

Minutes of Board Meeting

The Board of Trustees Lake Travis Independent School District

A meeting of the Board of Trustees of the Lake Travis Independent School District was held August 28, 2008, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

Call To Order

President Jim Cummings called the meeting to order at 6:00 p.m.

Quorum Determination

Trustees Jim Cummings, Fred Goff, Kim Nixon, Mayo Davidson, Susan Tolles and Alan Williams were present. Jason Buddin was not present.

Closed Session

Trustees convened into closed session at 6:00 p.m., as permitted by the Texas Government Code Section 551.001 et. seq.

- A. Section 551.074 – Personnel Matters**
 - 1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)
 - a. Superintendent Contract Revision
- B. Section 551.071 – Consultation with Attorney**
 - 1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).
- C. Section 551.072 – Deliberation regarding Real Property**
 - 1. The Board will discuss the purchase, exchange, lease, or value of real property. (This may involve consultation with attorney as permitted under Section 551.071.)
- D. Section 551.0821 – Personally Identifiable Information about Public School Student**
 - 1. The Board will deliberate a matter regarding a public school student during which personally identifiable information about the student will necessarily be revealed by the deliberation. (This may involve consultation with attorney as permitted under Section 551.071.)

Closed session adjourned at 6:30 p.m.

The Child Care Services Public Hearing began at 6:30 p.m.

There were no public comments during the hearing.

The Child Care Services Public Hearing concluded at 6:31 p.m.

The Budget and Proposed Tax Rate Public Hearing began at 6:31 p.m.

Budget and Proposed Tax Rate Public Hearing

Bob Hart, Assistant Superintendent of Business and Financial Services, provided an administrative overview of the proposed budget and tax rate. Community members attending the hearing were given an opportunity to make comments regarding the proposed budget and tax rate. There were no public comments.

Dr. Kirk informed the Board of an error printed in the August 28, 2008 issue of the Lake Travis View pertaining to the District's tax rate. The article incorrectly stated the District's recapture money "increased to 6.9 million." The statement should have read the District's recapture payment "increased by 6.9 million." Marco Alvarado, Director of Communications, will follow up with The View and provide the corrected information.

The Proposed Tax Rate Hearing adjourned at 6:54 p.m.

Trustees reconvened into closed session at 6:54 p.m. Trustees adjourned closed session at 7:02 p.m.

Open session resumed at 7:05 p.m.

Pledge of Allegiance and Moment of Silence

Trustee Cummings led the Pledge of Allegiance. A moment of silence was observed.

Superintendent's Report

The Superintendent's Report was included in the Back to School Update under Administration and Accountability.

Audience Comments

Vernagene Mott – *TASB Board of Directors, Region XIII, position C*

Discussion and/or Action

Governance & Legal Services

Delegate and Alternate for the 2007 TASB Delegate Assembly – Trustees were asked to appoint a delegate and alternate for the Texas Association of School Board's Delegate Assembly on September 27, 2008, in Dallas, Texas. A discussion ensued and the Board appointed Trustee Buddin as Delegate and Trustee Tolles as Alternate.

A MOTION was made by Trustee Tolles, seconded by Trustee Nixon, to approve Trustee Buddin as the Delegate and Trustee Tolles as the Alternate for the 2008 TASB Delegate Assembly. All Trustees present voted in favor (6-0).

Texas Association of School Board (TASB) Region XIII, Position C, Board of Directors. –

Board members reviewed the materials provided to them on the four candidates running for Position C. A discussion ensued and the following action was taken.

A MOTION was made by Trustee Tolles, seconded by Trustee Nixon, to endorse Vernagene Mott to fill the vacant position on TASB Board of Directors, Region XIII, Position C. All Trustees present voted in favor (6-0).

Superintendent Contract Revision

A MOTION was made by Trustee Cummings, seconded by Trustee Tolles, that the Board approve the revision made to the Superintendent's contract as discussed in closed session and authorize the President of the Board to execute the contract as revised. All Trustees present voted in favor (6-0).

Administration and Accountability

Student Transfer Petition-

A MOTION was made by Trustee Davidson, seconded by Trustee Williams to uphold the recommendation to deny the request for transfer. All Trustees present voted in favor (6-0).

Back to School Update - Dr. Frost provided an overview of the first day of school, and some of the extra-curricular programs. Dr. Frost confirmed the current enrollment for the District as 6,074 students. Dr. Kirk thanked staff members for their hard work in preparation for the 2008-09 school year.

