

# **Minutes of Regular Meeting**

## **The Board of Trustees Lake Travis Independent School District**

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A meeting of the Board of Trustees of the Lake Travis Independent School District was held May 21, 2009, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

### **Call To Order**

President Jim Cummings called the meeting to order at 7:00 p.m.

### **Quorum Determination**

Trustees Jim Cummings, Susan Tolles, Mayo Davidson, Fred Goff, Kim Nixon, and Alan Williams were present. Jason Buddin was not in attendance

### **Pledge of Allegiance and Moment of Silence**

The Pledge of Allegiance was led by Trustee Nixon. A moment of silence was observed.

### **Superintendent's Report**

**Trustee Election & Service** – Dr. Kirk recognized outgoing Board members, Kim Nixon and Jim Cummings, for their years of service as LTISD Board of Trustee member. Trustee Nixon was elected in 2003 and has served six years. Trustee Cummings was elected in 1997 and has twelve years of service. Mr. Clayton and Ms. Johnson took their places as the Board of Trustees members.

### **LTISD Board of Trustees Election**

**Statement of Elected Officer and Oath of Office** – Guy Clayton and Lisa Johnson read a "Statement of Elected/Appointed Office" and were administered their "Oath of Office" for a three-year term on the LTISD Board of Trustees.

### **Audience Comments**

There were no requests to address the Trustees.

### **Superintendent's Report**

**Recognition of Jan Jernberg – Coach of the Year** – Dr. Diane Frost, Deputy Superintendent, Gary Briley, Director of Extracurricular Activities, and Kim Brents, LTIS Principal recognized Coach Jan Jernberg for receiving the Texas Association of Basketball Coaches State AAAA Coach of the Year.

**Texas Association of School Board's 2009 Media Honor Roll- Charles McClure, Lake Travis View** – Marco Alvarado, Director for Communications, Media and Community Relations, presented Charles McClure, Editor of the *Lake Travis View*, with the TASB 2009 Media Honor Roll award. Mr. McClure is recognized for fair and

balanced reporting and providing valuable information to the community about public schools. Mr. McClure was nominated by the LTISD Senior Administration.

### **2009 Teachers of the Year**

Dr. Diane Frost, Deputy Superintendent, introduced the following LTISD Teachers of the Year:

Aaron Wedemeyer – *Lake Travis High School*  
 Sue Mitchell – *Lake Travis Middle School*  
 Sharon McMichael – *Hudson Bend Middle School*  
 Judy Stewart – *Lake Travis Elementary School*  
 Sabrina Long – *Lakeway Elementary School*  
 Josie Phan – *Bee Cave Elementary School*  
 Sharon Smith – *Lake Pointe Elementary School*  
 Kathy Austrian – *Serene Hills Elementary School*

Dr. Frost announced that Kathy Austrian was chosen as the 2008-2009 LTISD Elementary Teacher of the Year and that Sue Mitchell was chosen as the 2008-2009 LTISD Secondary Teacher of the Year.

### **Discussion and/or Action**

#### **Curriculum and Instructional Services**

**Staff Development** – Myra Pettit, Assistant Superintendent of Curriculum and Instructional Services, presented the staff development opportunities being offered this summer. This was presented as informational only and no action was required.

#### **Administration and Accountability**

**Bond Program Update** - Jim Ratcliff, Senior Director of Facilities, Construction and Support Services, provided an update on the bond program construction. This was presented as informational only and no action was required.

#### **Governance and Legal Services**

**Legislative Update: Finance & Accountability** – Susan Bohn, General Counsel, provided information on the current legislative session relevant to school finance and public school accountability. Ms. Pettit provided a brief overview of Senate Bill 3 and House Bill 3. Bob Hart, Assistant Superintendent of Business and Financial Services, provided additional information on the school finance bills.

### **Consent Agenda**

1. Revisions, Deletions, and/or Additions to Board Policies
  - a. CCG (LOCAL) Revenue Sources: Ad Valorem Taxes
  - b. CFD (LOCAL) Accounting: Activity Funds Management
  - c. CH (LOCAL) Purchasing and Acquisitions
  - d. CKC (LOCAL) Safety Program/Risk Management: Emergency Plans
  - e. CLB (LOCAL) Buildings, Grounds, and Equipment Management: Maintenance
  - f. CPAB (LOCAL) Office Communications: Mail and Delivery
  - g. CPC (LOCAL) Office Management: Records Management
  - h. CV (LOCAL) Facilities Construction

- i. EEH (LOCAL) Instructional Arrangements: Homebound Instruction
- j. GRB (LOCAL) Relations with Governmental Entities: County Governmental Authorities
- 2. Resolution Declaring Take Our Daughters and Sons to Work Day
- 3. No Pass/No Play Exempt Courses 2009-10
- 4. April 2008 Financials - Statement of Revenues & Expenditures, Balance Sheet, Summary of Tax Collections
- 5. Minutes - April 23, 2009 Board Meeting; April 30, 2009 Special Called Meeting; May 7, 2009 Board Workshop

Trustee Davidson asked to pull items 1H and 1J from the consent agenda.

A MOTION was made by Trustee Davidson, seconded by Trustee Williams, to approve the consent agenda excluding items 1H and 1J. All Trustees voted in favor (6-0).

A discussion ensued and the following action was taken.

A MOTION was made by Trustee Davidson, seconded by Trustee Goff, to approve 1H, CV (LOCAL), with the modification that the Superintendent is authorized to approve change orders up to \$100,000; anything over that amount will be brought to the board. All Trustees voted in favor (6-0).

Item 1J GRB (LOCAL) will be brought back to the board for discussion at a future board meeting.

Open Session recessed at 8:43 p.m. and Closed Session convened at 8:44 p.m.

#### **Closed Session**

Trustees convened into closed session at 8:44 p.m., as permitted by the Texas Government Code Section 551.001 et. seq.

##### **A. Section 551.071 – Consultation with Attorney**

- 1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).

##### **B. Section 551.074 – Personnel Matters**

- 1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees or officials. (This may involve consultation with attorney, as permitted under Section 551.071.)

Closed Session adjourned at 9:45 p.m. and Open Session resumed at 9:47 p.m.

***LTISD Board of Trustees Election of Officers*** - The following action was taken:

A MOTION was made by Trustee Davidson and seconded by Trustee Goff, to elect Trustee Tolles as the President of LTISD Board of Trustees. All Trustees present voted in favor (6-0).

A MOTION was made by Trustee Davidson and seconded by Trustee Goff, to elect Trustee Buddin as the Vice President of LTISD Board of Trustees. All Trustees present voted in favor (6-0).

A MOTION was made by Trustee Davidson and seconded by Trustee Goff, to elect Trustee Williams as the Secretary of LTISD Board of Trustees. All Trustees present voted in favor (6-0).

### **Upcoming Meetings**

President Tolles announced the following future meetings of the LTISD Board of Trustees:

- June 9, 2009, 6:00 p.m., Board Workshop, EDC
- June 16, 2009, 6:00 p.m., Board/Superintendent Conference, EDC
- June 18, 2009, 7:00 p.m., Board Meeting, EDC
- August 6, 2009, 6:00 p.m., Board Workshop, EDC
- August 27, 2009, 7:00 p.m., Board Meeting, EDC

### **Adjournment**

There being no further action, the May 21, 2009, Board of Trustees' meeting adjourned at 9:50 p.m.

  
Susan Tolles, President

  
Alan Williams, Secretary