

# Agenda of Regular Meeting

## The Board of Trustees Lake Travis Independent School District



A meeting of the Board of Trustees of Lake Travis Independent School District will be held March 12, 2010, beginning at 8:30 AM in the Educational Development Center, Live Oak Room, 607 RR 620 North, Austin, Texas 78734.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the Board should be held or is required in relation to any item included on this agenda, then such closed session as authorized by Section 551.001 et seq of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 – 551.084, inclusive, of the Open Meetings Act.

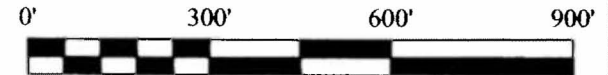
1. Call To Order
2. Quorum Determination
3. Closed Session - Trustees will adjourn into Closed Session as permitted by the Texas Government Code Section 551.001 et. seq.
  - A. Section 551.071 - Consultation with Attorney
    1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).
  - B. Section 551.074 - Personnel Matters
    1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)
4. ***Open Session will begin at approximately 9:00 a.m.***
5. Pledge of Allegiance and Moment of Silence

6. Superintendent's Report	
A. Staff Recognition	
7. Audience Comments	
8. Discussion and/or Action	
A. Governance & Legal Services	
1. Release of Drainage Easement to the City of Bee Cave	3
2. Drainage Easement to the City of Bee Cave	5
3. Release of Electric Distribution Utility Easement to City of Austin	6
4. Electric Distribution Utility Easement to City of Austin	7
5. Region XIII Education Service Center (ESC) Board of Directors, Election of Place 6	9
B. Administration & Accountability	
1. Proposed Termination of Professional Teacher Contract	
C. Curriculum and Instructional Services	
1. Graduation Course Requirements	13
D. Business and Financial Services	
1. 2010-2011 Budget Overview	14
E. Consent Agenda	
1. Textbook Adoption: English Language Arts and Reading Grades Kindergarten - 12	15
2. Minutes - February 18, 2010 Board Meeting	25
9. Upcoming Meetings	29
A. March 25, 2010, 6:00 p.m., Board/Superintendent Conference, EDC	
B. April 8, 2010 6:00 p.m., Board Workshop, EDC	
C. April 22, 2010, 7:00 p.m., Regular Board Meeting, EDC	
D. May 6, 2010, 6:00 p.m., Board Workshop, EDC	
E. May 17, 2010, 7:00 p.m., Regular Board Meeting, EDC	
F. May 18, 2010, 7:00 p.m., Regular Board Meeting, EDC	
10. Adjournment	



## AGENDA ITEM ACTION SHEET

<b>SUBJECT</b>	Release of Drainage Easement to City of Bee Cave
<b>RECOMMENDED ACTION</b>	Approval
<b>RATIONALE</b>	<p>On December 17, 2009, the Board authorized the President of the Board to execute a 3.569-acre drainage easement to the City of Bee Cave. The drainage easement is a city requirement for the District's construction of the Transportation/Warehouse facility on the Sweetwater tract.</p> <p>It has been discovered that the surveyor who surveyed the 136-acre Sweetwater property (who was hired by the seller) had made an error in the survey and legal description of the tract. The surveyor apparently used an incorrect description of the Texas Department of Transportation right-of-way for Highway 71. The survey and description have been corrected, and the District has obtained and recorded a correction deed from the seller. (The District has also corrected the issue with the title company that issued the title policy on the Sweetwater tract and has received a correction to the title policy.)</p> <p>Because the original survey and legal description of the tract were incorrect, the depiction and legal description of the drainage easement that the Board approved on December 17, 2009 are both slightly incorrect. So, the District and the city need to release the original drainage easement, and the District needs to grant a new, correct drainage easement to the city.</p>
<b>BUDGET PROVISIONS</b>	None
<b>RESOURCE PERSONNEL</b>	Jim Ratcliff, Senior Director of Facilities, Construction & Support Services Susan Bohn, General Counsel
<b>ATTACHMENTS</b>	Revised depiction of approximately 5.369-acre drainage easement (Instrument releasing original easement will be provided to trustees at Board meeting.)
<b>MEETING DATE</b>	March 11, 2010



GRAPHIC SCALE  
1" = 300'

TRAVIS COUNTY, TEXAS  
FEBRUARY 2010

CURVE	RADIUS	ARC	CHORD	BEARING	DELTA
C1	5639.33'	25.46'	25.46'	N81°32'54"E	0°15'31"
C2	5639.33'	152.18'	152.17'	N80°38'46"E	01°32'46"

### LEGEND

- TXDOT TYPE I CONCRETE MONUMENT FOUND
- 1/2" IRON ROD WITH "DELTA SURVEY" CAP FOUND
- ⊕ 1/2" IRON ROD WITH "BURY PARTNERS" CAP FOUND
- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
- O.P.R.T.C.TX. OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS
- D.R.T.C.TX. DEED RECORDS, TRAVIS COUNTY, TEXAS

1581.061 ACRE TRACT  
(REMAINDER)  
SWEETWATER AUSTIN  
PROPERTIES, LLC.  
DOC. NO. 2007015155,  
O.P.R.T.C.TX.

136.059 ACRE TRACT  
LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT  
DOC. #2010014061,  
O.P.R.T.C.TX

75.00 ACRE TRACT  
ARTIE C. GRUMBLES  
VOL. 1951, PG. 246,  
D.R.T.C.TX.

LINE	BEARING	DISTANCE
L1	S02°26'46"W	73.40'
L2	S81°42'48"W	5.09'
L3	S02°26'46"W	467.99'
L4	N79°54'08"E	14.16'
L5	S09°12'43"W	161.20'
L6	S21°48'55"E	65.33'
L7	S50°55'17"E	143.38'
L8	S18°45'48"E	32.46'
L9	S28°07'41"W	22.57'
L10	S35°05'30"W	127.75'
L11	S21°28'04"E	108.77'
L12	S74°16'02"E	51.30'
L13	S53°26'30"E	39.35'
L14	S36°55'51"E	43.53'
L15	S20°37'30"E	70.49'
L16	S22°02'14"E	137.98'
L17	S40°31'10"E	77.72'
L18	S59°09'59"E	77.80'
L19	S49°52'03"E	40.91'
L20	S31°42'59"E	180.30'
L21	S15°21'00"E	78.50'
L22	S32°31'34"E	81.48'
L23	S27°20'35"W	66.39'
L24	N43°24'41"W	38.59'
L25	N29°45'04"W	108.86'
L26	N23°06'23"W	122.43'
L27	N48°57'26"W	123.63'
L28	N34°58'54"W	42.15'
L29	N48°35'19"W	124.04'
L30	N31°13'42"W	34.26'
L31	N14°38'17"W	68.96'
L32	N08°11'21"W	112.62'
L33	N39°59'48"W	84.21'

