISS placement
- 100% implementation of the Campus Emergency Management Plan.
- 100% of students will participate in campus unity and school spirit events and activities.

V. College and Career Readiness (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for educational pursuits beyond their traditional Lake Travis ISD experiences.

Campus Goal: Provide Lake Pointe Elementary students with information on college and career readiness to ensure their overall knowledge and learning experiences will allow them to be productive and successful adults in an ever changing world.

Performance Objectives:

- 100% of LPE students will participate in College and Career Week
- 100% of LPE students in fifth grade will become familiar with secondary and post secondary terminology
- 100% of LPE students in fifth grade will become familiar with how writing essays may pertain to college entrance and employment as a professional

VI. Highest Quality Staff

Recruit, hire, develop, and retain the highest quality faculty and staff.

Campus Goals:

- Staff development will incorporate research-based, data-driven, best practices for integration into professional practices in order to meet the individual needs of students
- Implement a plan of recruitment, selection, induction, development and retention of employees that reflects a district commitment to hiring the best possible personnel

Performance Objectives:

- Provide A4L training to 100% of staff to ensure continuity in implementation
- 100% of new teachers will participate in campus New Teacher Training Sessions 2 times per month
- 100% of new LPE staff members will participate in the LTISD induction year program
- 100% of LPE teachers will be invited to participate in campus and district activities that promote a positive work environment

Lake Travis Elementary 2010-2011 Campus Improvement Plan

I. Student Achievement:

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

Campus Goal: Increase academic achievement for all students while closing the achievement gap between students of special populations: Hispanic and Economically Disadvantaged. To attain exemplary status through the Academic Excellence Indicator System, including Gold Performance Acknowledgements in Reading, Writing, Math and Science as well as attendance.

Performance Objectives:

- 90% of all LTE students will meet or exceed state and local performance standards in Reading, Writing, Mathematics and Science
- 90% of all subpopulations will meet or exceed state and local performance standards in Reading, Writing, Mathematics and Science
- 90% of all LTE students in grades K-2 will meet or exceed state and local TPRI and DRA standards in Reading
- 90% of all LTE students will perform at a level on all district assessments that would indicate success for following school year
- Increase Commended Performance on each test by all students by 10 percentage points in all grade levels and in all subject areas (to ensure exemplary rating each must be a 30% Commended on all tests by all students and low SES)
- Maintain Gold Performance awards

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

Campus Goal: Students and parents will feel welcomed and valued as part of the Lake Travis Elementary Learning Community. Parents will be well informed and have a general understanding of what is going on at LTE.

Performance Objectives:

- Maintain our volunteer participation
- LTE parents are welcomed and informed with timely information
- LTE students will celebrate student and campus successes

III. Curriculum:

Develop, implement, assess, and support of a high quality, vertically aligned curriculum that exceeds the state's TEKS requirements by enhancing and utilizing research-based best practices from across the state and nation.

Campus Goal: LTE will assess and support the full implementation of the district TEKS-based, vertically aligned curriculum that reflects and utilizes best practices with an emphasis on rigor and

relevance. Curriculum decisions will be data driven. The needs of all learners will be considered. Instruction will focus on differentiation.

Performance Objectives:

- The curriculum in the core areas will be vertically/horizontally aligned and will be provided by CSCOPE
- CSCOPE will be utilized 100% of the time in the creation of lesson plans and delivery of instruction.
- A4L process will be used to monitor and identify students with additional needs
- Teachers will participate on Grade Level Professional Learning Communities
- Bilingual Guidelines will be used by all bilingual teachers

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Campus Goal: LTE will provide an educational environment that reflects a commitment to safety, security, orderliness and high standards of citizenship among students, staff, community and visitors.

Performance Objectives:

- 100% implementation of the campus emergency management plan
- 100% of LTE students will participate in campus unity and school spirit events
- 100% implementation of character education initiatives and events
- Reduce student discipline referrals by 10% with a focus on our subpopulations

V. College and Career Readiness (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for educational pursuits beyond their traditional Lake Travis ISD experiences.

Campus Goal: Provide Lake Travis Elementary students with information on college and career readiness to ensure that their overall knowledge and learning experiences will allow them to be productive and successful adults in an ever changing world. Expose students to various careers and work experiences.