2008-09 Staffing- Dr. Frost provided information on the enrollment numbers across elementary schools and their grade levels. The administration determined that three full-time teaching positions are needed due to the state mandated 22:1 student to teacher ratio in grades K-4. The three contingency positions, approved by the Board at the June 2008, meeting are sufficient to allow the District to meet the required staffing ratios. The administration is seeking an additional 1.25 positions in order to allow for an additional .5 bookkeeping position in the office of Extra-curricular Programs; and a 1.0 teacher FTE allocation that may be used for future growth or need. A discussion ensued and the following action was taken

A MOTION was made by Trustee Nixon, seconded by Trustee Goff, to approve the 1.25 FTE Teacher Contingency Positions as requested by the administration. All Trustees present voted in favor (6-0).

Curriculum and Instructional Services

Completion Rate and Accountability Rating – Myra Pettit, Assistant Superintendent of Curriculum and Instructional Services, announced the District's TEA rating as a Recognized district. Ms. Pettit stated the district is currently appealing the high school rating of academically acceptable. This was presented as informational only and no action was taken.

Advanced Placement Report - Jill Siler, Executive Director of Academic and Organizational Development, provided an overview of the AP Program including participation and performance data. This was presented as informational only and no action was taken.

Report on the LTISD Summer School Programs – Ms Pettit provided an update on the academic programs that occurred in the district during the summer of 2008. Also Included in the update were the results from the elementary, middle, and high school summer programs as well as the third administration of TAKS for the Student Success Initiative. This was presented as informational only and no action was taken.

Finance and Support Services

Electrical Energy Conservation Plan – Bob Hart, Assistant Superintendent of Business and Financial Services, provided information on Texas Education Code Section 44.902, that requires school districts to adopt a goal to reduce their annual electrical consumption by 5% each year for six years, effective September 1, 2007. Mr. Hart introduced Jim Ratcliff, Senior Director of Facilities, Construction and Support Services, and Gary Briley, Director of Extra-curricular Programs, and the District's Energy Manager. Mr. Ratcliff provided examples of things the district has already implemented across the district to save energy. Mr. Briley provided an overview of changes he has implemented for the 2008-09 school year pertaining to the districts HVAC systems.

A MOTION was made by Trustee Nixon, seconded by Trustee Tolles, to approve resolution 082808-3 establishing a goal to conserve five percent electrical energy consumption each year for six years. All Trustees present voted in favor (6-0).

Bond Program

Construction Update – Mr. Ratcliff provided an update on the bond program construction. This was presented as informational only and no action was taken.

LTHS/LTMS – 4B GMP – Mr. Ratcliff provided an overview of the LTHS/LTMS expansion projects. The GMP amendments will be made in two steps, with the first step to cover changes that have been fully priced and approved and the second step to cover changes that are currently being finalized in price or that are anticipated to be required between now and substantial completion of the project.

A MOTION was made by Trustee Goff, seconded by Trustee Tolles, to authorize the Administration to increase the Phase 4B GMP for the Lake Travis High School / Lake Travis Middle School Expansion Project by \$655,142 and to move \$366,405 of line item balances within the HS/MS/Stadium project budget to the respective construction budgets and allocate \$288,737 within the Technology budget to fund related technology improvements. All Trustees present voted in favor (6-0).

2006 Bond Program Budget Amendments – Mr. Hart presented proposed amendments and justifications of those amendments for the 2006 bond program budget. The Board of Trustees approved the additional scope of work at the meeting on June 19, and the proposed budget amendments reflect the associated cost.

A MOTION was made by Trustee Cummings, seconded by Trustee Goff, to approve Bond Program Budget Amendments in the amount of \$100,000 for the middle school roof. All Trustees present voted in favor (6-0).

2007-08 Budget Amendments - Mr. Hart presented proposed amendments and justifications of those amendments for the 2007-08 budget . The amendments reflect economic activity related to the finances of the school district.

A MOTION was made by Trustee Goff, seconded by Trustee Davidson, to Approve 2007-08 Budget Amendments as presented. All Trustees present voted in favor (6-0).

2008-09 Proposed Budget – Mr. Hart provided information on the 2008-09 proposed budget. The proposed budget funds the District's programs and initiatives, provides a competitive salary adjustment for staff, a tax rate reduction (however, due to appraisal increases. There is an increase in the average homeowner's tax bill), and a projected fund balance of \$19.3 million.

A MOTION was made by Trustee Davidson, seconded by Trustee Nixon, to approve the 2008-09 Budget, as presented by administration. All Trustees voted in favor (6-0).