LINE	BEARING	DISTANCE
L34	N62°46'37"W	95.56'
L35	N46°03'33"W	223.62'
L36	N14°14'57"W	39.61'
L37	N17°55'23"E	111.00'
L38	N23°59'11"E	112.60'
L39	N73°50'57"W	60.75'
L40	N67°31'13"W	186.33'
L41	N50°10'43"W	137.08'
L42	N61°16'15"W	34.70'
L43	N71°03'39"W	75.00'
L44	N61°16'15"W	21.61'
L45	N28°43'45"E	9.39'
L46	N59°08'11"W	98.97'
L47	N28°43'45"E	15.01'
L48	S59°08'11"E	98.97'
L49	N28°43'45"E	13.35'
L50	S61°16'15"E	132.64'
L51	S50°10'43"E	135.69'
L52	S67°31'13"E	181.13'
L53	S73°50'57"E	87.27'
L54	N09°12'43"E	119.75'
L55	N02°26'46"E	492.83'
L56	S81°42'48"W	5.09'
L57	N02°26'46"E	73.33'

BEARING BASIS: STATE PLANE COORDINATE SYSTEM,  
NAD83/HARN, TEXAS CENTRAL ZONE  
POINTS ARE CALCULATED UNLESS OTHERWISE NOTED

**Delta Survey Group Inc.**

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offices (512) 282-5200 fax: (512) 282-5230  
WWW.DELTASURVEYGROUP.COM

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QUAD SHINGLE HILLS

PROJECT LT1SD

DWG. 3.569 ACRE

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## AGENDA ITEM ACTION SHEET

<b>SUBJECT</b>	Drainage Easement to City of Bee Cave
<b>RECOMMENDED ACTION</b>	Approval
<b>RATIONALE</b>	<p>On December 17, 2009, the Board authorized the President of the Board to execute a 3.569-acre drainage easement to the City of Bee Cave. The drainage easement is a city requirement for the District's construction of the Transportation/Warehouse facility on the Sweetwater tract.</p> <p>It has been discovered that the surveyor who surveyed the 136-acre Sweetwater property (who was hired by the seller) had made an error in the survey and legal description of the tract. The surveyor apparently used an incorrect description of the Texas Department of Transportation right-of-way for Highway 71. The survey and description have been corrected, and the District has obtained and recorded a correction deed from the seller. (The District has also corrected the issue with the title company that issued the title policy on the Sweetwater tract and has received a correction to the title policy.)</p> <p>Because the original survey and legal description of the tract were incorrect, the depiction and legal description of the drainage easement that the Board approved on December 17, 2009 are both slightly incorrect. So, the District and the city need to release the original drainage easement, and the District needs to grant a new, correct drainage easement to the city.</p>
<b>BUDGET PROVISIONS</b>	None
<b>RESOURCE PERSONNEL</b>	Jim Ratcliff, Senior Director of Facilities, Construction & Support Services Susan Bohn, General Counsel
<b>ATTACHMENTS</b>	(Instrument granting drainage easement will be provided to trustees at Board meeting.)
<b>MEETING DATE</b>	March 11, 2010



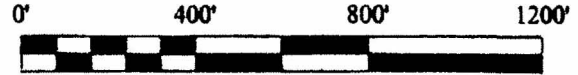
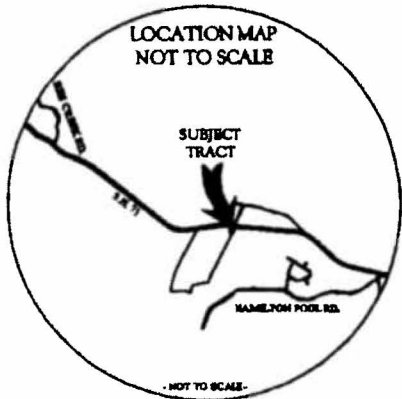
## AGENDA ITEM ACTION SHEET

<b>SUBJECT</b>	Release of Electric Distribution Utility Easement to City of Austin
<b>RECOMMENDED ACTION</b>	Approval
<b>RATIONALE</b>	<p>On August 27, 2009, the Board approved a 479 square foot electric distribution utility easement to the City of Austin (Austin Energy). The easement is on the Sweetwater tract, and the purpose of the easement is so that Austin Energy may bring electric distribution and telecommunications lines and systems to the tract and surrounding parcels.</p> <p>It has been discovered that the surveyor who surveyed the 136-acre Sweetwater property (who was hired by the seller) had made an error in the survey and legal description of the tract. The surveyor apparently used an incorrect description of the Texas Department of Transportation right-of-way for Highway 71. The survey and description have been corrected, and the District has obtained and recorded a correction deed from the seller. (The District has also corrected the issue with the title company that issued the title policy on the Sweetwater tract and has received a correction to the title policy.)</p> <p>Because the original survey and legal description of the tract were incorrect, the depiction and legal description of the distribution utility easement to Austin Energy that the Board approved on August 27, 2009 are both slightly incorrect. So, the District and Austin Energy need to release the original electric distribution utility easement, and the District needs to grant a new, correct easement (which will be 506 square feet instead of 479) to Austin Energy.</p>
<b>BUDGET PROVISIONS</b>	None
<b>RESOURCE PERSONNEL</b>	Jim Ratcliff, Senior Director of Facilities, Construction & Support Services Susan Bohn, General Counsel
<b>ATTACHMENTS</b>	(Instrument releasing original easement will be provided to trustees at Board meeting.)
<b>MEETING DATE</b>	March 11, 2010