Performance Objectives:

- 100% of LTE students will be invited to participate in a Career Day for elementary students
- 100% of LTE 5th grade students will have the opportunity to talk to college students and professionals to promote interest in college and careers
- 100% of students will participate in a campus Career Week to include community involvement
- Meet the Gold Performance Awards in attendance

VI. Highest Quality Staff

Recruit, hire, develop, and retain the highest quality faculty and staff.

Campus Goal: Lake Travis Elementary will develop and maintain a high performing team of teachers, para-educators and other staff members. Teachers will have a sound understanding of best practices and will have ongoing opportunities to continue to learn.

Performance Objectives:

- 100% of LTE teachers will participate in campus and district professional development that focuses on curriculum and instructional strategies
- 100% of new teachers will have a mentor and will meet regularly with the principal and/or assistant principal
- 100% of new teachers will complete the state and district technology competencies
- All teachers will participate in a Professional Learning Community
- All teachers will be a part of a vertical team
- All new classroom teachers will participate in Sheltered Instruction Plus training. All teachers will implement techniques into their teaching practices.

VII. Coordinated School Health

Campus Goal: Lake Travis Elementary will develop and maintain a program to ensure that all students are receiving quality health education.

Performance Objectives:

- 100% of students in grades K-5 will receive health education
- 100% of students will master the appropriate Health TEKS for their grade level

VIII. Physical Education and Physical Activity

Campus Goal: Lake Travis Elementary will develop and maintain a plan to ensure that all students have opportunities to exercise and maintain a healthy life style.

Performance Objectives:

- 100% of students in grades 3-5 of the identified non-restricted students (under the health classification for physical education) will be assessed using FitnessGram
- 85% of students in grades K-5 will pass the identified skill movement, physical activity and social developmental assessments.
- 100% of all elementary PE teachers will participate in providing students with 135 minutes of physical activity weekly.

Lakeway Elementary 2010-2011 Campus Improvement Plan

I. Student Achievement:

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

Campus Goals: All students and student groups at Lakeway Elementary School will earn accreditation status of Exemplary through the Academic Excellence Indicator System (AEIS) including Gold performance acknowledgments in Attendance, Math, Reading, Writing, and Science. Lakeway Elementary will continue to meet the standards for the Texas Business Education Coalition "Honor Roll" school program.

Performance Objectives:

- By May 2011, all students and student groups at Lakeway elementary will increase their attendance rate to 97% ADA
- By May 2011, LWE will meet TBEC standard for honor roll

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

Campus Goals:

- Lakeway Elementary will appropriately and effectively utilize the perspectives and input of students, parents and the community
- Identify, recruit and utilize the individual and collective talents, abilities, expertise and experiences of community members as resources to support and enrich the educational experience of our students
- Establish a welcoming atmosphere that is inclusive of families who have previously attended Lakeway Elementary along with our new families

Performance Objectives:

- Develop and implement a strategic plan for school-wide communications
- Compile a list of community members and parent representatives who are willing to share their talents and skills in support of campus goals and initiatives in a campus database that is communicated and used by Lakeway Elementary staff
- Provide opportunities for families to meet and network with other families and community members
- Increase community volunteering from 9,000 hours to 11,000 hours for the 2010-2011 school year
- Provide opportunity for volunteers to become acquainted with one another and with Lakeway Elementary

III. Curriculum:

Develop, implement, assess, and support full implementation of a high quality, vertically aligned curriculum that exceeds the state's TEKS requirements by enhancing and utilizing research-based best practices from across the state and nation.

Campus Goals:

- Implement the District's on-going endeavor in response to changes in legislation, textbook adoptions, state and national assessments, technology, and findings in educational research that supports student achievement
- Ensure the District's commitment to CSCOPE is fully implemented at Lakeway Elementary
- Continue to make data driven decisions about intervention, extension, and modified instruction

Performance Objectives:

- The curriculum in the core areas will be vertically / horizontally aligned
- CSCOPE Instructional Focus Documents will be utilized in the creation of lesson plans and the delivery of instruction
- The A4L Plan will be used at Lakeway Elementary
- Lakeway Elementary will implement a new 5th Grade Math program for exceedingly gifted math students
- Implement 135 minutes of physical activity weekly for 100% of the students Grades K-5
- Continue to implement Fitness Gram assessments with 85% of students passing

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Campus Goal: Lakeway Elementary School will provide an educational environment that reflects a commitment to safety, security, and high standards of citizenship among students, staff, community, and visitors.