2008 Tax Rate to Fund 2008-09 School Year Budget – Mr. Hart presented the resolution for the 2008 tax rate. The tax rate will be set to levy a tax to help fund the operations and debt service of the school district for the 2008-09 school year.

A MOTION was made by Trustee Davidson, seconded by Trustee Nixon, I move that property taxes be increased by the adoption of a tax rate of \$1.3159/\$100 taxable value. All Trustees present voted in favor (6-0).

FOR

Jim Cummings
Susan Tolles
Fred Goff
Alan Williams
Mayo Davidson
Kim Nixon

AGAINST

None

Consent Agenda

1. Remaining Two Local Policy Revisions in TASB Localized Policy Manual Update 82
 - a. FNAA(Local) Student Expression: Distribution of Nonschool Literature
 - b. GKDA(Local) Nonschool use of School Facilities: Distribution of Nonschool Literature
2. Local Policy Revisions in TASB Localized Policy Manual Update 83
 - a. DAA(Local) Employment Objectives: Equal Employment Opportunity – DELETE (contents of policy are contained in other policy)
 - b. DEA(Local) Compensation and Benefits: Salaries and Wages
 - c. DGBA(Local) Personnel Management Relations: Employee Complaints/Grievances
 - d. DIA(Local) Employee Welfare: Freedom From Discrimination, Harassment, and Retaliation
 - e. EHAC(Local) Basic Instruction Program: Required Instruction (Secondary)
 - f. FB(Local) Equal Educational Opportunity
 - g. FFH(Local) Student Welfare: Freedom From Discrimination, Harassment, and Retaliation
 - h. FFI(Local) Student Welfare: Freedom From Bullying

- i. FL(Local) Student Records
- j. FNC(Local) Student Rights and Responsibilities: Student Conduct
- k. FNG(Local) Student Rights and Responsibilities: Student and Parent Complaints/Grievances
- l. FO(Local) Student Discipline
- m. GF(Local) Public Complaints
- 3. Other Revisions, Deletions, and/or Additions to Board Policies
 - a. EHBD (Local) Special Programs: Federal Title I
 - b. EEJB (Local) Individualized Learning: Credit by Examination without Prior Instruction
 - c. EIA (Local) Academic Achievement: Grading/Progress Reports to Parents
 - d. EIAB (Local) Grading/Progress Reports to Parents: Makeup Work
 - e. FD (Local) Admissions
- 4. Professional Development and Appraisal System Appraisal Calendar and LTISD Certified Appraiser Roster
- 5. 2008-2009 Medical Insurance Plan
- 6. Engagement of Law Firm of Lloyd Gosselink Rochelle & Townsend, P.C.
- 7. No Pass/No Play Exempt Courses
- 8. Option 3 Agreement to Equalize District's Wealth
- 9. Expenditure Targets Resolution
- 10. June and July 2008 Financials - Statement of Revenues & Expenditures, Balance Sheet, Summary of Tax Collections Report
- 11. Independent Sources for Investment Training
- 12. Minutes - June 18, 2008, Board/Superintendent Conference, June 19, 2008 Board Meeting, July 17, 2008 Team Building Training, August 4, 2008 Special Called Meeting

Trustee Davidson asked that item number 5 be pulled from the consent agenda.

A MOTION was made by Trustee Davidson, seconded by Trustee Goff, to approve the consent agenda items, with the exception of item 5. All Trustees present voted in favor (6-0).

Trustee Davidson congratulated the administration on their negotiations of the medical insurance plan. The new plan has very little financial impact on employees.

A MOTION was made by Trustee Davidson, seconded by Trustee Goff, to approve consent agenda item 5. All Trustees present voted in favor (6-0).

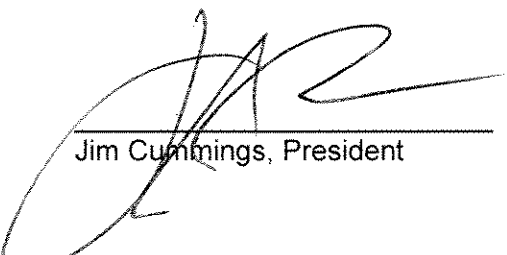
Upcoming Meetings

President Cummings announced the following future meetings of the LTISD Board of Trustees:

- September 10, 2008, 6:00 p.m., Board/Superintendent Conference
- September 18, 2008, 7:00 p.m., Board Meeting, EDC

Adjournment

There being no further action, the August 28, 2008, Board of Trustees' meeting adjourned at 9:01 p.m.


Jim Cummings, President


Susan Tolles, Vice President