## AGENDA ITEM ACTION SHEET

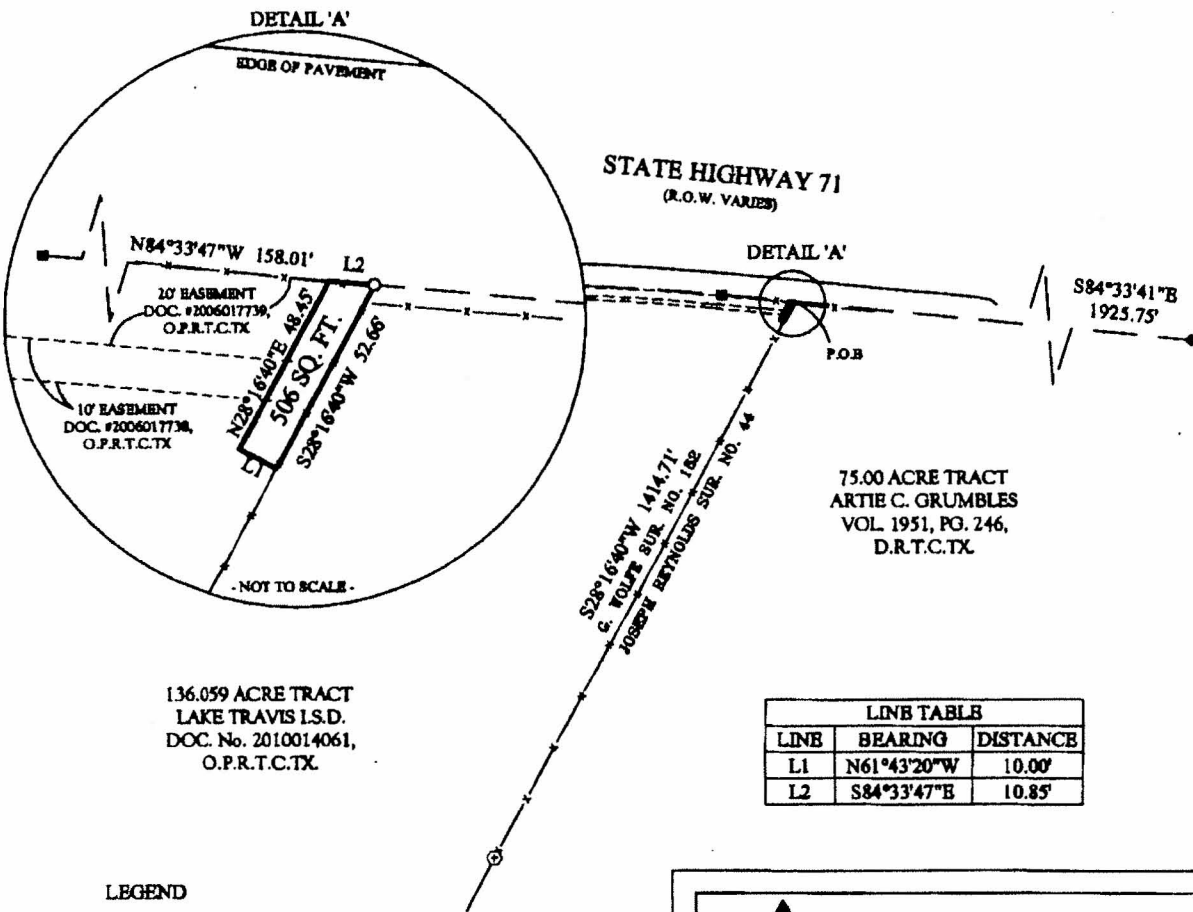
<b>SUBJECT</b>	Electric Distribution Utility Easement to City of Austin
<b>RECOMMENDED ACTION</b>	Approval
<b>RATIONALE</b>	<p>On August 27, 2009, the Board approved a 479 square foot electric distribution utility easement to the City of Austin (Austin Energy). The easement is on the Sweetwater tract, and the purpose of the easement is so that Austin Energy may bring electric distribution and telecommunications lines and systems to the tract and surrounding parcels.</p> <p>It has been discovered that the surveyor who surveyed the 136-acre Sweetwater property (who was hired by the seller) had made an error in the survey and legal description of the tract. The surveyor apparently used an incorrect description of the Texas Department of Transportation right-of-way for Highway 71. The survey and description have been corrected, and the District has obtained and recorded a correction deed from the seller. (The District has also corrected the issue with the title company that issued the title policy on the Sweetwater tract and has received a correction to the title policy.)</p> <p>Because the original survey and legal description of the tract were incorrect, the depiction and legal description of the distribution utility easement to Austin Energy that the Board approved on August 27, 2009 are both slightly incorrect. So, the District and Austin Energy need to release the original electric distribution utility easement, and the District needs to grant a new, correct easement (which will be 506 square feet instead of 479) to Austin Energy.</p>
<b>BUDGET PROVISIONS</b>	None
<b>RESOURCE PERSONNEL</b>	Jim Ratcliff, Senior Director of Facilities, Construction & Support Services Susan Bohn, General Counsel
<b>ATTACHMENTS</b>	Revised depiction of easement (Revised depiction of electric distribution utility easement will be provided to trustees at Board meeting.)
<b>MEETING DATE</b>	March 11, 2010



GRAPHIC SCALE  
1 INCH = 400 FEET

G. WOLFE  
SURVEY NO. 182  
TRAVIS COUNTY, TEXAS  
FEBRUARY 2010

Exhibit "B"



LINE TABLE		
LINE	BEARING	DISTANCE
L1	N61°43'20"W	10.00'
L2	S84°33'47"E	10.85'

LEGEND

- TXDOT TYPE I MONUMENT FOUND
- IRON ROD WITH "DELTA SURVEY" CAP FOUND
- ⊙ IRON ROD WITH "BURY PARTNER" CAP FOUND
- P.O.B. POINT OF BEGINNING
- x- WIRE FENCE
- D.R.T.C.TX DEED RECORDS, TRAVIS COUNTY, TEXAS
- O.P.R.T.C.TX OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS

\* SKETCH TO ACCOMPANY FIELD NOTES \*  
-ALL POINTS CALCULATED UNLESS OTHERWISE NOTED-

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QUAD SHINGLE HILLS

PROJECT SWEETWATER

DWG. 506 SQFT ELEC ESMT



## AGENDA ITEM ACTION SHEET

<b>SUBJECT</b>	Region XIII Education Service Center (ESC) Board of Directors, Election of Place 6
<b>RECOMMENDED ACTION</b>	No motion required. Each Trustee will vote for one candidate to fill Place 6 on the Region XIII ESC Board of Directors.
<b>RATIONALE</b>	<p>Two candidates are on the ballot:</p> <ul style="list-style-type: none"> <li>- Richard O. Johnson</li> <li>- Paul G. Curtis</li> </ul> <p>There is one contested position on the board of directors at Region XIII Education Service Center. The election process is directed by Texas Administrative Code, §53.1001. Board of Directors. In summary, it reads as follows:</p> <p>"Members of the board of directors are elected by the local school boards in each region...</p> <p>Any eligible person wishing to seek election to the ESC board shall file at the headquarters office of the center in person or by certified mail between February 1 and February 29.</p> <p>A ballot shall be developed and submitted to local school boards in the region by March 1. Each local school board member shall have one vote for each vacancy on the board.</p> <p>Completed ballots shall be returned...by April 5th."</p> <p>Please see attached candidate resumes for more information.</p>
<b>BUDGET PROVISIONS</b>	None
<b>RESOURCE PERSONNEL</b>	Dr. Rocky Kirk
<b>ATTACHMENTS</b>	Candidate resumes
<b>MEETING DATE</b>	March 11, 2010

## **Paul G. Curtis**

P. O. Box 2  
Liberty Hill, Texas 78642  
(512) 515-7779

**Personal Information:** Married to my wife, Diane and father of three daughters, two of whom are teachers, six grandchildren.  
Involved with the Texas Public School System for 32 years  
Twelve years as a teacher and 20 years in school administration.

**Experience:** Texas Association of School Boards (1995-2006)  
Field Service Representative for Central Texas  
Duties: board training, superintendent searches, board policies, assisting local school boards

Liberty Hill ISD (1992-1995)  
Superintendent of Schools

Uvalde Consolidated ISD (1978-1992)  
Superintendent of Schools and Assistant Superintendent

Dilley ISD (1975-1978)  
Superintendent of Schools

**Education:** BS: Texas A&I Kingsville, Texas  
MS: Texas A&I Kingsville, Texas  
Superintendent Certificate: Texas A&I Kingsville, Texas

**Organizations:** President of Southwest Schools Association  
Director of Community Schools Association  
Chairman of UIL Legislative Council  
President of Lion's Club

To be attached to Application for a place on the ballot for Region XIII ESC Board of Directors submitted by Richard O. Johnson.

My goal and desire is to take an active role in supporting and shaping the future of education within the showcase and premiere Region XIII Education Service Center as well as throughout the great State of Texas. I want to help move the product of education (our students) into the 21<sup>st</sup> Century with the highest level of achievement possible. This will take dedication and hard work by everyone involved and I am willing to give all that I have to promote the success of our students and teachers and administrators in this region. As a Director for Region XIII Education Service Center my goal could be accomplished.

I have always had a strong interest in the education of my children and grandchildren and their many friends as well as parents and I have supported the teachers and administrators involved in that education.

I am a volunteer instructor/facilitator for a science lab where each 5<sup>th</sup> grade student in the Lockhart Independent School District attends a Spring and Fall outdoor session at the Lockhart State Park to create awareness of their environment. This program is in the 4<sup>th</sup> year in partnership with Texas Parks and Wildlife, Texas Agriculture Extension Service, and the Lost Pines Chapter of Texas Master Naturalists. Currently eight lab sessions are taught during the year with one of the goals to increase the overall science scores of the students as they progress through the school system.

I am a graduate of University of Texas with a BBA in Accounting. I received Associate of Arts and Associate of Science Degrees from San Antonio College.

I am a small business owner and have served the insurance needs of many people for over 30 years in Caldwell County.

I retired from the US Navy in Austin, Texas, after 22 years both active duty and reserve duty.

I was elected to serve on the Lockhart City Council from 1989- 1992 because I wanted to help make Lockhart a better place to live.

I received the Lockhart Chamber of Commerce Spirit Award for Community Service in the late 1980's.

I serve as a Ministry Director for over 100 boys at a local Caldwell County treatment center providing non-denominational services on a weekly basis for the past nine years.

The following achievements conclude this vita:

Founder and past President of the Lockhart Youth Soccer Association.

Past President of Lockhart Breakfast Lions Club.

Past President of Lockhart Kiwanis Club.

Past President of Lost Pines Chapter of Texas Master Naturalists.

Life Member of American Legion.

Elder with Anchor of Hope Christian Fellowship.

Thank you for your consideration of this application.



Richard O. Johnson



## AGENDA ITEM ACTION SHEET

<b>SUBJECT</b>	Graduation Course Requirement
<b>RECOMMENDED ACTION</b>	Approval
<b>RATIONALE</b>	<p>The legislature and the State Board of Education have made several changes to graduation plans by eliminating requirements for Health courses and Technology Application courses, and changing the PE requirement from 1.5 credits to 1 credit.</p> <p>An LTISD committee consisting of teachers and administrators met last summer and several times this year to study HB 3 and the new requirements. The committee recommends the following graduation requirements for LTISD students beginning with the 2010-11 school year:</p> <ul style="list-style-type: none"><li>• Only require 1 credit for PE</li><li>• Continue to require a semester of Health. The committee felt that, in high school, students are at a critical age for healthy decisions in a variety of areas.</li><li>• Continue to require two semesters of technology with an expansion of the course offerings to earn the 1 credit.</li></ul>
<b>BUDGET PROVISIONS</b>	These recommendations are very similar to current requirements. Therefore, staffing requirements should vary very little with a possible requirement of an additional Health teacher.
<b>RESOURCE PERSONNEL</b>	Myra Pettit, Assistant Superintendent of Curriculum and Instructional Services
<b>ATTACHMENTS</b>	None
<b>MEETING DATE</b>	March 11, 2010



## AGENDA ITEM ACTION SHEET

<b>SUBJECT</b>	2010-2011 Budget Overview
<b>RECOMMENDED ACTION</b>	Information Only
<b>RATIONALE</b>	To provide a preliminary view of our 2010-11 budget. The next several years promise to be very challenging in regards to school finance. We are in the early stages of compiling the necessary information to formulate a conservative budget. We want to make sure that the Board is actively involved in every step of the process.
<b>BUDGET PROVISIONS</b>	None
<b>RESOURCE PERSONNEL</b>	Johnny W. Hill, Asst. Supt. – Business and Financial Services
<b>ATTACHMENTS</b>	None
<b>MEETING DATE</b>	March 11, 2010