Performance Objectives:

- Lakeway Elementary staff will wear District ID badges
- Lakeway Elementary will continue RAPTOR Safe and Secure Access 100%
- Create a safe and positive environment to decrease disciplinary infractions resulting in ISS placement
- Review and update the Campus Emergency Management Plan
- Continue a process to monitor student progress and increase student achievement
- Promote campus unity and school spirit

V. College and Career Readiness (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for educational pursuits beyond their traditional Lake Travis ISD experiences.

Campus Goal: Provide Lakeway Elementary students with information on college and career readiness to ensure their overall knowledge and learning experiences will allow them to be productive and successful adults in an ever changing world.

Performance Objectives:

- Develop an introduction to College Readiness in kindergarten
- College awareness will be a focal point bringing the students and community together
- Students will have the opportunity to talk to college students and professionals to promote interest in college and careers
- Students will have available resources about careers on campus
- Students in fifth grade will become familiar with secondary and post-secondary terminology
- Students in fifth grade will become familiar with how writing essays may pertain to college entrance and employment

VI. Highest Quality Staff

Recruit, hire, develop, and retain the highest quality faculty and staff.

Campus Goal:

- Staff development will incorporate research-based, data driven, best practices for integration into professional practices in order to meet the individual needs of students
- Implement a plan of recruitment, selection, induction, and retention of employees that reflects a district commitment to Good to Great concepts regarding personnel.

Performance Objectives:

- 100% of LWE teachers will possess “Standard”, “Professional” or “Provisional” certification in all areas in which they are teaching, resulting in 100% of LWE staff members being “highly qualified
- All new LWE staff members will participate in the LTISD induction year program
- 100% of LWE teachers will complete the state and district technology competencies
- Encourage and assist the LWE PTO in organizing and implementing staff appreciation events throughout the year

Serene Hills Elementary 2010-2011 Campus Improvement Plan

I. Student Achievement:

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

Campus Goal: All students will meet and exceed district, state and national standards as measured in the Academic Excellence Indicator System (AEIS) in order to achieve an Exemplary rating and Gold Performance acknowledgement in all academic areas. This goal will lay the foundation for achieving the standards of TBEC Honor Roll campus and Federal Blue Ribbon school by the year 2011-2012.

Performance Objectives:

- 100% of students in grades 3-5 will pass reading and math TAKS in order to meet the Serene Hills Elementary goal of attaining Blue Ribbon status
- 100% of the students in grades 3-5 will meet the Texas Projection Measure (TPM)
- 90% of SHE K-2nd grade students will meet or exceed state and local TPRI performance standards in reading
- 90% of SHE 1st and 2nd grade students will read on grade level at the end of the year (on DRA)
- 90% of SHE 2nd graders will achieve mastery on the end of the year math assessment
- Every subject area will maintain a minimum of 60% commended performance

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

Campus Goal: Partnering with parents, we pledge to honor and serve each other with our many gifts and talents to ensure the maximal success of our campus.

Performance Objectives:

- 100% of Serene Hills staff will maintain clear, courteous, concise communication
- 100% of the Serene Hills Elementary employees will join, and be actively involved, in the SHE PTO
- 50% of the Serene Hills Elementary families will join the SHE PTO and strive to attain "Best Club" status (100 volunteer hours per school year)
- 100% of teachers will hold two parent conferences per year

III. Curriculum:

Develop, implement, assess, and support full implementation of a high quality, vertically aligned curriculum that exceeds the state's TEKS requirements by enhancing and utilizing research-based best practices from across the state and nation.

Campus Goal: Ensure that all children achieve individual success through a differentiated, engaging, twenty-first century curriculum, using current research as our compass to navigate through the waters of change.

