

# Minutes of Board Meeting

## The Board of Trustees Lake Travis Independent School District

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A meeting of the Board of Trustees of the Lake Travis Independent School District was held September 18, 2008, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

### Call To Order

Vice President Susan Tolles called the meeting to order at 6:31 p.m.

### Quorum Determination

Trustees Susan Tolles, Jason Buddin, Kim Nixon, Mayo Davidson, and Alan Williams were present. Fred Goff was not present for the quorum determination, but joined Trustees in closed session at 6:31 p.m. Jim Cummings was not in attendance for the entire meeting.

### Closed Session

Trustees convened into closed session at 6:31p.m., as permitted under, Government Code Section 551.001 et. seq.

- A. Section 551.071 – Consultation with Attorney**
  - 1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).
- B. Section 551.072 – Deliberation regarding Real Property**
  - 1. The Board will discuss the purchase, exchange, lease, or value of real property. (This may involve consultation with attorney as permitted under Section 551.071.)
- C. Section 551.074 – Personnel Matters**
  - 1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)

Closed session adjourned at 6:52 p.m. and the open session resumed at 7:00 p.m. No action was taken based on discussion occurring in closed session.

### Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance was led by Trustee Nixon. A moment of silence was observed.

### Audience Comments

There were no requests to address Trustees.

## **Discussion and/or Action**

### **Administration and Accountability**

**LTISD Safety and Security Audit Report** - Dr. Diane Frost, Deputy Superintendent, provided an overview of the safety and security audit conducted at district facilities. The audit was completed between November 7, 2007 and February 8, 2008, according to the protocol (Audit Toolkit) provided by Texas School Safety Center. The safety and security audit satisfies the requirement of Texas Education Code § 37.108(b) and (c). Dr. Frost thanked the audit team for all of their hard work.

A MOTION was made by Trustee Nixon, seconded by Trustee Goff, to approve the LTISD Safety and Security Audit as presented. All Trustees present voted in favor (6-0).

**2008-09 Staffing-** Dr. Frost provided information on current staffing throughout the district and the immediate need for additional staff at Lake Travis Elementary and Serene Hills Elementary. In addition to these immediate staffing needs, other campuses are close to the 22:1 ratio for K-4 and the 25:1 ratio for 5<sup>th</sup> grade. The contingency positions approved at the August 2008, meeting have been expended to address enrollment at two elementary campuses and special needs at two secondary campuses. A discussion ensued and the following action was taken.

A MOTION was made by Trustee Nixon, seconded by Trustee Williams, to approve the creation of 5 additional FTE contingency positions. All Trustees present voted in favor (6-0).

## **Finance and Support Services**

### **Bond Program**

**Construction Update** – Jim Ratcliff, Senior Director of Facilities, Construction and Support Services, provided an update on the bond program construction. Dr. Kirk thanked Bob Hart, Assistant Superintendent of Business and Financial Services and Mr. Ratcliff for their work managing the bond programs.

### **Consent Agenda**

1. PE Waivers
2. Resolution to Sanction 4-H as an Extracurricular Activity
3. Minutes – August 28, 2008 Board Meeting, September 10, 2008 Board/Superintendent Conference

A MOTION was made by Trustee Davidson, seconded by Trustee Williams, to approve the consent agenda in its entirety. All Trustees present voted in favor (6-0).

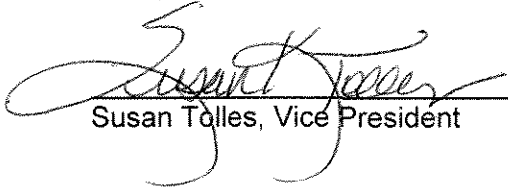
### **Upcoming Meetings**

Vice President Tolles announced the following future meetings of the LTISD Board of Trustees:

- September 26, 2008, TASB Convention, Dallas, Texas
- October 2, 2008, 6:00 p.m., Board Workshop, EDC
- October 23, 2008, 7:00 p.m., Board Meeting, EDC
- November 6, 2008, 6:00 p.m., Board Workshop, EDC
- November 20, 2008, 7:00 p.m., Board Meeting, EDC

**Adjournment**

There being no further action, the September 18, 2008, Board of Trustees' meeting adjourned at 7:32 p.m.

  
Susan Tolles, Vice President

  
Jason Buddin, Secretary