## **AGENDA ITEM ACTION SHEET**

<b>SUBJECT</b>	Textbook Adoption: English Language Arts and Reading Grades Kindergarten - 12
<b>RECOMMENDED ACTION</b>	Approval
<b>RATIONALE</b>	<p>Each year the district selects textbooks according to the schedule set by the Texas Education Agency. This year it was the following adoptions:</p> <ul style="list-style-type: none"> <li>• English Language Arts and Reading K-1</li> <li>• Spanish Language Arts and Reading K-1</li> <li>• Reading 2-5</li> <li>• Spanish Reading 2-5</li> <li>• Reading Elective</li> <li>• Literature 6-12</li> <li>• AP Literature</li> <li>• AP Language</li> <li>• Reading 6-8</li> <li>• English Language Proficiency Standards</li> </ul> <p>A team of representatives from each campus spent the last three months in deep review of all state approved texts. The teams developed rubrics to evaluate each selection based on the curriculum/goals in LTISD.</p> <p>The team attended a vendor showcase where they had the opportunity to observe the materials, engage in a presentation by the vendors, explore all ancillary materials (including technology/software), and consider levels of rigor and usability.</p> <p>Using the rubric, the team scored each of the selections and narrowed the number of selections. Then each teacher had the opportunity to review the merits of the selections based on the rubric developed by the Textbook Team and vote on the selection that had the highest merit. For the first time, LTISD has selected the same publisher for a K-12 literature adoption.</p>
<b>BUDGET PROVISIONS</b>	All texts fall under the state provisions. The only added cost would be any additional teacher sets desired for support service programs (special education, ESL, CMC) which is typical for any adoption and is built into the budget process.
<b>RESOURCE PERSONNEL</b>	Myra Pettit, Assistant Superintendent of Curriculum and Instructional Services
<b>ATTACHMENTS</b>	1-Textbook Proclamation 2010 – Elementary 2- Textbook Proclamation 2010 - Secondary
<b>MEETING DATE</b>	March 11, 2010

## Proclamation 2010 Textbook Selection

**Subject:** K-1 ELAR/2-5 Reading and K-1 SLAR/2-5 Reading

**Textbook Title:** Texas Journeys/Texas Senderos

**Authors:** David Chard, Irene Fountas, Shane Templeton, Mary Ellen Vogt, Jamal Cooks, Mabel Rivera, Alma Flor Ada, Isabel Campoy

**Publisher:** Houghton-Mifflin Harcourt

### Comments:

The Elementary ELAR Textbook Committee chose Houghton-Mifflin Harcourt as the preferred publisher. Some of the superior qualities this committee found in the program include:

- The ELAR strands (phonic/phonemic awareness/word study/spelling, fluency, vocabulary, comprehension, writing/grammar and research) are addressed throughout the program and incorporated into the daily lesson plans for teachers. A strong literacy framework is in place in order to address all areas of reading and writing.
- The student book contains a wide variety of engaging, multicultural, multiethnic and authentic literature, and addresses all of the new TEKS genres. Selections contain appropriate materials for all levels of readers, including advanced readers, struggling readers, and English language learners.
- Reading and writing experiences are linked by genre. Students are explicitly taught how to use text evidence and provide ample practice to answer text dependent questions. Grammar is taught in context with grammar instruction and incorporates a writing opportunity with every selection.
- Leveled readers are provided to support differentiated instruction at all grade levels K-5, including instructional strategies for English Language Learners. In addition, whole group, small group, and one-on-one lesson plans/activities aligned with the TEKS are incorporated on a daily basis.
- Formatting assists students in organizing and processing information such as graphic organizers, bold-face print, and glossing of pertinent vocabulary. Information is accurate and current, as well as visually appealing and interesting.
- Support for College Readiness Standards and English language Proficiency Standards are scaffolded throughout the program.
- The program contains a complete assessment program with diagnostic, formative, and summative assessments for ongoing progress monitoring. Additional assessment tools and TAKS support materials area also provided.
- Technology is integrated within the program including online access to text, digital text with audio-visual supports, translation supports for English Language Learners, and online multimedia resources.
- English and Spanish versions of the program are 100% equitable. All materials are available in English and Spanish.

## Committee Members:

ELEMENTARY			
Teacher	Position	Campus	Signature
Monica Reza	2 <sup>nd</sup> Gr. Bilingual - Primary	LTE	
Amada Urueta	4 <sup>th</sup> Gr. Bilingual - Intermediate	LTE	
Josie Phan	ESL Teacher	BCE/LPE	
Katie Schwarz	Special Education Teacher	BCE	
Sandra Tuck	1 <sup>st</sup> Gr. Teacher	BCE	
Diane Tilley	4 <sup>th</sup> Gr. Teacher	BCE	
Amy Shoemake	2 <sup>nd</sup> Gr. Teacher	LPE	
Janet Bales	5 <sup>th</sup> Gr. Teacher	LPE	
Sarah Kinsey	1 <sup>st</sup> Gr. Teacher	LTE	
Amelia Hicks	3 <sup>rd</sup> Gr. Teacher	LTE	
Kitty Fleming	2 <sup>nd</sup> Gr. Teacher	LWE	
Alison Rockenstein	3 <sup>rd</sup> Gr. Teacher	LWE	
Sarah Cummings	2 <sup>nd</sup> Gr. Teacher	SHE	
Kathy Austrian	5 <sup>th</sup> Gr. Teacher	SHE	
Mary Senn	Reading Specialist	LTE	
Carol Nelson	Reading Specialist	SHE	
Janie Braxdale	Principal	BCE	
Karen Miller-Kopp	Principal	LTE	
Jodi Villemaire	Assistant Principal	LTE	
Jennifer Farley	Director of Elementary	LTISD	
Becky Burnett	Director of Special Services	LTISD	
Edina Morrison	Coordinator of ELL	LTISD	
Holly Morris-Kuentz	Coordinator of Instructional Technology	LTISD	
Myra Pettit	Assistant Superintendent C&I	LTISD	

## Proclamation 2010 Textbook Selection

Subject: Literature, Grades 6-12

Textbook Title: Holt McDougal Literature, 6-12

Authors: Allen, Applebee, Beers, Burke, Carnine, Jackson, Jago, Jimenez, Langer, Marzano, Ogle, Olson, Tomlinson