Performance Objectives:

- 100% of teachers will support the emphasis on building academic vocabulary through the use of common vocabulary for each grade level
- 100% of Serene Hills Elementary Teachers will work toward the goal of certification in GT, ESL, Special Education and Reading, to meet the varied needs of the learners under their care
- 100% of teachers will follow CSCOPE scope and sequence
- 100% of teachers will provide documentation in lesson plans that support CSCOPE
- 100% of teachers will participate in ongoing vertical and horizontal team planning which supports CSCOPE and best practice
- Students who score 90% or above on local math assessments shall be eligible to participate in an accelerated math program
- 100% of students in grades K-5 will receive Health Education
- 100% of students in grades K-5 will master the appropriate grade level Health TEKS
- 100% of students in grades 3-5 of the identified non-restricted students (under the health classification for physical education) will be assessed using FitnessGram
- 85% of students grades K-5 will pass the identified skill movement, physical activity and social development assessment
- 100% of all elementary PE teachers and support personnel will participate in providing students with 135 minutes of physical activity weekly

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Campus Goal: Provide a safe harbor where all sailors feel valued, nurtured and loved.

Performance Objectives:

Discipline Referrals

- Maintain a maximum amount of 100 discipline referrals per year, to maintain a safe and positive school environment.

Attendance

- Maintain a baseline of 97.0% attendance rate

School Safety

- 100% of Serene Hills Employees will adhere to safety/emergency procedures
- 100% usage of the visitor management system (Raptor)
- 100% implementation of the Campus Emergency Plan
- 100% of Serene Hills Employees will wear their ID badges

Character Education

- 100% of Serene Hills Elementary staff will implement lessons that support character education standards
- 100% of Serene Hills Elementary staff will be TRIBES trained and will support the school-wide TRIBES philosophy

V. College and Career Readiness: (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for educational pursuits beyond their traditional Lake Travis ISD experiences.

Campus Goal: Develop mutually beneficial relationships between businesses, schools, community groups and parents (i.e. shared management expertise).

Performance Objectives:

- Provide 100% of students with opportunities to learn about their larger role as a productive citizen in their community and their world.

VI. Highest Quality Staff:

Recruit, hire, develop, and retain the highest quality faculty and staff.

Campus Goal: Develop and maintain a high performing team of teachers, para-educators and other staff members who meet highly qualified standards.

Performance Objectives:

- 100% of Serene Hills Elementary employees will actively pursue continuous professional development
- 100% of Serene Hills Elementary employees will be highly satisfied with the climate and culture of the school

Hudson Bend Middle School 2010-2011 Campus Improvement Plan

I. Student Achievement:

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

Campus Goal: HBMS will strive to achieve Exemplary status for the 2010-2011 school year.

Performance Objectives:

- Increase students meeting or exceeding TAKS passing standard in Science and Math at or above the Recognized standard
- Increase the number of students achieving TAKS Commended performance
- Increase English/Language Arts course passing rates
- Increase Math course passing rates
- Increase ELL students scoring above beginning level on TELPAS reading
- 100% documentation of alignment of lesson plans to CSCOPE
- 100% of core content area teachers will participate in at least one professional development opportunity pertaining to CSCOPE
- Identify students and implement effective academic support and intervention for students being served by Title I funds

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

Campus Goal: HBMS will increase partnerships with outside resources and agencies to support the needs of students and families in order to increase student attendance, family involvement and reduce barriers to learning.

Performance Objectives:

- Community will be aware of all campus events
- Provide monthly electronic newsletters to parents and the community throughout the year
- Work with LTISD's program Director to increase the number of mentors on career day, business partners, mentors and volunteers

III. Curriculum:

Develop, implement, assess, and support full implementation of a high quality, vertically aligned curriculum that exceeds the state's TEKS requirements by enhancing and utilizing research-based best practices from across the state and nation.

Campus Goal: HBMS will implement a rigorous, relevant, world-class curriculum and strategically organize professional development so that teachers and staff are prepared to consistently apply best instructional and assessment practices.

Performance Objectives:

- 100% implementation of CSCOPE in content areas
- Increase the number of transition programs for students entering and exiting middle school
- Increase the effectiveness of teacher collaboration and communication using Professional Learning Communities
- 100% of the 6th grade students will receive the appropriate Health TEKS
- 100% of the students grade 6-8 of the identified non-restricted students (under the Health classification for physical education) will be assessed using FitnessGram
- Implementation of SMARTBoard technology in 100% of the science and math classrooms

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Campus Goal: HBMS will serve and protect students and staff by providing security and supporting students in a school setting that does not tolerate bullying and harassment. Provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Performance Objectives:

- Promote the use of technology as a tool of inquiry and communication with the anti-bullying reporting program
- Increase opportunities to showcase student academic and extra-curricular achievement
- Increase the number of opportunities for student character development
- Increase our adult mentor program by 50%
- Increase active participation by students in school wide activities
- Alignment of class management plans to create consistency
- Increase the number of clubs available to students

V. College and Career Readiness (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for educational pursuits beyond their traditional Lake Travis ISD experiences.

Campus Goal: Develop programs and activities that increase the academic and social environment for students.

Performance Objectives:

- Increase after-school programs that promote student interest and academic achievement
- UIL Coordinator will increase the number of student participants and coaches participating in Academic UIL
- Increase the number of "At-Risk" students in higher level courses by 10%
- Increase the opportunities for peer and adult connections
- Increase the amount of community involvement in career day

VI. Highest Quality Staff

Recruit, hire, develop, and retain the highest quality faculty and staff.

Campus Goal: HBMS will develop, recruit, support, retain and recognize high quality principals, teachers and staff to ensure that every student has a quality education.

Performance Objectives:

- 100% of new/novice to the campus teachers will be paired with a mentor
- HBMS will maintain a 100% employee retention rate for all “avoidable” separations. This indicator will not include family relocations, promotional transfers, non-renewals, or maternity leave. “Avoidable” means the leaving teacher’s primary motivation is dissatisfaction with LTISD due to elements under campus administrative control

Lake Travis Middle School 2010-2011 Campus Improvement Plan

I. Student Achievement:

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

Campus Goal: Increase academic success for all students by closing the achievement gap between student populations while maintaining exemplary status and raising the percentage of students who score at the commended level.

Performance Objectives:

- LTMS will maintain exemplary status by ensuring that at least 90% of students at all grade levels, in all subject areas, and in all sub-populations meet standard on the Texas Assessment of Knowledge and Skills
- Maintain State Gold Performance Acknowledgment for commended performance in all subject areas
- Increase the number of students performing at the commended level by 5% in each subject area from the previous year
- All teachers will participate in at least one professional development opportunity focused on increasing student success among diverse learners

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

Campus Goal: Lake Travis Middle School will build positive relationships with community stakeholders.

Performance Objectives:

- To provide 100% of community stakeholders with information regarding LTMS
- Provide parents with regular communication regarding campus activities and events
- Ensure all parents are informed about their student's academic progress

III. Curriculum:

Develop, implement, assess, and support full implementation of a high quality, vertically aligned curriculum that exceeds the state's TEKS requirements by enhancing and utilizing research-based best practices from across the state and nation.

Campus Goal: LTMS will provide instruction that is aligned with TEKS based curriculum and utilizes current best practices designed to meet diverse individual student needs.

Performance Objectives:

- Lesson plans and instruction will be aligned with the LTISD curriculum scope and sequence
- Instruction will be vertically aligned within each subject area
- 100% of 6th grade student will receive Health Education

- 100% of students will master the appropriate Health TEKS or their respective grade levels
- 100% of students in grades 6-8 of the identified non-restricted students (under the Health classification for physical education) will be assessed using FitnessGram
- 85% of students in grades 6-8 will pass the identified skill movement, physical activity, and social development assessment

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Campus Goal: Provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Performance Objectives:

- All students will participate in character education activities designed to promote positive peer interactions and good citizenship
- All LTMS students will be instructed in the LTMS citizenship traits of ARMOR (Accountable, Respectful, Mannerly, Organized, Responsible)
- All students will participate in safety drills on a routine basis

V. College and Career Readiness (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for educational pursuits beyond their traditional Lake Travis ISD experiences.

Campus Goal: Develop programs and activities that enrich the academic and social environment for LTMS students.

Performance Objectives:

- All UIL academic activities will be at 100% capacity
- Expose students to a variety of career opportunities
- Provide supplemental academic experiences to enhance student learning

VI. Highest Quality Staff

Recruit, hire, develop, and retain the highest quality faculty and staff.

Campus Goal: Develop and maintain a high performing team of teachers, para-educators and other staff members.