Publisher: Houghton-Mifflin Harcourt, Holt

### Comments:

The Secondary ELA Textbook Committee chose the Holt McDougal Literature texts as these stood out among its competitors in several respects. Some of the superior qualities this committee found in these texts include:

- **Literature selections** include a wide variety of engaging, classic, contemporary, multicultural and multiethnic texts and address all of the new TEKS genres. Selections contain appropriate materials for all levels of readers, including advanced readers, struggling readers and English language learners.
- **Reading and writing experiences** are linked by genre. Students are explicitly taught how to use text evidence and provide ample practice to answer text dependent questions. Triplet Studies provide instruction and practice reading, analyzing, comparing, and writing about literary & expository text with visuals. Grammar is taught in context with grammar instruction and incorporates a writing opportunity with every selection.
- **Formatting** assists students in organizing and processing information such as graphic organizers, bold-face print, and glossing of pertinent vocabulary. Numbered Lines in both the SE and TE to help students locate key passages for text evidence.
- Support for **College Readiness Standards** and **English language Proficiency Standards** are scaffolded within the text. **AP Strategies** are included throughout every selection to provide rigorous instruction and challenge for advanced students. Includes a complete **Research** unit at every grade level for College Readiness.
- **Academic Vocabulary** is included in every selection through Vocabulary in Context and implements a full page of vocabulary strategies and practice for every selection.
- **Technology** is integrated within the program including online access to text, digital text with audio-visual supports, translation supports for English Language Learners, and online multimedia resources. Includes PowerNotes: Instructional Presentations with Motivational Videos DVD-ROM provide in-depth instruction for literature

## Committee Members:

English Literature, 6-12			
Martha Medlock		Teacher, Grade 6	LTMS
Diane Nordstrom		Teacher, Grade 6	HBMS
Krista Eaton		Teacher, Grade 7	LTMS
Ruth Carter		Teacher, Grade 7	HBMS
Sue Mitchell		Teacher, Grade 8	LTMS
Mary Ruth Hunter		Teacher, Grade 8	HBMS
Lori Van Dike		Teacher, English 1	LTMS
Mollie Rennie		Teacher, English 1	LTMS
Moselle Domingue		Teacher, English 2	LTMS
Kathy Kuryak		Teacher, English 2	LTMS
Caren Goodman		Teacher, English 3 / AP	LTMS
Janice Bech		Teacher, English 4	LTMS
Tara Rehrig		Teacher, English 4 / AP	LTMS
Hillary Reyes		Teacher, English 4	LTMS
Dorothy Thering		Teacher, ESL	LTMS
Amelia Pitchford		Teacher, ESL	HBMS
Vanessa Hinojosa		Teacher, ESL	LTMS
Sabra Fuller		Teacher, Special Ed	HBMS
Kathy Sanford		Teacher, Special Ed	HBMS
Lynn Davie		Teacher, Special Ed	LTMS
Bev Cansler		Teacher, Special Ed	LTMS
Sharon McMichael		Dyslexia Teacher	HBMS
Monica Clark		Dyslexia Teacher	LTMS
Shannon Aguirre		Dyslexia Teacher	LTMS
Becky Burnett		Director of Special Services	LTISD
Holly Morris-Kuentz		Instructional Technology	LTISD
Russell Maedgen		Principal	LTMS
Debbie Aceves		Principal	HBMS
Mark Robinson		Associate Principal	LTMS
Kim Brents		Principal	LTMS
Myra Pettit		Assistant Superintendent	LTISD
Jill Siler		Executive Director	LTISD
Edina Morrison		ELL Coordinator	LTISD

<b>Proclamation 2010 Textbook Selection</b>
<b>Subject:</b> AP Literature
<b>Textbook Title:</b> The Bedford Introduction to Literature, 8 <sup>th</sup> Ed.
<b>Author:</b> Michael Meyer
<b>Publisher:</b> Bedford, Freeman & Worth Publishing

## Comments:

The AP English Committees chose the Bedford, Freeman & Worth texts as these stood out among its competitors in several respects. Some of the superior qualities this committee found in these texts include:

- **Breadth of Literature:** 66 stories, 430 poems, 21 plays that represent an impressive array of periods, nationalities, styles and voices, with in-depth coverage of major writers. The diverse selections prepare students for the wide range of works presented on the AP exam and provide students with engaging literature.
- **Comprehensive and engaging coverage of AP English Literature skills.** Five chapters of instruction on reading are highlighted by unique "annotated close readings" that show students how the close reading process works. Seven chapters on writing feature extensive coverage of the writing process, 30 sample student responses, support for research papers, and a complete chapter on essay examinations.
- **Engaging Case Studies** that offer students a variety of approaches to literature.
- **AP Teacher's Manual** to support the book. The teacher's manual offers support for more than 50 pieces from The Bedford Introduction to Literature. For each work, there are suggested teaching approaches, connections to works within and beyond the anthology, vocabulary questions, questions on the literary elements, AP style multiple choice questions (over 500 in all), and AP style free response essay questions.

## Committee Members:

Caren Goodman		Teacher, AP Language	LTHS
Tara Rehrig		Teacher, AP Literature	LTHS
Mark Robinson		Associate Principal	LTHS
Kim Brents		Principal	LTHS
Jill Siler		Executive Director	LTISD
Myra Pettit		Assistant Superintendent	LTISD

<b>Proclamation 2010 Textbook Selection</b>
<b>Subject: AP Language</b>
<b>Textbook Title: The Language of Composition, First Edition</b>
<b>Author: Shea, Scanlon &amp; Dissin Aufses</b>
<b>Publisher: Bedford, Freeman &amp; Worth Publishing</b>

## Comments:

The AP English Committees chose the Bedford, Freeman & Worth texts as these stood out among its competitors in several respects. Some of the superior qualities this committee found in these texts include:

- Written by a team of experts with experience in both high school and college, this text focuses on teaching students the skills they need to read, write, and think at the college level. With practical advice on reading and writing and an extensive selection of readings—including essays, poetry, fiction, and visual texts that are both interesting and appropriate for a high school audience.
- The thematic organization encourages students to explore the complexities of a single issue and synthesize the different viewpoints represented. Diverse and engaging readings in each thematic chapter focus on topics of interest to students and serve as excellent rhetorical models.
- Each chapter includes a central essay that is a rich rhetorical and stylistic model, ideally suited to the AP Language course, a classic essay that is a canonical work written between the eighteenth and the early twentieth century, and a rich selection of additional readings on the theme by well-known and emerging writers include essays, speeches, letters, poems, short stories, and a variety of visual texts.