Performance Objectives:

- Ensure new teacher success and retention
- Promote a collegial environment where staff feels respected and validated

Lake Travis High School 2010-2011 Campus Improvement Plan

I. Student Achievement:

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

Campus Goal: Increase academic achievement for all students while closing the gap between student populations to achieve Exemplary status in state accountability and achieve Gold Performance Acknowledgement for all applicable indicators.

Performance Objectives:

- 90% of all students, including all student accountability subset groups will pass the 2011 TAKS Math with the individual campus meeting the Gold Performance Acknowledgement standard for commended performance
- 90% of LTHS 10th and 11th Grade students and student subset groups will pass the Science TAKS test as evidenced by the 2011 Science TAKS test scores with the individual campus meeting the Gold Performance Standard for commended performance in science
- 90% of all students, including student subsets, will pass the TAKS Reading and English (ELA), as evidenced by the 2011 TAKS scores with the individual campus meeting the Gold Performance Standard for commended performance in ELA and Reading
- 90% of LTHS 10th and 11th grade students, including student accountability subsets, will pass the Social Studies TAKS test and the overall campus will receive the Gold Performance Award for commended performance, as evidenced by the 2011 TAKS test scores

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

Campus Goal: The community feels welcomed and a valued part of the learning process in our school.

Performance Objectives:

- LTHS website will maintain accurate, current web pages, and grade speed
- Increase in PTA membership by parents and teachers by 30%
- Increase attendance by 20% at Open House and Cavalier Show Case
- Involve parents and community members in a mentoring relationship with our students

III. Curriculum:

Develop, implement, assess, and support full implementation of a high quality, vertically aligned curriculum that exceeds the state's TEKS requirements by enhancing and utilizing research-based best practices from across the state and nation.

Campus Goal: LTHS supports the full implementation of the district TEKS-based, vertically aligned curriculum that reflects and utilizes best practices and emphasizes rigor and relevance.

Performance Objectives:

- 100% documentation of alignment of lesson plans to the LTISD curriculum
- 100% of teachers will participate in at least one professional development opportunity pertaining to CSCOPE/5E Model
- 100% of the new teachers will participate in the district mentoring program
- 100% of teachers will maintain accurate, current webpages and grade speed
- 100% of students will participate in health initiatives
- Increase academic enhancement opportunities for Gifted and Talented students

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Campus Goal: Provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Performance Objectives:

- 100% of incoming 9th grade students will be connected to at least one extracurricular program or student club
- 100% staff will wear identification badges to promote recognition and safety
- Sustained and positive participation and growth (20%) in student clubs and extracurricular activities campus-wide
- 100% of incoming 9th grader will have an adult mentor for the duration of their freshman year
- Decrease the number of placements to DAEP by 10%
- Increase the academic success of students who have been placed in DAEP by 50%
- Provide opportunities for students to participate in healthy lifestyles activities

V. College and Career Readiness (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for educational pursuits beyond their traditional Lake Travis ISD experiences.

Campus Goal: Develop program initiatives and activities that reflect a commitment to preparing students for their educational pursuits beyond their traditional LTISD experience.

Performance Objectives:

- Greater than 95% completion rates for all students (4-year longitudinal) with at least 95% in each student population
- Receive Gold Performance Acknowledgement on all AEIS College Readiness Indicators
 - i. RHSP/DAP Graduates, Advanced Course/Dual Enrollment (Goal: 95%)
 - ii. AB/IB results—examinees \geq criterion, Scores \geq criterion (Goal: 75%)
 - iii. Greater than 30% completion of advanced / dual enrollment courses
 - iv. Texas Success Initiative (TSI) Higher Education Readiness component for ELA and Math (Goal 10% increase)

- v. SAT results— examinees tested, examines \geq criterion, Mean SAT score, Mean ACT score (Goal 60%)
- vi. Greater than 60% of students who score at or above the national average on College Admissions Tests
 - Expand the number of students taking AP exams for college credit by 5%
 - Increase in CTE coherent sequence scores of 2's or higher over prior year by 10%
 - Increase the number of students selected for National Merit Scholars Honor

VI. Highest Quality Staff

Recruit, hire, develop, and retain the highest quality faculty and staff.

Campus Goal: Develop and maintain a high performing team of teachers, para-educators and other staff members.

Performance Objectives:

- 100% of new teachers will be paired with a mentor to support their first year at our campus and participate in a formal, monthly new teacher academy
- LTHS will maintain a 100% employee retention rate for all “avoidable” separations. This indicator will not include family relocations, promotional transfers, non-renewals, or maternity leave. “Avoidable” means the leaving teacher’s primary motivation is dissatisfaction with LTISD due to elements under campus administrative control
- 100% of new employees will be considered highly qualified according to NCLB



AGENDA ITEM ACTION SHEET

SUBJECT	2010 Lake Travis ISD Tax Levy
RECOMMENDED ACTION	Approval
RATIONALE	Pursuant to Section 26.09 of the Property Tax Code, the Tax Assessor and Collector of Travis County is submitting for approval the 2010 tax levy. This levy is Lake Travis ISD's adopted tax rate times the taxable value of all property in the jurisdiction, as certified by the Travis Central Appraisal District.
BUDGET PROVISIONS	None
RESOURCE PERSONNEL	Johnny W. Hill, Assistant Superintendent for Financial & Business Services 533-6016
ATTACHMENTS	1. Lake Travis ISD's 2010 Tax Levy
MEETING DATE	November 8, 2010



TAX ASSESSOR AND COLLECTOR OF TRAVIS COUNTY

NELDA WELLS SPEARS

5501 Airport Boulevard • Austin, TX 78751 • 512 854 9473

October 08, 2010

Mr. Mr. Jason Buddin
Attention: Johnny W. Hill
Lake Travis Ind. School District
3322 Ranch Road, 620 South
Austin, TX 78738

Dear Mr. Johnny W. Hill:

Pursuant to Sec. 26.09 of the Property Tax Code, I am submitting for your approval the 2010 tax levy for your jurisdiction. This levy is your adopted tax rate times the taxable value of all property in your jurisdiction, as certified by the Travis Central Appraisal District. The appraisal roll with the amount of tax entered and approved by the governing body of your unit constitutes your tax roll. Since the adopted rate and taxable value are certified numbers and essentially are fixed, the governing body's approval is assumed unless we hear differently from you.

Also shown is the certified total number of taxable parcels, which is the basis for our collection fees. As noted in prior correspondence, fees are \$1.11 per parcel. Unless you previously have made other arrangements, collection fees are withheld from the first daily current year collection that is sufficiently large to cover the entire fee.

2010 Tax Levy: \$80,233,490.21

2010 Number of Parcels: 26,975

2010 Collection Fees: \$29,942.25

All data is as of October 1, 2010. If you have any questions please do not hesitate to contact Tien Dao at 512 854 3988.

Sincerely yours,

A handwritten signature in black ink that reads "Nelda Wells Spears".

Nelda Wells Spears
Tax Assessor-Collector

NWS/td

**Lake Travis Independent School District
Board of Trustees/Superintendent Team Building
Minutes of October 20, 2010**

President Jason Buddin called the meeting of the Lake Travis Independent School District (hereafter referred to as the "LTISD") Trustees to order at 1:30 p.m. on October 20, 2010 at the LTISD R.O.P.E.S. course.

Board Members Present:

Jason Buddin, Alan Williams, Lisa Johnson, Alex Alexander, Guy Clayton, Mayo Davidson, Fred Goff

Administrators Present:

Dr. Rocky Kirk, Superintendent of Schools

Others Present:

Kathleen Hassenfratz, LTISD R.O.P.E.S. Co-Coordinator
Sarah Mueller, LTISD R.O.P.E.S. Co-Coordinator

Board of Trustees/Superintendent Team Building Session

All trustees and Dr. Kirk participated in various problem solving elements as part of their annual team building session.

The team building session concluded at 4:21 p.m. and no action was taken.

With no other business, the Board adjourned the October 20, 2010 meeting at 4:21 p.m.

Jason Buddin, President

Lisa Johnson, Secretary

Minutes of Board Meeting

The Board of Trustees Lake Travis Independent School District

A regular meeting of the Board of Trustees of the Lake Travis Independent School District was held October 21, 2010, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

Call To Order

President Jason Buddin called the meeting to order at 7:00 p.m.