## Committee Members:

Caren Goodman		Teacher, AP Language	LTHS
Tara Rehrig		Teacher, AP Literature	LTHS
Mark Robinson		Associate Principal	LTHS
Kim Brents		Principal	LTHS
Jill Siler		Executive Director	LTISD
Myra Pettit		Assistant Superintendent	LTISD

<b>Proclamation 2010 Textbook Selection</b>
<b>Subject: 6-8 Reading</b>
<b>Textbook Title: Portals</b>
<b>Author:</b>
<b>Publisher: Houghton-Mifflin Harcourt, Holt</b>

## Comments:

The Reading Committees chose the Houghton-Mifflin Harcourt, Portals text. Some of the superior qualities this committee found in these texts include:

- Comprehensive, systematic, sequenced, scaffolded, and based on the most recent research to ensure success on TAKS.
- Supports that address special language considerations and instructional strategies for English language learners are at point of use in the Teacher's Guide.
- Unit Plans provide at-a-glance access to each lesson's important concepts and strategies with pacing for 45-50 minute sessions.
- Decodable graphic novels open every unit and quickly engage struggling adolescent readers. The carefully rendered art directly supports the text helping students make critical connections between images and words. Comprehension skills are addressed with plot-driven narrative stories that spark students' interest.
- Unit vocabulary words appear in theme-related cartoons, demonstrating the contextual relationship between words and images in real life situations.
- Supports for English Language Learners as well as scaffolded strategies for all learners.

## Committee Members:

Sharon McMichael		Dyslexia Teacher	HBMS
Monica Clark		Dyslexia Teacher	LTMS
Myra Pettit		Assistant Superintendent	LTISD
Jill Siler		Executive Director	LTISD

<b>Proclamation 2010 Textbook Selection</b>
<b>Subject: ESOL I, II</b>
<b>Textbook Title: Longman Keystone ESOL I, II</b>
<b>Author: Wiley, Chamot, De Mado, Hollie</b>
<b>Publisher: Pearson Longman</b>

## Comments:

The ESOL Committees chose the Pearson Longman Keystone texts as these stood out among its competitors in several respects. Some of the superior qualities this committee found in these texts include:

- Multi-level program specially designed to help English learners master the Texas Essential Knowledge and Skills (TEKS) for ESOL 1 and 2. Contains explicit, intensive, and focused instruction that accelerates students’ language acquisition, reading comprehension, vocabulary, and oral and written communication skills
- Two volumes comprise each level of the Longman Keystone program: Course 1A and 1B for ESOL 1, and Course 2A and 2B for ESOL 2. Each volume of the program systematically weaves in academic content while rapidly accelerating students’ acquisition of English, thus better preparing students to make the jump to the mainstream.
- Blends rigorous, research-based reading and language skills instruction together with a balance of content-area readings and age-appropriate, high-interest literature. I
- Incorporates the focused and purposeful instructional principles of Understanding by Design, which allow students to demonstrate their understanding and mastery of skills through multiple formal and informal assessment opportunities.
- Easy-to-use lesson plan format in the wrap-around Teacher’s Edition provides straightforward roadmap through each lesson, ensuring explicit and purposeful instruction, while a host of teaching resources and technology provide a rich array of needs-based reinforcement and support.

## Committee Members:

Angela Castano		ESL Teacher	LTHS
Vanessa Hinojosa		ESL Teacher	LTHS
Edina Morrison		ELL Coordinator	LTISD
Mark Robinson		Associate Principal	LTHS
Jill Siler		Executive Director	LTISD
Myra Pettit		Assistant Superintendent	LTISD

## Proclamation 2010 Textbook Selection

Subject: ELPS

Textbook Title: A+Rise (Research-Based Instructional Strategies for ELL Students)

Author: Evelyn Arroyo

Publisher: A+Rise

### Comments:

The ELPS Textbook Adoption Committee chose the A+Rise, Research-based Instructional Strategies for Educators, stood out among its competitors in several respects. Some of the superior qualities this committee found in these resources include:

- Research-based approaches to instruction including brain-based learning, high-yield instructional strategies, and current language acquisition theory.
- A+Rise Standards2Strategies software is a teacher resource that helps teachers differentiate instruction, reinforce best practices and provide alternative learning strategies for ELLS.
- Online collection of more than 70 instructional strategies separated into instructionally aligned components: vocabulary, fluency, comprehension, writing, and special newcomers, and the use of cognates in the content areas.
- Includes videos of key instructional strategies in use; includes content-specific examples of each instructional strategies; online interface is easy to navigate for teachers and includes print options for each strategy.
- “Textbook credits” will be earned with this adoption funding other instructional materials purchases.

### Committee Members:

Angela Castano		ESL Teacher	LTHS
Vanessa Hinojosa		ESL Teacher	LTHS
Edina Morrison		ELL Coordinator	LTISD
Mark Robinson		Associate Principal	LTHS
Jill Siler		Executive Director	LTISD
Myra Pettit		Assistant Superintendent	LTISD



## AGENDA ITEM ACTION SHEET

<b>SUBJECT</b>	Minutes
<b>RECOMMENDED ACTION</b>	Approval
<b>RATIONALE</b>	The minutes of each official Board meeting are reviewed by the Board for accuracy, then approved by the Board prior to becoming public record.
<b>BUDGET PROVISIONS</b>	None
<b>RESOURCE PERSONNEL</b>	Dr. Rocky Kirk, Dr. Diane Frost, Linnea Bennett, Beth Muzny
<b>ATTACHMENTS</b>	1. February 18, 2010, Board Meeting
<b>MEETING DATE</b>	March 11, 2010

# Minutes of Board Meeting

## The Board of Trustees Lake Travis Independent School District

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A meeting of the Board of Trustees of the Lake Travis Independent School District was held February 18, 2010, at the Educational Development Center, Live Oak Room, 607 Ranch Road 620 North, Austin, Texas 78734.

### Call To Order

President Susan Tolles called the meeting to order at 6:03 p.m.

### Quorum Determination

Trustees Susan Tolles, Jason Buddin, Alan Williams, Guy Clayton, Mayo Davidson, Fred Goff, and Lisa Johnson were present.

### Closed Session

Trustees convened into closed session at 6:03 p.m., as permitted by the Texas Government Code Section 551.001 et. seq.

- A. Section 551.071 – Consultation with Attorney**
  - 1. The Board will discuss and receive legal advice from its attorney on matters which should be confidential under Texas Government Code Section 551.071(2).
- B. Section 551.074 – Personnel Matters**
  - 1. The Board will discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of public employees or officials. (This may involve consultation with attorney as permitted under Section 551.071.)
- C. Section 551.0821 - Personally Identifiable Information About Public School Student**
  - 1. The Board will deliberate a matter regarding a public school student and personally identifiable information about the student will necessarily be revealed by the deliberation.

Closed Session adjourned at 6:58 p.m. and open session resumed at 7:04 p.m.

### Pledge of Allegiance and Moment of Silence

Trustee Clayton led the Pledge of Allegiance. A moment of silence was observed.

### Superintendent's Report

**Recognition of Student Accomplishments** – Kim Brents, Principal of Lake Travis High School, introduced the following students who are members of the 4-A All State Band and Orchestra.

All-State Band: Rob Fuller, Emma DeCaro, Kris Anderson, Alex Baczewski  
All-State Orchestra: Grace Shaack

The West Point appointee will be recognized at a future board meeting.

### **Audience Comments**

The following individuals addressed the trustees:

Hamil Cooper – Need for Improvement on Teacher Web Sites

David Lovelace – Electronic Devices in the Classroom

### **Discussion and/or Action**

#### **Governance and Legal Services**

**Board of Trustees' Training Report** – President Tolles asked the Board Secretary to let the minutes reflect the following: "LTISD Trustees, Tolles, Buddin, Williams, Clayton, Davidson, Goff, and Johnson have met the required hours of continuing education. There are no Trustees that are deficient in the required continuing education."

**Order Calling May 8, 2010 Board of Trustees' Election** – Johnny Hill, Assistant Superintendent of Business and Financial Services, provided information on the changes to the Order of Election, which now includes voting locations.

A MOTION was made by Trustee Williams, seconded by Trustee Johnson, to approve the Order Calling the May 8, 2010 Board of Trustees' Election. All Trustees voted in favor (7-0).

#### **Resolution Approving Joint Election for May 8, 2010 Board of Trustees' Election –**

A MOTION was made by Trustee Williams, seconded by Trustee Buddin, to approve resolution 021810-01 for the joint election with Travis County, the City of Lakeway, and other local governmental entities. All Trustees voted in favor (7-0).

#### **Curriculum and Instructional Services**

**Pre-K Update** – Myra Pettit, Assistant Superintendent for Curriculum and Instructional Services, provided information on the progress of the students in the Pre-K program, and plans for next school year. A discussion ensued. This item was for information and no action was required.

#### **Finance and Support Services**

**Bond Program Update** – Jim Ratcliff, Senior Director of Facilities, Construction and Support Services, provided an update on the bond program construction. A discussion ensued. This item was for information and no action was required.

**2006 Bond Program Budget Amendment** – Mr. Hill provided information on the proposed bond program budget amendments. These amendments reflect adjustments in campus library books and bond contingency accounts. A discussion ensued and the following action was taken.

A MOTION was made by Trustee Buddin, seconded by Trustee Clayton, to approve the 2006 Bond Program Budget Amendment as presented by the administration. All Trustees voted in favor (7-0).

### **Consent Agenda**

1. Revisions, Deletions, and/or Additions to Board Policies
  - a. EIE (Local) Academic Achievement: Retention and Promotion
2. Physical Education Provider List
3. January 2010 Financials - Statement of Revenues & Expenditures, Balance Sheet, Summary of Tax Collections
5. Minutes - January 28, 2010 Board Meeting

A MOTION was made by Trustee Davidson, seconded by Trustee Williams, to approve the consent agenda as presented. All Trustees voted in favor (7-0).

President Tolles announced the following future meetings of the LTISD Board of Trustees:

- March 11, 2010, 7:00 p.m., Regular Board Meeting, EDC
- March 25, 2010, 6:00 p.m., Board/Superintendent Conference, EDC
- April 8, 2010, 6:00 p.m., Board Workshop, EDC
- April 22, 2010, 7:00 p.m., Regular Board Meeting, EDC

A discussion ensued regarding the May Board Meeting. The meeting will be moved to Tuesday, May 18<sup>th</sup>, 2010.

Open Session adjourned at 7:42 p.m.

### **Adjournment**

There being no further action, the February 18, 2010 Board of Trustees' meeting adjourned at 7:42 p.m.

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Susan Tolles, President

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Alan Williams, Secretary



## AGENDA ITEM ACTION SHEET

<b>SUBJECT</b>	May 2010 Regular Board Meeting
<b>RECOMMENDED ACTION</b>	For Information Only
<b>RATIONALE</b>	<p>Due to staff and trustee schedules, the Regular Board meeting for May is anticipated to be on one of two days: May 17<sup>th</sup> or May 18<sup>th</sup>. At the May regular Board meeting, the trustee election results are certified and the elected trustees take the oath of office and are seated. Before the results may be certified by the Board and elected trustees seated, the District must receive the official election results from Travis County. The County has indicated that it expects to have those results to the District on the afternoon of Monday, May 17<sup>th</sup>.</p> <p>Because not all trustees are able to attend a meeting on May 18<sup>th</sup>, if the District receives the results from the County as predicted on May 17<sup>th</sup>, the Regular Board meeting will be held on May 17<sup>th</sup>, and the May 18<sup>th</sup> meeting will be cancelled.</p> <p>If the District does not receive the results from the County on May 17<sup>th</sup>, the May 17<sup>th</sup> meeting will be cancelled and the Regular Board meeting will be held on May 18<sup>th</sup>.</p>
<b>BUDGET PROVISIONS</b>	None
<b>RESOURCE PERSONNEL</b>	Dr. Kirk
<b>ATTACHMENTS</b>	None
<b>MEETING DATE</b>	March 11, 2010