Quorum Determination

Trustees Jason Buddin, Alan Williams, Lisa Johnson, Alex Alexander, Guy Clayton, Mayo Davidson, and Fred Goff were in attendance.

Hearing on Annual FIRST Report

Johnny Hill, Assistant Superintendent for Business and Financial Services, highlighted the various indicators of the 2008-2009 Financial Integrity Rating System of Texas—or FIRST—report. The report measures the fiscal management performance of school districts in five areas: Critical Indicators, Fiscal Responsibility, Budgeting, Personnel and Cash Management. LTISD received a ‘Superior Achievement’ rating—the state’s highest designation—for the eighth consecutive year.

A **MOTION** was made by Trustee Goff, seconded by Trustee Williams, to accept and approve the report as presented. All Trustees voted in favor (7-0).

Pledge of Allegiance and Moment of Silence

Lake Travis High School principal Kimberly Brents led the Pledge of Allegiance. A moment of silence was observed.

Audience Comments

There were no requests received to address the Trustees.

Superintendent's Report

Lake Travis High School principal Kimberly Brents introduced the 13 students recognized by the 2010 National Merit Scholarship Program.

Business, Financial and Auxiliary Services

- **Bond Reimbursement** – Mr. Hill informed the Board that a Reimbursement Resolution will allow the District to reimburse itself from future bond proceeds for any incidental and related expenditures that occur within 18 months from the sale of those bonds. Since the District is entertaining discussions about a future bond election, Mr. Hill indicated it is prudent to have a standing Reimbursement Resolution on file.

A **MOTION** was made by Trustee Williams, seconded by Trustee Clayton, to accept Reimbursement Resolution 10-21-10-1 as presented. All Trustees voted in favor (7-0).

- **2006 Bond Program Update** – Jim Ratcliff, Senior Director for Facilities, Construction, and Auxiliary Services, provided an update on the District's bond construction program, including the final audit closeout of the Lake Travis Middle School/Lake Travis High School projects and the construction of the Transportation/Distribution Center. Mr. Ratcliff indicated that occupancy by the District's Purchasing Department is expected to occur the week of December 3. He also stated that the District's bus fleet is expected to occupy the Transportation Center on the final day of school before Winter Break, Friday, December 17. This item was for informal purposes only; no action was required.
- **Annual Investment Report** – Mr. Hill provided the Board with an overview of investment returns and strategy for the past and current fiscal years. He stated the investment strategy for the District will continue to be safety of the investment, investment liquidity, diversity of the investment rate of return.

A **MOTION** was made by Williams, seconded by Trustee Clayton, to accept the Annual Investment Report as presented. All Trustees voted in favor (7-0).

Consent Agenda

- **First Reading of Investment Policy**
- **Qualified Broker's List**
- **Investment Trainers**

- **Monthly Financial Reports - Income/Expenditures, Balance Sheet, Tax Statement & Quarterly Investment Report**
- **Authorization of the President of the Board of Trustees to execute a correction deed for the conveyance of 20 acres of land out of the J.A. Collier Survey Number 52, out of a 688.82 acre tract conveyed to W. Nelson, as recorded in volume 7385, page 333, of the Travis County, Texas deed records**
- **Minutes** – September 16, 2010 Combined Board Workshop/Meeting
- **Minutes** – September 28, 2010 Superintendent Conference
- **Minutes** – October 7, 2010 Board Workshop

A **MOTION** was made by Trustee Davidson, seconded by Trustee Goff, to approve the consent agenda as presented. All Trustees voted in favor (7-0).

Upcoming Meetings

President Buddin announced the following future meetings of the LTISD Board of Trustees:

- A. November 11, 2010, 6:00 p.m., Combined Board Workshop/Meeting, EDC
- B. December 7, 2010, 6:00 p.m., Superintendent Summative Conference, EDC
- C. December 16, 2010, 6:00 p.m., Combined Board Workshop/Meeting, EDC

Closed Session – 7:58 p.m.

Trustees adjourned into Closed Session as permitted by the Texas Government Code Section 551.001 et. seq.

Section 551.074 - Personnel Matters

The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)

Adjournment

There being no further action, the August 26, 2010 Board of Trustees' meeting adjourned at 9:20 p.m.